Accessing Blackboard at Emporia State University. Open web page [http://blackboard.emporia.edu](http://blackboard.emporia.edu) using any browser.

Login using assigned login ID. ga1, ga2, ga3, ga4, ga5. Password is 12345
Select the course you wish to work on.

You should now be at this screen. Select **Control Panel** at the bottom left to bring up the screen for designing and updating the course.
The control panel screen below should then be displayed. From this point you can modify administrative settings, add content and assessments, and grade assignments and exams.