ACADEMIC CALENDAR
SPRING SEMESTER, 2011

December 3, 2010, Friday
SWARM (an enrollment program for new students) Call the Office of Admissions at 877/468-6378 for details.

December 10, Friday
An electronic billing statement will be generated and available through the student’s Buzz In account. Students enrolling after 12:00 p.m. on Wednesday, December 8th, will NOT be sent a bill. Students can look up tuition and fees owed on Buzz In and pay on-line or contact Cashiering Services to make arrangements for payment of tuition and fees.

December 16, Thursday
Deadline for the January 15, 2011, ETS Praxis Testing PPST/PLT Exams. Registration form and fee payment must be sent directly to the Educational Testing Service and must be received by this date. Enroll on-line at www.ets.org/praxis.

January 3-8, 2011, Monday-Friday
Interim Period

January 5, Wednesday
Residual ACT Test, 12:00 noon, Visser Hall, Room 129.

ATTENTION ENROLLED STUDENTS
January 7, Friday
DEADLINE -- Students who pre-enrolled must pay account balance by 4:00 P.M. ON FRIDAY, JANUARY 7 OR MAKE A $150 ACCOUNT DOWN PAYMENT IN ORDER TO AVOID LOSING THEIR SCHEDULED CLASSES. NOTE: Prior semester charges must be paid-in full before any student can retain their class schedule through the $150 down payment. No student shall be permitted to finalize enrollment for any semester if there are outstanding delinquencies from prior semesters. Students with outstanding debts to the University, whether financial or material, may have their official transcripts and/or enrollment withheld.
Please note that financial aid must be authorized AND disbursed to be considered a payment on your account.
Information regarding the extended payment option can be found at Cashiering Services in Plumb Hall or via the Web. Online information is available at http://www.emporia.edu/busaff/refund.htm

January 9, Sunday
Residence Halls open 12:00 noon.

NEW STUDENTS:
January 11, Tuesday
SWARM (an enrollment program for new students) begins at 8:30 a.m. in the Memorial Union. Further information is available in the Office of Admissions.

January 12, Wednesday
Classes begin, day & evening. Drop & add classes in Plumb Hall offices. (SAC advisees go to 206 Plumb Hall.)

January 12, Wednesday
*$50 administrative fee charged to all students who have an account balance of $100 or more. Students must sign and submit the Extended Payment Contract. This form is available at http://www.emporia.edu/busaff/paymentoptions.htm.

January 15, Saturday
ETS Praxis Testing PPST/PLT Exams, 7:30 a.m., Visser Hall Atrium.

January 15, Saturday
First meeting of Saturday classes.

January 17, Monday
Martin Luther King Day. Holiday - offices closed and no classes.

January 26, Wednesday
Seniors notify the Degree Analysis Office, 108H Plumb Hall, if they intend to graduate in May, 2011.

January 26, Wednesday
Tenth day of classes and 15th Calendar day.
Last day to enroll in classes.
Last day of official drop period--no transcript entry for classes dropped on or before this date.
Last day to withdraw from the university with full refund.
Any student wishing to withdraw from the University with a full refund MUST initiate the withdrawal process through Registration prior to the refund period. More information is available at http://www.emporia.edu/busaff/refund.htm

January 28, Friday
Deadline for registration and fee payment for the February 19 and February 26, CAAP competency exams.

February 4, Friday
Additional *$50 administrative fee charged to all students who have an account balance of $100 or more. Students must have signed and submitted the Extended Payment Contract by this date in order to avoid account holds.

February 8, Tuesday
Juniors must submit major contract and request degree check in Degree Analysis Office, 108H Plumb Hall.

February 9, Wednesday
Twentieth day of classes.
CAAP Competency Assessment Examination, 7:30 a.m., Visser Hall.

February 12, Saturday
CAAP Competency Assessment Examination, 7:30 a.m., Visser Hall.

February 18, Friday, No classes.

February 19, Saturday
CAAP Competency Assessment Examination, 7:30 a.m., Visser Hall.

February 21, Monday
Graduate students notify Graduate Office, 313 Plumb Hall, of their intent to graduate in Summer 2011.

February 26, Saturday
CAAP Competency Assessment Examination, 7:30 a.m., Visser Hall.
March 1, Tuesday

Graduate students intending to graduate in Summer 2011 must file the “Intent to Graduate” form with the Graduate Office.

March 2, Wednesday

Last day to pay account balance in full and avoid late fee penalties and holds.

March 3, Thursday

All student account balances are considered past due.

$25 late fee assessed each month balance remains outstanding during the semester.

Holds placed on student’s account.

March 4, Friday

End of first block and end of the 8th week.

Instructors must evaluate students by the end of the 8th week.

March 7, Monday

Second block begins.

March 8, Tuesday

Midterm grades are due.

March 11, Friday

Midterm grades are available for viewing on Buzz In.

March 20-27, Sunday through Sunday, Spring Break.

March 30, Wednesday

Last day for automatic "W" on transcript (10 wks).

March 31, Thursday

Deadline for the April 30 ETS Praxis Testing PPST/PLT Exams. Registration form and fee payment must be sent directly to the Educational Testing Service and must be received by this date. Enroll on-line at www.ets.org/praxis.

April 30, Saturday

ETS Praxis Testing PPST/PLT Exams, 7:30 a.m., Visser Hall Atrium.

May 6, Friday

Last day of classes.

May 6, Friday

Deadline for registration and fee payment for the June CAAP competency exam.

May 9-13, Monday-Friday

Final examinations.

May 14, Saturday

Commencement, 9:30 a.m., Welch Stadium

May 17, Tuesday

Grades are due--12:00 Noon.

June 4, Saturday

>>CAAP Competency Assessment Examination, 7:30 a.m., Visser Hall.