EMPORIA STATE UNIVERSITY
THE TEACHERS COLLEGE
OFFICE OF PROFESSIONAL EDUCATION SERVICES
STUDENT TEACHING AGREEMENT
Between Emporia State University
and
Schools Cooperating in the Off-Campus Student Teaching Program

To promote mutual understanding and cooperative effort in providing valuable professional experiences in off-campus student teaching, the following provisions are recognized by the university and the public school concerned as being essential:

I. The University Agrees:
   A. To provide the appointed representative of the cooperating school with information about the student teacher through written materials (and conference if necessary), and to indicate the time period requested for student assignments.
   B. To provide adequate supervision of student teachers through scheduled classroom visitations and conferences with cooperating teachers, student teachers, and school administration personnel. It is recommended that only one student teacher be assigned per cooperating teacher each semester, unless a special circumstance should arise, in which case, mutual agreement will be required.
   C. To work cooperatively with public school personnel and student teachers in constantly seeking to improve the student teaching program.
   D. To maintain close communications with the appointed personnel of the school district with respect to cancellations or changes which may occur in any student teacher assignment, or any problem arising concerning the student.
   E. To pay the cooperating school or the Cooperating Teacher, if designated by the district, a sum of $153.50 for full-time (16 week) placements. Reimbursement for part-time placements (4 weeks, 8 weeks or half days) will be paid based on the proportion of time in the part-time placement.
   F. Emporia State University will provide cooperating teacher training.

II. The Cooperating School Agrees:
   A. To provide a student teaching assignment, 16 or 8 weeks as specified in placement request, in which all-day participation by the student teacher in school and related activities is possible.
   B. To select outstanding and certified cooperating teachers willing to work with the student teacher, and who are recommended by the school district and have completed cooperating teacher training.
   C. To work cooperatively with the university in the on-going supervision, evaluation and improvement of the off-campus student teaching program.
   D. To provide the director of student teaching with reports of the progress of student teachers.

III. This agreement is to be valid for school years beginning in 2010 and shall continue unless written notice is given by the public school or university to the contrary.

Superintendent Signature (or Designee)        Print Name        DATE
USD #233 OLATHE

Dr. J. Phillip Bennett, Dean
THE TEACHERS COLLEGE
EMPORIA STATE UNIVERSITY