## Assessment 3 Rubric for Section II Impact on Student Learning

### DISTRICT LEVEL PRACTICUM PERFORMANCE PORTFOLIO

<table>
<thead>
<tr>
<th>Needs Improvement 0 points</th>
<th>Proficient 1 point</th>
<th>Exemplary 2 points</th>
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| **Apply learning from actual leadership experience gained under competent supervision and counsel from a field practitioner and a campus supervisor**  
  - Organization and purpose of executive sessions  
  - Demographic study of community  
  - Special program initiation  
  - Special Education law review | | |
| **Demonstrate developing leadership competencies and skills by participation in actual “on-the-job” experiences**  
  - Central office personnel meeting  
  - Study district technology services  
  - Personnel flow chart  
  - BOE Minutes Review  
  - Attendance at BOE meetings  
  - BOE Training  
  - Attendance at Negotiations sessions  
  - Attendance at SPED board meeting  
  - Attendance at conference, convention | | |
| **Apply program theory to “real-world” situations in the school setting**  
  - Purchasing review  
  - Budget preparation review  
  - Capital Outlay review  
  - Payroll review  
  - Maintenance Work Orders  
  - Supply review  
  - Capital Outlay maintenance district budget  
  - Insurance review  
  - Interview diverse district  
  - Dynamics of the diverse community  
  - State and federal reports review  
  - Non-renewal of licensed personnel review  
  - Personnel Services Review | | |
A candidate achieves a rating of Needs Improvement if a written reflection is not provided or does not demonstrate completion on each of the required activities, i.e., candidate fails to complete 3 of 4 of element one (75%), fails to complete 7 of 9 on element two (75%), and fails to complete 10 of 13 on element three (75%) of activities listed on Appendix 3 Rubric for Assessment 3.

A candidate achieves a rating of Proficient by providing a written reflection describing information gained, observations, and actions taken in completing each of the required activities, i.e., completes 3 of 4 on element one (75%), completes 7 of 9 on element two (75%), and completes 10 of 13 on element three (75%) of activities listed on Appendix 3 Rubric for Assessment 3.

A candidate achieves a rating of Exemplary by providing a written reflection describing information gained, observations, and actions taken in completing all of the required activities on element one, 8 or more of the activities on element two, and 11 or more of the activities on element three. Additionally, the candidate provides evidence that experiences gained will benefit and be used in the future.