2A.05 Committee on Advanced Programs

The Committee on Advanced Programs is the duly authorized committee of The Teachers College that has governance responsibility for graduate (advanced) programs. Advanced programs are those that require a candidate to hold initial teaching license. The Committee on Advanced Programs has the following purpose and authority, composition, and responsibility:

A. Purpose and Authority. The committee shall advise and assist the Dean of the Teachers College with the governance of all advanced professional programs for teachers and other school personnel at Emporia State University. In addition, all other graduate programs in The Teachers College shall come under review by the committee. It shall function within the broad framework of university policy as formulated by the Faculty Senate, the university administration, and the Kansas Board of Regents. All actions pertaining to the governance of advanced programs shall be subject to the approval of the graduate dean, and the Graduate Council, the Vice President for Academic Affairs, and/or the President of the university.

B. Composition. The Committee on Advanced Programs shall be comprised of the following:

(1) eight voting representatives from The Teachers College; (2) one voting representative from the School of Library and Information Management; (3) two voting representatives from the College of Liberal Arts and Sciences; (4) one voting representative from the School of Business; (5) two PK-12 representatives (one elementary level and one secondary level); and (6) two voting representatives who are graduate students appointed by the Dean of the Teachers College. Representatives for program areas in The Teachers College shall be appointed by the chair of the departments in which the program areas are administered. The representatives from the School of Library and Information Management, the College of
Liberal Arts and Sciences, and the School of Business shall be appointed by the deans of these units. The PK-12 representatives (one elementary & one secondary education) are selected by the Associate Dean of the Teachers College. These representatives are voting members whose length of term is annual.

The Associate Dean of the Teachers College shall be a non-voting member serving as the Executive Secretary of the committee. The chair will be selected annually by the membership of the committee at the first meeting of the new academic year. The members of the committee shall serve two-year terms and may be reappointed by mutual consent of the dean/chair and the member.

C. Responsibility. The committee shall be responsible for providing leadership in the conduct of advanced professional programs for school personnel at Emporia State University and for all the advanced programs in The Teachers College by advising and assisting the Dean of the Teachers College with the following specific functions:

1. Designing and maintaining such advanced programs within guidelines and standards established by recognized accrediting agencies and learned societies.
2. Formulating and executing appropriate goals, standards, requirements, policies, and procedures for the advanced programs.
3. Administering and coordinating the programs systematically.
4. Designing and conducting systematic and reliable procedures for evaluating the programs and the unit.
5. Utilizing evaluation information for program and unit improvement.
6. Planning and executing appropriate strategies for staff development.

D. Meetings. The committee shall meet once each month during the academic year and shall be subject to call for special meetings at the discretion of the Dean of the Teachers College. All meetings shall be conducted under standard rules of order.
E. Committee Actions. All formal actions of the Committee shall be considered recommendations to the Dean of the Teachers College. It shall be the responsibility of the dean to inform the committee of the disposition of its actions immediately after such disposition is officially confirmed.