Directed Readings
LI946XE Course Syllabus

Fall Semester 2019

<table>
<thead>
<tr>
<th>Information Type</th>
<th>Information Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty:</td>
<td>Emily Vardell, Ph.D.</td>
</tr>
<tr>
<td>E-Mail:</td>
<td><a href="mailto:evardell@emporia.edu">evardell@emporia.edu</a></td>
</tr>
<tr>
<td>Primary Phone:</td>
<td>620-341-5156</td>
</tr>
<tr>
<td>Online Course Login:</td>
<td>canvas.emporia.edu</td>
</tr>
<tr>
<td>Credit Hours:</td>
<td>1/3</td>
</tr>
<tr>
<td>Meetings:</td>
<td>Internet begins 8/19</td>
</tr>
</tbody>
</table>

Important Dates for Fall 2019

<table>
<thead>
<tr>
<th>Event:</th>
<th>Date</th>
</tr>
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<tbody>
<tr>
<td>First Day of Class:</td>
<td>August 19</td>
</tr>
<tr>
<td>Last Day to Add/Drop:</td>
<td>August 30</td>
</tr>
<tr>
<td>Last Day to Withdraw:</td>
<td>September 23</td>
</tr>
<tr>
<td>Last Class Day:</td>
<td>December 6</td>
</tr>
<tr>
<td>Final Grades Due:</td>
<td>December 17</td>
</tr>
</tbody>
</table>

Doctoral Program Goal

The goal of SLIM’s doctoral program is to prepare scholars to:

- conduct significant research that contributes to the theory basis of library and information science and constructs linkages to contemporary professional problems;
- teach in academic environments; and
- develop leaders for libraries and information organizations.
Catalogue Description

Students undertake a program of directed readings, under faculty supervision, in preparation for qualifying exams or the dissertation proposal. Students may enroll three times in this course. (Approved 3/9/2015)

Course Learning Outcomes

1. Articulate accurate content relevant to information literacy instruction, particularly associated with school librarians.

2. Articulate accurate content relevant to self-directed learning of librarians, particularly associated with school librarians.

3. Articulate accurate content relevant to self-directed learning theory and models.

4. Effectively and appropriately use specific content from information literacy instruction, self-directed learning of librarians, and self-directed learning theory and models for an acceptable dissertation.

Instructor Contact Information

For urgent or time-sensitive matters, please email me directly at evardell@emporia.edu. Email is my preferred method for contacting me. Please understand that my response time may vary. I will try to respond within a 24-hour period, but in some cases it may take 2-3 days. If you need assistance with a more detailed question, please schedule a one-on-one appointment or attend my office hours.
Required Readings

Student and professor must agree on all readings that will be covered in the course.

Learning Activities

Learning Activity
Evaluation #1 - Reading Selection and Annotations - 50 points
Evaluation #2 - Student-Faculty Discourse - 50 points
Total - 100 Points

Assignments

Evaluation #1 - Put together a collection of articles (5-10 published articles or more) that will serve as the central focus of your dissertation topic and design the study. Write a brief annotation for each article about why you have selected each one and what relevance the content of the article has for your dissertation. This should be as long as it takes to be specific and clear about your topic, problem, study purpose, and methodology.

The goal of this of course is to identify literature that feeds into your literature review and will pin-down what your study is about and what the design and methodology will be. Again, in each annotation, please address directly the importance of each article to your developing study. This must be completed and achieved at an advanced level to pass this course and move forward in dissertation proposal writing (Chapters 1-3).

Evaluation #2 - Student Faculty Discourse
We will communicate with each other throughout the semester using email and/or Zoom at intervals appropriate to accomplishment this independent study.
Note: A signed agreement form is not required now. This student has already completed qualifying exams and beginning preparation for dissertation writing.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Course Outcome(s) Met</th>
<th>Due Date</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evaluation #1 - Reading Selection and Annotations</td>
<td>1-4</td>
<td>12/6</td>
<td>50</td>
</tr>
<tr>
<td>Evaluation #2 - Student-Faculty Discourse</td>
<td>1-4</td>
<td>12/6</td>
<td>50</td>
</tr>
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</table>

SLIM Technology Requirements

SLIM has specific hardware, software and network requirements for all students that are specified on the SLIM Technology Requirements web page. Computer technology is integrated throughout the curriculum, including the use of Canvas, ESU’s learning management system, and use of video-conferencing software. All students must have devices, high-speed Internet access, and current software for home use that makes possible full participation in extensive course assignments. See the ESU TechSite for software available to students at no cost. Contact the ESU financial aid office for details about possible funding for purchase of computer equipment.

(Approved 10/17/2018)

Grading Criteria

Please see Canvas for specific guidelines on grading.
SLIM Grading Scale

<table>
<thead>
<tr>
<th>Points</th>
<th>Letter Grade</th>
</tr>
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<tbody>
<tr>
<td>96-100</td>
<td>A</td>
</tr>
<tr>
<td>90-95</td>
<td>A-</td>
</tr>
<tr>
<td>87-89</td>
<td>B+</td>
</tr>
<tr>
<td>84-86</td>
<td>B</td>
</tr>
<tr>
<td>80-83</td>
<td>B-</td>
</tr>
<tr>
<td>77-79</td>
<td>C+</td>
</tr>
<tr>
<td>74-76</td>
<td>C</td>
</tr>
<tr>
<td>70-73</td>
<td>D</td>
</tr>
<tr>
<td>0-69</td>
<td>F</td>
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</table>

(Approved 9/19/2018)

SLIM Grade Policy

All graduate courses required in the university-approved curricula of SLIM’s master’s degree programs, certificate and licensure programs, academic concentrations, and doctoral program – or their approved substitutions – must be passed with a final grade of B- or better to receive academic credit. If a student does not receive a final grade of B- or better in any or all of SLIM’s required courses, then the student will be given an academic warning and the student will be notified by SLIM administration that he or she must retake that course or those courses. In addition, if a student has a semester GPA of less than 3.0 he or she will be given an academic warning.

When a student has been given an academic warning, an administrative hold will be placed on the student’s record to block future enrollment, and the student will be removed from any registered courses for the upcoming semester. Before the student can be enrolled, he or she is required to meet with the student’s
academic advisor with the goal of developing an academic improvement plan. The administrative hold can only be released by the student’s academic advisor or by the SLIM dean upon satisfactory completion of the academic improvement plan.

If the student fails to complete the terms set forth in the academic improvement plan, then the student’s academic progress will be reviewed by the student’s academic advisor and the SLIM dean, and a decision will be made regarding whether the student should be academically dismissed from SLIM’s graduate program.

This SLIM Grade Policy applies to all students in SLIM’s master’s degree programs, certificate and licensure programs, the doctoral program, and academic concentrations. It also applies to all those who have passed into MLS or doctoral degree candidacy.

(Approved 9/19/2018)

**SLIM Incomplete Grade Policy**

SLIM’s Incomplete Grade Policy upholds the [Emporia State University Incomplete Grade Policy](#).

SLIM’s Incomplete Grade Policy further stipulates that an incomplete request will not be considered approved without an Incomplete Request Form having been submitted by the instructor and approved by the SLIM dean within two weeks after the issuance of the incomplete. If the incomplete grade is being requested for reasons of health, then documentation must be submitted to the SLIM dean’s office before the final grade change is made.

If a SLIM student’s request for a single incomplete grade is approved by the instructor and dean, then the student will be limited to enrolling in six credit hours in the immediately
succeeding semester. If a SLIM student requests more than one incomplete grade to be issued at the conclusion of a semester, then an administrative hold will be placed on the student’s record to block future enrollment until all incomplete grades are finished and the final grade changes have been submitted by the instructor(s), signed by the SLIM dean, and accepted by the ESU Registrar’s Office.
(Approved 11/14/2018)

Online Communication Policy

This course will involve the exchange of ideas, questions, and comments in an online and/or blended learning community. In all of your class communications, please use the utmost tact and respect. Remember that in online communication the visual and auditory aspects are missing, so be especially careful to ensure your emails and discussion postings accurately convey your meaning and are not open to misconstruction. Humor is especially difficult to convey in this environment, so take extra care with your writing. Please maintain professionalism and courtesy at all times when interacting with others in the class.
(Approved 10/17/2018)

SLIM Course Evaluation Policy

Course evaluation is an important part of the process of teaching and learning. SLIM uses the IDEA evaluation instrument to gather feedback from students on the effectiveness of each and every course. The resulting data is reviewed by the instructors and the Dean, who work together to improve teaching and learning across the whole of SLIM. Evaluation surveys are made available to students toward the end of each semester, and periodic email reminders are sent to encourage participation. The surveys are administered by The IDEA Center through the Campus Labs
platform, and student responses are anonymous (unless students share any identifying information in their comments). Nobody in SLIM has access to individual student surveys at any time, and aggregated data is only made available to instructors after final grades have been submitted. (Approved 11/14/2018)

Faculty-initiated Student Withdrawal Procedure

SLIM instructors follow the university's policy of faculty-initiated student withdrawal which states: “If a student's absences from class, disruptive behavior, lack of prerequisites, or academic dishonesty become detrimental to the student's progress or that of other students in the class, the faculty member may advise the student to withdraw from the class. Withdrawal may also be advised if the student is inappropriately enrolled in the class. If the faculty member chooses to withdraw the student, he/she shall attempt to notify the student in writing that a faculty-initiated withdrawal is in progress. This notification will be copied to the department chair and Academic Affairs office to serve as the request for withdrawal. If efforts to contact the student have been unsuccessful, or unacknowledged, the faculty member shall then seek the aid of the Academic Affairs office in contacting the student. The Academic Affairs office shall provide the student with information about the existing appeals procedures. Upon receiving a written request for withdrawal from the faculty member, the Academic Affairs office may initiate a student withdrawal from the class. None of the above implies or states that faculty members are required to initiate any student withdrawal” [Policy and Procedures Manual, Section 4E.15].
Academic Dishonesty

At Emporia State University, academic dishonesty is a basis for disciplinary action. Academic dishonesty includes but is not limited to activities such as cheating and plagiarism (presenting as one's own the intellectual or creative accomplishments of another without giving credit to the source or sources). The faculty member in whose course or under whose tutelage an act of academic dishonesty occurs has the option of failing the student for the academic hours in question and may refer the case to other academic personnel for further action. Emporia State University may impose penalties for academic dishonesty up to and including expulsion from the university. [Policy and Procedures Manual, Section 3D.0801]

Diversity & Inclusivity Policy

Emporia State University supports an inclusive learning environment where diversity and individual differences are understood, respected, appreciated, and recognized as a source of strength. We expect that students and faculty at Emporia State will respect differences and demonstrate diligence in understanding how other people’s perspectives, behaviors, and worldviews may be different from their own.

If there are aspects of the design, instruction, and/or your experiences within this course that result in barriers to your inclusion or accurate assessment of achievement, please notify the unit head (Department Chair or equivalent) as soon as possible, and/or contact the office of the Assistant Dean of Students for Diversity, Equity, & Inclusion. [Policy and Procedures Manual, Section 4L.]
Accessibility Policy

Emporia State University will make reasonable accommodations for persons with documented disabilities. Students need to contact the Director of Student Accessibility and Support Services and the professor as early in the semester as possible to ensure that classroom and academic accommodations are implemented in a timely fashion. All communication between students, Student Accessibility and Support Services, and the professor will be strictly confidential. [Policy and Procedures Manual, Section 4K]

Contact information for Student Accessibility and Support Services

Student Accessibility and Support Services
106 Plumb Hall
Emporia State University
1 Kellogg Circle / Box 4023
Emporia, KS 66801
Phone: 620/341-6637
TTY: 620/341-6646
E-mail Student Accessibility and Support Services