Course Syllabus

LI755XI

Summer Institute

Summer Semester 2015

Faculty: Mirah J. Dow, Professor
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Primary Phone: (620) 341-5203
Online Course Login: canvas.emporia.edu
Credit Hours: 1; scheduled from June 8-July 25
Meetings: June 10-11, 2015;

Important Dates for Summer 2015

5/18 First Day of Class 5/25 Memorial Day (ESU Closed) 5/26 Last Day to Add/Drop
7/1 Last Day to Withdraw 7/3 Independence Day (ESU Closed) 8/7 Last Day of Classes
8/11 Final Grades Due

Program Goal

The goal of the SLIM Master of Library Science program is to prepare creative problem solvers who will provide proactive client-centered services in information agencies.
Catalog Description

This course provides the opportunity for intensive study of a current topic relating to the library and information profession. It may be taken by seniors. *(Approved 3/9/2015)*

Course Learning Outcomes

<table>
<thead>
<tr>
<th>By the end of the semester, the student will be able to:</th>
<th>MLS Program Outcomes</th>
<th>MLS Professional Values</th>
<th>ALA Core Competence(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identify and articulate authors’ descriptions of cultural competence.</td>
<td>1,2</td>
<td>1, 2</td>
<td>1.b</td>
</tr>
<tr>
<td>Relate class instruction and readings about educating citizens in diverse societies to her/his own philosophy of librarianship.</td>
<td>1, 2</td>
<td>1, 2</td>
<td>1.b</td>
</tr>
<tr>
<td>Related class instruction and readings about educating citizens in diverse societies to providing cross-cultural instruction.</td>
<td>1, 2</td>
<td>1, 2</td>
<td>1.b</td>
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Course Overview

Everyone who is enrolled in this course must attend the 2015 Kansas Summer Institute for School Librarians (in-person, face-to-face) on June 10-11 2015. This Institute is held at The Teacher College (Visser Hall) on ESU’s Emporia campus in Room 118. Doors open at 8:30 a.m. Sessions are from 9:00 a.m. to 4:30 p.m. with snacks and lunch provided on-site. Throughout the summer, enrolled students will have access to Canvas, LI755.

This course is designed to offer professional developing learning in an environment of interaction and fun.

This is an official Kansas State Department of Education event.

Instructor Contact Information

The best way to contact the professor is to send email: mdow@emporia.edu. Face-to-face or telephone meetings with the professor may be scheduled upon request.

Required Readings

The articles and chapters listed below are available in William Allen White Library (WAWL) Course Reserves for LI 755 XI, summer 2015, Dow. You may access Course Reserves from the library’s homepage. Enter the course number with spacing like this: LI 755 XI. If you have difficulties accessing course reserves, please contact WAWL cataloging and technical services.
Read as many of these articles as you can this summer. Use them to inform your writing for assignments in this course. Save them for future reference.


Please check-out and read as many of these books by Candace Fleming as you can this summer. Candace Fleming is the guest author who will speak on the second day of the Institute. Here is Candace Fleming’s website: [http://www.candacefleming.com/](http://www.candacefleming.com/).

The Family Romanov: Murder, Rebellion, and the Fall of Imperial Russia

Amelia Lost: the Life and Disappearance of Amelia Earheart

The Lincolns: a scrapbook look at Abraham and Mary

Our Eleanor: A scrapbook look at Eleanor Roosevelt's remarkable life

Boxes for Katje

Muncha! Muncha! Muncha!

Lowji Discovers America

**Learning Activities**

There are two learning activities for this class. There is only one class meeting (June 10-11, 2015).
Participation (Assignment #1, June 10-11, 60 points). Enrolled students must attend both days. Students are required to arrive on time and stay until the day ends: June 10-11, 9:00 a.m. to 4:30 p.m. While you are present, actively listen; participate in discussions; and make notes. Focus on this statement and answers to these questions:

Society is constantly in transition and so are libraries as they evolve to meet the needs of the community.

  What is cultural competence?
  Why are cultural competences important for librarians?
  How can school librarians facilitate cross-cultural learning in the school library?
  How can Candace Fleming’s books be used as primary sources for instruction in content area subjects?

Reflective Writing (Assignment #2, due July 10, 40 points). Write a reflective paper that makes use of the in class instruction and assigned readings (5-7 pages; double-spaced; no title or abstract; be sure your name is on your paper). Post your paper in Canvas using the assignment link for assignment #3 or email it to the Professor (mdow@emporia.edu).

In your reflective writing, identify five key points shared by Beth Patin, and five key points shared by Candace Fleming. Write the key point and then reflect on it by articulating what you learned about each key point and how you will put it to use in your professional practice as a librarian. Consider how Candace Fleming books can be used as primary sources in instruction. Think of this paper as your formal notes from the Institute that you will use when making plans for the coming year.

Please do your best writing using accurate English writing conventions. You will not be evaluated on use of APA rules. You should, however, incorporate references to primary and secondary sources (assigned readings) with enough details to make your reading and writing specific for actual use.

Note: If you want to focus on public librarianship, please address these assignments from the perspective of children and/or young adult programming and services.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Course Outcomes(s)</th>
<th>Due Date</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1 - Participation</td>
<td>Outcome 1, 2, 3</td>
<td>June 10-11</td>
<td>60</td>
</tr>
<tr>
<td>#2 – Reflective Writing</td>
<td>Outcome 1, 2, 3</td>
<td>July 10</td>
<td>40</td>
</tr>
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Grading Criteria

All grading criteria can be found in assignment instructions.
SLIM Grading Scale

<table>
<thead>
<tr>
<th>96 - 100</th>
<th>A</th>
<th>77 - 79</th>
<th>C+</th>
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</thead>
<tbody>
<tr>
<td>90 - 95</td>
<td>A-</td>
<td>74 - 76</td>
<td>C</td>
</tr>
<tr>
<td>87 - 89</td>
<td>B+</td>
<td>70 - 73</td>
<td>D</td>
</tr>
<tr>
<td>84 - 86</td>
<td>B</td>
<td>0 - 69</td>
<td>F</td>
</tr>
<tr>
<td>80 - 83</td>
<td>B-</td>
<td></td>
<td></td>
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SLIM Grade Policy

All graduate courses required in the university-approved curricula of SLIM’s master’s programs, certificate programs, academic concentrations, and doctoral program--or their approved substitutions--must be passed with a final grade of B- or better to receive academic credit. If a student does not receive a final grade of B- or better in any or all of SLIM’s required courses, then the student will be given an academic warning and the student will be notified by SLIM administration that he or she must retake that course or those courses. In addition, if a student has a semester GPA of less than 3.0 he or she will be given an academic warning.

When a student has been given an academic warning, an administrative hold will be placed on the student’s record to block future enrollment, and the student will be removed from any registered courses for the upcoming semester. Before the student can be enrolled, he or she is required to meet with the student’s academic advisor with the goal of developing an academic improvement plan. The administrative hold can only be released by the student’s academic advisor or by the SLIM dean upon satisfactory completion of the academic improvement plan.

If the student fails to complete the terms set forth in the academic improvement plan, then the student’s academic progress will be reviewed by the student’s academic advisor and the SLIM dean, and a decision will be made regarding whether the student should be academically dismissed from SLIM’s graduate program.

SLIM Attendance Policy

Students must attend all face-to-face classes. Class hours for weekend face-to-face meetings are 6pm-9pm on Friday and 9am-5pm on Saturday.

In cases of emergency, go to http://www.emporia.edu/slim/studentresources/policies.html for more information.

SLIM Incomplete Grade Policy

SLIM’s Incomplete Grade Policy upholds the Emporia State University Incomplete Grade Policy (for full policy, go to: http://www.emporia.edu/regist/trnscpt/grades.html).

SLIM’s Incomplete Grade Policy further stipulates that an incomplete request will not be considered approved without an Incomplete Request Form having been submitted by the instructor and approved by the SLIM dean within two weeks after the issuance of the incomplete. If the incomplete grade is being requested for reasons of health, then documentation must be submitted to the SLIM dean’s office before the final grade change is made.
If a SLIM student’s request for a single incomplete grade is approved by the instructor and dean, then the student will be limited to enrolling in six credit hours in the immediately succeeding semester. If a SLIM student requests more than one incomplete grade to be issued at the conclusion of a semester, then an administrative hold will be placed on the student’s record to block future enrollment until all incomplete grades are finished and the final grade changes have been submitted by the instructor(s), signed by the SLIM dean, and accepted by the ESU Registrar’s Office.

**SLIM Netiquette Policy**

This course will involve the exchange of ideas, questions, and comments in an online and/or blended learning community. In all of your class communications, please use the same tact and respect that you would if you were talking to classmates face to face. Remember that in online communication the visual and auditory aspects are missing, so be especially careful to ensure your emails and discussion postings accurately convey your meaning and are not open to misconstruction. Humor is especially difficult to convey in this environment, so take extra care with your writing. Please maintain your professionalism and courtesy at all times when interacting with others in the class.

**Course Evaluations**

Course evaluation is an important part of the process of teaching and learning. SLIM uses the IDEA evaluation instrument to gather feedback from students on the effectiveness of each and every course. The resulting data is reviewed by the instructors and the Dean, who work together to improve teaching and learning across the whole of SLIM. Evaluation surveys are made available to students toward the end of each semester, and periodic email reminders are sent to encourage participation. The surveys are administered by The IDEA Center through the Campus Labs platform, and student responses are anonymous (unless students share any identifying information in their comments). Nobody in SLIM has access to individual student surveys at any time, and aggregated data is only made available to instructors at least one week after final grades have been submitted.

**Faculty-initiated Student Withdrawal Procedure**

SLIM instructors follow the university’s policy of faculty-initiated student withdrawal which states: If a student's absences from class, disruptive behavior, lack of prerequisites, or academic dishonesty become detrimental to the student's progress or that of other students in the class, the faculty member may advise the student to withdraw from the class. Withdrawal may also be advised if the student is inappropriately enrolled in the class. If the faculty member chooses to withdraw the student, he/she shall attempt to notify the student in writing that a faculty initiated withdrawal is in progress. This notification will be copied to the department chair and Academic Affairs office to serve as the request for withdrawal. If efforts to contact the student have been unsuccessful, or unacknowledged, the faculty member shall then seek the aid of the Academic Affairs office in contacting the student. The Academic Affairs office shall provide the student with information about the existing appeals procedures.
Upon receiving a written request for withdrawal from the faculty member, the Academic Affairs office may initiate a student withdrawal from the class. None of the above implies or states that faculty members are required to initiate any student withdrawal. [Policy and Procedures Manual 4E.13]

Academic Dishonesty

At Emporia State University, academic dishonesty is a basis for disciplinary action. Academic dishonesty includes but is not limited to activities such as cheating and plagiarism (presenting as one's own the intellectual or creative accomplishments of another without giving credit to the source or sources.)

The faculty member in whose course or under whose tutelage an act of academic dishonesty occurs has the option of failing the student for the academic hours in question and may refer the case to other academic personnel for further action. Emporia State University may impose penalties for academic dishonesty up to and including expulsion from the university.

Disabilities Policy

Emporia State University will make reasonable accommodations for persons with documented disabilities. Students need to contact the Director of Disability Services and the professor as early in the semester as possible to ensure that classroom and academic accommodations are implemented in a timely fashion. All communication between students, the Office of Disability Services, and the professor will be strictly confidential.

Contact information for the Office of Disability Services:

Office of Disability Services
106 Plumb Hall
Emporia State University
1 Kellogg Circle / Box 4023
Emporia, KS 66801
Phone: 620/341-6637
TTY: 620/341-6646
Email: disabser@emporia.edu