Course Syllabus
LI900XR
Introduction to Doctoral Studies
Summer Semester 2014

Faculty: Mirah Dow
E-mail: mdow@emporia.edu
Primary Phone: (620) 341-5734
Online Course Login: canvas.emporia.edu
Credit Hours: 1
Meetings: Saturday 7/12 (only);
9:00 a.m. – 4:00 p.m.

Important Dates for Summer 2014

5/19 First Day of Class
7/2 Last Day to Withdraw
5/26 Memorial Day (ESU closed)
7/4 Independence Day (ESU closed)
8/12 Final Grades Due
5/27 Last Day to Add/Drop
8/2 Last Day of Classes

Program Goal

The goal of SLIM’s doctoral program is to prepare scholars to:
• conduct significant research that contributes to the theory base of library and information science and constructs linkages to contemporary professional problems,
• teach in academic environments, and
• develop leaders for libraries and information organizations.
Catalog Description

An introduction to the SLIM doctoral program, to doctoral work, and to the culture of the researcher. Students will explore their respective research interests and draft their Ph.D. program plans. (Approved 3/11/2011)

Course Learning Outcomes

Student will be able to articulate the

1. Nature of doctoral work indicating how doctoral work is different than academic and/or professional work required for a master’s degree.
2. ESU SLIM Ph.D. curriculum outline including Tier 1-5 requirements.
3. Program’s policies and related requirements.
4. Research areas and topics in Library and Information Science.
5. ALA core values of librarianship.

Course Overview

Course documents are available in Canvas. https://canvas.emporia.edu/login

An Agenda for July 12 will be posted appropriately one week ahead in Canvas, LI900XR, Module 2, Participation. Please read it as soon as possible and use it as a “tool” to anticipate and plan your in-class participation.

Instructor Contact Information

The best way to contact me is by e-mail: mdow@emporia.edu

If you would like to schedule time to visit with me on the telephone, or in-person at my office, please schedule an appointment.

Required Readings

Manual


APA editorial style is required.

Websites

American Library Association (ALA). (2002). *Core values of librarianship*.
Retrieved from [http://www.ala.org/advocacy/intfreedom/statementspols/corevalues](http://www.ala.org/advocacy/intfreedom/statementspols/corevalues)


**Journal Articles**

(Available in William Allen White Library, Course Reserves)


Montgomery, S. E. (2011). Quantitative vs. qualitative – do different research methods give us consistent information about our users and their library space needs? *Library and Information Research, 35*(111), 73-86.


**Recommended Readings**

**Book**


This books is especially worthwhile for new Ph.D. students who have not earned a master’s degree in library and information studies.
### Assignments and Learning Activities

<table>
<thead>
<tr>
<th>Module</th>
<th>Assignment</th>
<th>Date</th>
<th>Points (100)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Module #1</td>
<td>Reading</td>
<td>Begin May 19</td>
<td>20</td>
</tr>
<tr>
<td>Module #2</td>
<td>Attend Class (required)</td>
<td>July 12 at ESU-KC, Overland Park, KS</td>
<td>40</td>
</tr>
<tr>
<td>Module #3</td>
<td>Reflective Writing</td>
<td>July 31</td>
<td>40</td>
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### Grading Criteria

**Module #1, Reading, 20 points**

The purpose of this assignment is to acquaint students with topics relevant to doctoral study in library and information studies in general, and in particular, the ESU SLIM Doctor of Philosophy, Library and Information Management, degree program. The above-listed readings will inform face-to-face discussions on July 12 as well as your reflective writing following the class meeting.

The student will read and

1) become familiar and fluent in articulation of some basic concepts, terms, and values relevant to the information professions and to the field of library and information studies. (10 points)
2) use publications to focus on concepts, terms, and values, and to reflect on her/his own future participation in the ESU, SLIM Doctor of Philosophy, Library and Information Management, degree program. (10 points)

**Note:** See the assignment instructions document including evaluation rubric in Canvas, Module 1

**Module #2, Attend Class, July 12, 40 points**

The purpose of this assignment is to provide students with direct instruction related to American Library Association core values; library and information studies research areas; and ESU, SLIM Ph.D. curriculum, course content, and program policy and procedures. The day-long orientation (face-to-face at ESU-KC) is an opportunity for you to be introduced classmates and faculty.

The students will

1) arrive on-time and stay to the end of the orientation session. (10 points)
2) actively listen during presentations. (10 points)
3) interact cooperatively and collaboratively with students and faculty while making use of course materials. (10 points)
4) make use of course materials to anticipate future participation in the program. (10 points)

Schedule of Topics and Activities

At least one week in advance, an orientation class Agenda will be posted in Module #2.

Note: See the assignment instructions document including evaluation rubric in Canvas, Module 2

Module #3, Reflective Writing, Due July 31, 40 points

The purpose of this reflective writing assignment is to facilitate student’s metacognitive processes as they learn and think about the orientation content and learning activities.

The student will demonstrate abilities to

1) read and follow assignment instructions. (10 points)
2) understand doctoral study and required program participation by organizing and using program materials. (10 points) (Outcome 2, 3)
3) read and accurately articulate content, concepts, and ideas from required readings in the writing of a reflective essay. (10 points) (Outcome 1, 4, 5)
4) know at an introductory level concepts relevant to library and information studies research and reflect on learning in the writing of a reflective essay. (10 points) (Outcome 1, 4, 5)

Note: See the assignment instructions document including evaluation rubric in Canvas, Module 3

SLIM Grading Scale

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
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</thead>
<tbody>
<tr>
<td>96 - 100</td>
<td>A</td>
<td>77 - 79</td>
<td>C+</td>
</tr>
<tr>
<td>90 - 95</td>
<td>A-</td>
<td>74 - 76</td>
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<td>0 - 69</td>
<td>F</td>
</tr>
<tr>
<td>80 - 83</td>
<td>B-</td>
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SLIM Attendance Policy

Students must attend all face-to-face classes. Class hours for weekend face-to-face meetings are 6pm-9pm on Friday and 9am-5pm on Saturday.

In cases of emergency, go to [http://www.emporia.edu/slim/studentresources/policies.html](http://www.emporia.edu/slim/studentresources/policies.html) for more information.
SLIM Grade Policy

All graduate courses required in the university-approved curricula of SLIM’s master’s programs, certificate programs, academic concentrations, and doctoral program—or their approved substitutions—must be passed with a final grade of B- or better to receive academic credit. If a student does not receive a final grade of B- or better in any or all of SLIM’s required classes, then the student will be given an academic warning and the student will be notified by SLIM administration that he or she must retake that course or those courses.

When a student has been given an academic warning, an administrative hold will be placed on the student’s record to block future enrollment. Before enrollment can be done, the student is required to meet with his or her academic advisor with the goal of developing an academic improvement plan. The administrative hold can only be released by the student’s academic advisor or by the SLIM dean. The administrative hold will be released once the student completes his or her next semester course(s) with a B- or above.

If a student has a semester GPA of less than 3.0 for two semesters or has been given an academic warning for two semesters, then the student’s academic progress will be reviewed in light of the academic improvement plan by the student’s program director and the SLIM dean. A decision will be made as to whether the student should be academically dismissed from the SLIM graduate program.

This SLIM Grade Policy applies to all students in SLIM’s master’s degree programs, certificate programs, the doctoral program, and academic concentrations. It also applies to all those who have passed into MLS or doctoral degree candidacy.

SLIM Incomplete Grade Policy

SLIM’s Incomplete Grade Policy upholds the Emporia State University Incomplete Grade Policy (for full policy, go to: http://www.emporia.edu/regist/trnscpt/grades.html).

SLIM’s Incomplete Grade Policy further stipulates that an incomplete request will not be considered approved without an Incomplete Request Form having been submitted by the instructor and approved by the SLIM dean within two weeks after the issuance of the incomplete. If the incomplete grade is being requested for reasons of health, then documentation must be submitted to the SLIM dean’s office before the final grade change is made.

If a SLIM student’s request for a single incomplete grade is approved by the instructor and dean, then the student will be limited to enrolling in six credit hours in the immediately succeeding semester. If a SLIM student requests more than one incomplete grade to be issued at the conclusion of a semester, then an administrative hold will be placed on the student’s record to block future enrollment until all incomplete grades are finished and the final grade changes have been submitted by the instructor(s), signed by the SLIM dean, and accepted by the ESU Registrar’s Office.
SLIM Netiquette Policy

This course will involve the exchange of ideas, questions, and comments in an online and/or blended learning community. In all of your class communications, please use the same tact and respect that you would if you were talking to classmates face to face. Remember that in online communication the visual and auditory aspects are missing, so be especially careful to ensure your emails and discussion postings accurately convey your meaning and are not open to misconstruction. Humor is especially difficult to convey in this environment, so take extra care with your writing. Please maintain your professionalism and courtesy at all times when interacting with others in the class.

Course Evaluations

SLIM uses the IDEA evaluation instrument to gather feedback from students on the effectiveness of each course. The data gathered is shared with instructors in aggregated form, and is used for both course and teaching improvement. Evaluation surveys are made available to students toward the end of each semester, and periodic email reminders are sent to encourage participation. The surveys are administered by The IDEA Center and student responses are anonymous (unless students share any identifying information in their comments). Instructors do not have access to individual student surveys at any time, and only receive aggregated data at least two weeks after final grades are submitted.

Faculty-initiated Student Withdrawal Procedure

SLIM instructors follow the university’s policy of faculty-initiated student withdrawal which states:

If a student's absences from class, disruptive behavior, lack of prerequisites, or academic dishonesty become detrimental to the student's progress or that of other students in the class, the faculty member may advise the student to withdraw from the class. Withdrawal may also be advised if the student is inappropriately enrolled in the class. If the faculty member chooses to withdraw the student, he/she shall attempt to notify the student in writing that a faculty initiated withdrawal is in progress. This notification will be copied to the department chair and Academic Affairs office to serve as the request for withdrawal. If efforts to contact the student have been unsuccessful, or unacknowledged, the faculty member shall then seek the aid of the Academic Affairs office in contacting the student. The Academic Affairs office shall provide the student with information about the existing appeals procedures. Upon receiving a written request for withdrawal from the faculty member, the Academic Affairs office may initiate a student withdrawal from the class. None of the above implies or states that faculty members are required to initiate any student withdrawal. [Policy and Procedures Manual 4E.13]
Academic Dishonesty

At Emporia State University, academic dishonesty is a basis for disciplinary action. Academic dishonesty includes but is not limited to activities such as cheating and plagiarism (presenting as one's own the intellectual or creative accomplishments of another without giving credit to the source or sources.)

The faculty member in whose course or under whose tutelage an act of academic dishonesty occurs has the option of failing the student for the academic hours in question and may refer the case to other academic personnel for further action. Emporia State University may impose penalties for academic dishonesty up to and including expulsion from the university.

Disabilities Policy

Emporia State University will make reasonable accommodations for persons with documented disabilities. Students need to contact the Director of Disability Services and the professor as early in the semester as possible to ensure that classroom and academic accommodations are implemented in a timely fashion. All communication between students, the Office of Disability Services, and the professor will be strictly confidential.

Contact information for the Office of Disability Services:

Office of Disability Services
106 Plumb Hall
Emporia State University
1200 Commercial Street / Box 4023
Emporia, KS 66801
Phone: 620/341-6637
TTY: 620/341-6646
Email: disabser@emporia.edu