Undergraduate Research, Scholarship and Creative Activities (URSCA) Committee

Minutes:  April 18, 2012

Members Present: Carol Daniels, Paul Luebbers, Tim Burnett, Dwight Moore, Deb Gerish, Teresa Mitchell, Jennifer Schroeder, and Gary Wyatt.

Members Absent: Ron Freeze, Jun Yu, Chelsi Kaiser, and Charles Chiddix

1) Minutes from March 29, 2012 were approved.

2) Research and Creativity Day Update
   a) Numbers Update:
      (1) There are 87 Presentations (18 oral presentations and 69 posters)
      (2) 113 Students and 60 faculty members participating
      (3) Up almost 100% from last year.
   b) Poster Jury Update. On the poster registration form, there was a box that can be checked if the student/faculty would like to be evaluated. If they mark this box, the moderators would then judge their poster. The moderator volunteers agreed that they would help judge. There was a high # of boxes checked. Tim Burnett, Dwight Moore, Dr. Wyatt, Paul Luebbers, and William Clamurro will help. If others are needed, other committee members will help.

3) Membership for 2012/2014 Academic Year
   a) Expired Terms: Tim Burnett, Carol Daniels, Ron Freeze, Dwight Moore, and Students.
      a) Agreed to Renew: Tim Burnett, Dwight Moore, & Carol Daniels
      b) Need to be replaced: Ron Freeze

4) Selection of ESURP 2012 Participants:
   a) Proposals were discussed and tallied.
      a) The Students chosen to receive the funding for their proposals are:
         (1) Laura Tholen/ mentor: Brenda Koerner  KINBRE
         (2) Somi Kim/mentor: Kee Jun Kim  KINBRE
         (3) Marie Barlow/mentor: Marcia Schulmeister  LAS-STEM
         (4) Eric Anderson/mentor: Brenda Kowerner  LAS-STEM
         (5) Dustin Burgardt/mentor: Jorge Ballester  LAS-STEM
         (6) Whitney Steinike/mentor: Kevin Rabas  LAS-Humanities
         (7) Aubrey Henneke/mentor: Lendi Bland  TC
         (8) Jessica Dhörity/mentor: Jun Yu  SOB
      b) These students will be asked to attend Research and Creativity Day on April 26th, so they will be introduced as those chosen for ESURP.
5) Items for next year and suggestions voiced (?):

a) ESURP Discussion

   a) Rubric
      (1) Reword procedures, instructions, and salary/supplies information.
      (2) Fix budget line to include sufficient justification.

b) Salary and Supplies

   (1) Downsize $ if not collaborative
   (2) Likelihood of funding not improved by professional development vs. salary

   c) Pre-review-
      (1) Reviewer’s from outside of area
      (2) Other institution/swapping applications

   d) Proposal-
      (1) Criteria made for multi-disciplinary panel. To keep in mind this will be
          reviewed by many different levels. Act like you write this to someone that
          never has heard of the information.
      (2) An option that can be discussed could be: Ask students to supply major
          GPA along with overall GPA. (?)
      (3) Reorganize
          (a) Terminate the 1st 2 pages.
          (b) Include mentor support letter in application materials.
          (c) In faculty statement: How did you arrive at this idea? (Prior interaction)
             (i) Only classroom should not be adequate (?)
             (ii) Statement should comment on methodology, authenticity, budget,
                 & time frame so non-specialists can get a 2nd opinion. (?)
          (d) Discuss how you arrived at the experimental project in this proposal.
              Prior work, extension of classroom studies, informal discussions, etc.
          (e) Who is doing what?

      (4) Template to fill out. For example: introduction, background, methodology,
          significance, and expected outcomes. A template would make it easier to
          compare proposal between different studies.
      (5) Make sure there is an outcome required.
      (6) Other:
          (a) Require a letter or a signature from department chair stating that the
              activities outlined in the proposal are representative of the scholarly
              activities typical of their faculty. (?)

   e) Have a workshop in the fall on proposal writing, and to also start promoting
      ESURP. Also, market campus wide in earlier spring next year.

   f) Ask past students to speak out about ESURP.

Recorded by: Britney Hinrichs