LAS Dean’s Advisory Committee  
Emporia State University  
February 15, 2013  
RH 109, 2:00 p.m.  
Minutes

Members
Giovanna Follo, past moderator, Soc., Anthro., and Crime & Del. Studies  
Heidi Hamilton, Communication & Theatre  
Brian Hollenbeck, Mathematics, Computer Science, and Economics  
Roxane Riegle, English, Modern Languages, & Journalism  
Sarah Tidwell, secretary, Nursing  
Ken Thompson, moderator, Physical Sciences  
Dean Marie Miller

I.  Call to order:  2:00 p.m.

II.  Attendance:  All members were present.

III.  Approval of Minutes of Previous Meeting  
January 31, minutes were approved with language modifications.

IV.  Dean’s Comments  
ESU Marketing & Media Relations is currently not working toward developing individual organization logos. The LAS phrase can be promoted through department papers, etc….  The provost and budget director will be meeting with each department head to identify where budgets could be adjusted, as well as look at future planning. No time line has been announced for shelving programs. Academic Affairs is being looked at for 70% of the budget shortfall. Committee members expressed concern that faculty have heard of the budget issues for some time, but no plan of action or even an actual amount to cut are announced.

V.  Old Business  
•  Degree analysis:  The committee asked the process of degree analysis be referred to Faculty Senate Academic Affairs committee for further discussion.  
•  Overload Review subcommittee:  The subcommittee continues to meet.  
•  Provost search:  The search committee is reviewing materials.  
•  DAC project:  The committee continues to look at ways to emphasize the importance of the arts and sciences, recognizing that the General Education Council is also addressing this issue. Committee members were asked to contact past graduates to ask for testimonials about the contribution of liberal arts to their education. These could be used on the LAS website and forwarded to public relations for use.  
•  The committee will extend invitations to all LAS instructors, lecturers, and staff to the annual awards reception.

VI.  New Business  
•  LAS awards:  the current guidelines were approved. Dean Miller advised the committee the award money now has to be included in the paycheck, so the decision must be made earlier. The guidelines will be sent out immediately with a return date of March 15\textsuperscript{th}. Dean Miller asked the committee to be involved in the selection, which will occur at the April meeting.  
•  Spring 2013 Assembly:  Skyline room if available, May 3\textsuperscript{rd} or 10\textsuperscript{th} as preferred date, time 3 – 5 pm.
• Raise the Bar: Giovanna learned that reimbursement for attendance at these programs may not occur until May, which is a hardship for faculty and disheartening. In addition, funding of Model courses through the provost’s office does not include the fringe benefits. Those costs have to be picked up by the department. Giovanni will take this issue to Faculty Senate.

VII. Announcements
Next meeting is Friday, March 13 from 2:00 to 3:30.

VII. Adjournment – 3:30 p.m.

Submitted by Sarah Tidwell