TEXT // READING MATERIALS --- This course will not use a regular textbook as such, but a number of readings (i.e., articles or excerpts from books), as we cover new material. Some of these readings will be distributed in class as handouts, others will be placed on reserve at regular intervals, in the Circulation Dept. in the Library. The on-reserve readings can be accessed online.

HONORS-CONTRACT SYLLABUS
- This Honors-Contract syllabus is a supplementary set of course requirements, to the syllabus for the regular course. The instructor will work closely with the student, enabling him/her to gain a high level of knowledge of the subject-matter of the course, and its relevance for the daily life of the community and the society as a whole.

- Texts Used - No additional textbook is required for the Honors-Contract course, but you will be assigned additional readings from various sources.

- Course Objectives - The expectation is that the student will gain a deeper and broader exposure to, and understanding of, the various issues and aspects to race and ethnicity, as stated for the regular course. This would include the nature of race as a concept, the distinction between race and ethnicity, the current pattern of race and ethnic relations in the United States & how it must be understood by reference to its historical background, and the slavery experience in the U.S.

- Learning Objectives - At a higher level than what is required in the regular course, the student should be able to meet the following objectives:

  • To know the specific nature of race and ethnicity - i.e., how race is socially constructed, how it is construed differently across multiethnic societies, etc.

  • To understand the nature of race and ethnicity in comparative or cross-cultural context.

  • To have an understanding of race and ethnic relations in the United States, in reference to its historical development.

  • To have an understanding of the experience of slavery in the U.S.

  • To understand, through a fieldwork-type class project, the connection between the formal concepts race-and-ethnicity with the daily life of the community.

  • To be able to articulate his/her views on the issues addressed in the class, through the writing of essays and papers, and through an oral presentation at the end of the semester.

- The broader grasp of the race & ethnicity problems stated here is expected to be achieved
through the writing of essays, additional readings & discussion, fieldwork assignments, and so on. These should also develop the student's ability to discuss and communicate his/her understanding of these problems orally.

-Specifically, in addition to the assignments and duties of the regular course, the student will deliver two major essays (7-10 double-spaced typewritten pages) during the semester, one at mid-term, the other at the end of the semester.

-The student will be meeting with the instructor outside of class to discuss the topic of his/her choice for these essays, and the instructor will supervise the execution of these projects from beginning to end.

-The choice of a research topic for the essays will be enhanced or facilitated by supplementary readings (on the issues being covered in the regular course) which the student will be assigned.

A few short essay-type quizzes on these readings will also be given.

-Finally, the Honors-Contract courses stress the need for the student to understand and become involved with the linkage between academic work and community life. In this regard, the community-engagement component of the course will be a fieldwork-type assignment outside of class, focused on the relevance of subject-matter of the course - i.e., race and ethnic relations - to the life of the community.

-In relation to this assignment, the student will do a formal (oral) presentation at the end of the semester.

-The instructor will work closely with the student to help him/her achieve the goals indicated above.

Regular syllabus

COURSE OUTLINE AND GRADING  --In order to assess your comprehension of the material, the following requirements must be met:

1. four multiple-choice tests during the semester (including the final). Each test has 30 questions, worth two points each. The final test is not comprehensive, but based on the material covered since the preceding test. These tests account for 80% of your course grade.

2. several short quizzes & a few short written reports, corresponding to the materials being discussed in class. These will be given at regular intervals, usually at the end of a section. They will be worth 20% of your overall course grade.

IMPORTANT: These quizzes cannot be made up later! -Also, there will be no
The tests will be based mainly on the lecture material and assigned readings. These readings will be from handouts, given in class, and from materials placed on reserve. Students will be responsible for all material covered in class. It is in your best interest, therefore, to maintain regular attendance, try to follow the class discussions, ask questions when necessary, and take good notes.

**GRADING SCALE**

1. Regular Tests - Each test has 30 questions, worth 2 pts. each, therefore a perfect score for each regular test is 60 points. The tests will be grade as follows:

   - 90% (of the 60 pts) = 54 pts. / A
   - 80% " = 48 " / B
   - 70% " = 42 " / C
   - 60% " = 36 " / D

2. Quizzes -- The total number of possible points for the course comes from the tests, together with the quizzes. Test scores add up to 240 points (4 tests, 60 points each).

   Test points account for 80 % of the overall course grade. The remaining 20% of the total of possible course points) comes from the quizzes. This will be an additional 60 pts. ( of the total of 300 points.) --

   The grade given on the quizzes represents the percentage obtained from the 60 points.-- At the end of the semester, these percentages are added up and divided by the number of quizzes given during the semester. The result is the average percentage of the possible quiz points ( i.e., of the 60 pts.).

   The points obtained from the quizzes are then added to the points obtained from the tests.

-The grading scale for the overall course will be:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>93%</td>
<td>279</td>
</tr>
<tr>
<td>A-</td>
<td>90%</td>
<td>270</td>
</tr>
<tr>
<td>B+</td>
<td>87%</td>
<td>261</td>
</tr>
<tr>
<td>B</td>
<td>83%</td>
<td>249</td>
</tr>
<tr>
<td>B-</td>
<td>80%</td>
<td>240</td>
</tr>
<tr>
<td>C+</td>
<td>77%</td>
<td>231</td>
</tr>
<tr>
<td>C</td>
<td>70%</td>
<td>210</td>
</tr>
<tr>
<td>D</td>
<td>60%</td>
<td>180</td>
</tr>
</tbody>
</table>
**Attendance** — Regular attendance is a critical factor for successful performance in this class. Therefore, an attendance policy will be enforced. Students will be allowed to miss the equivalent of two weeks (6 class periods for a M-W-F class; 4 class periods for a T-R class), for any reason, without penalty.

Additional absences will result in the reduction of points from the final grade. Specifically, each additional three absences reduces your grade by 5 percentage points - e.g., from a B+ to a B-. An additional six absences is sufficient to lower the final course score by one full letter grade.

**Important:** Absences for medical or legal reasons do not necessarily constitute a special situation. -- The attendance policy is set up precisely to accommodate these kinds of absences.

If a class must be missed, there is no need to call to notify me, but be sure you are within the limit of absences allowed. - You can always check your attendance standing with me.

Students are also required to be on time. The basic guideline is this: If the student comes in after his/her name has been called, it is his/her responsibility to let me know this after class in order to avoid an unnecessary absence.

**Also:** If you have to leave class early, I must be notified beforehand. Otherwise, this counts as an absence.

**Important** - We have an attendance policy, therefore make sure there is no conflict between class time and other commitments. Excessive absences may lead to official withdrawal from the class. (The University policy regarding this matter is attached).

The use of electronic devices - Electronic devices -- e.g., laptops -- may be used to facilitate the taking of class notes. Regarding cell phones, if the student is expecting some important call during class time, that call may be taken outside the classroom.

Otherwise, try to keep electronic devices - cell phones, beepers, etc. -- off at all times during class, as they can very disruptive of class proceedings when they go off.

**Make-up Exams** -- You will be allowed to make up ONE missed test. The make-up test will be essay, and will be given on the last day of classes (Friday afternoon). The quizzes cannot be made up, as stated before.

**Consultation** - Students are encouraged to consult with me for clarification of issues discussed in class, or to get assistance with the coursework, as soon as they think they need it. This will definitely improve your chances of doing well in the class. I will be available for consultation during my office hours, as listed above, or by appointment.

Effective Fall 2001, core courses in the Department of Sociology and Anthropology must be passed with a "C" or above for all majors and minors.
IMP. -- There will be no early taking of the Final Exams at the end of the semester! -- Therefore, make your travel plans with this Policy in mind.

Department of Sociology, Anthropology and Crime and Delinquency Studies

Course Related Information

Disability Services: Emporia State University will make reasonable accommodations for persons with documented disabilities. Students need to contact the Director of Disability Services and the professor as early in the semester as possible to ensure that classroom and academic accommodations are implemented in a timely fashion. All communication between students, Disability Services, and the professor will be strictly confidential.

3D.0801 ACADEMIC DISHONESTY POLICY (FSB 95002 approved by President 1/31/96; FSB 03002 passed by Faculty Senate 1/20/04; approved by President 2/9/04; FSB 05002 passed by Faculty Senate 1/17/06; approved by President 2/7/06; title update approved by President of the Faculty 8/22/2010; FSB 10007 passed by Faculty Senate 3/15/2011; approved by President 3/21/2011; updated 10/2/2013) Academic dishonesty, a basis for disciplinary action, includes but is not limited to activities such as cheating and plagiarism (presenting as one’s own the intellectual or creative accomplishments of another without giving credit to the source or sources). The faculty member in whose course or under whose tutelage an act of academic dishonesty occurs has the option of failing the student for the academic hours in question, or for any components or requirements for that course. Departments, schools, and colleges may have provisions for more severe penalties. Emporia State University may impose penalties for academic dishonesty up to and including expulsion from the student’s major or from the University. In addition, acts of academic dishonesty shall be grounds to deny admission to a department or program. In addition to the penalties above, the faculty member shall notify in writing his/her department chair and the registrar of the infraction. The department chair shall forward a report of the infraction to the Provost and Vice President for Academic Affairs. The registrar shall block the student from withdrawing from the course to avoid the penalties that result from the infraction. The Provost and Vice President for Academic Affairs shall act as the record keeper for student academic infractions. The Provost and Vice President for Academic Affairs will notify the student in writing that an infraction has been reported and inform the student of the right to appeal and of the appropriate appeal procedures. The Provost and Vice President for Academic
Affairs shall notify the student, the department chair, and the faculty member that initiated the proceedings, of any additional action taken beyond those already imposed by the faculty member. Should a single infraction be so egregious, or should a student have a record of multiple infractions, the Provost and Vice President for Academic Affairs may impose additional penalties, including expulsion of the student from the University. The student has the right to appeal the charge of academic dishonesty (see Student Conduct section). If after an appeal it is found that the student did not commit an act of academic dishonesty, no penalties will be imposed on the student.

A chair of a department of director of a program may request from the Provost and Vice President for Academic Affairs a list of all currently enrolled ESU students within that major or program who have committed acts of academic dishonesty. This request may be a standing request to be filled automatically during each semester until the request is rescinded by the chair or director. In addition, a chair of a department or director of a program may submit to the office of the Provost and Vice President for Academic Affairs a list of applicants to a program or major and the chair or director may be informed if any of the applicants has committed any acts of academic dishonesty.

Prior to the beginning of the next academic year, the office of the Provost and Vice President for Academic Affairs shall send to the Chair of the Academic Affairs Committee of the Faculty 3-78 Senate a list containing nonspecific student identifiers, such as Student 1, Student 2, etc., their specific academic infraction(s) reported to the Provost’s office, the total number of infractions that have been reported for each student, and any actions taken by the Provost and Vice President for Academic Affairs.

4E.14 FACULTY INITIATED STUDENT WITHDRAWAL (FSB 76006; FSB 95008 approved by President 5/9/96; FSB 09016 approved by President 5/3/2010)

If a student's absences from class, disruptive behavior, lack of prerequisites, or academic dishonesty become detrimental to the student's progress or that of other students in the class, the faculty member may advise the student to withdraw from the class. Withdrawal may also be advised if the student is inappropriately enrolled in the class. If the faculty member chooses to withdraw the student, he/she shall attempt to notify the student in writing that a faculty initiated withdrawal is in progress.

This notification will be copied to the department chair and Academic Affairs office to serve as the request for withdrawal. If efforts to contact the student have been unsuccessful, or unacknowledged, the faculty member shall then seek the aid of the Academic Affairs office in contacting the student. The Academic Affairs office shall provide the student with information about the existing appeals procedures. Upon receiving a written request for withdrawal from the faculty member, the Academic Affairs office may initiate a student withdrawal from the class. None of the above implies or states that faculty members are required to initiate any student withdrawal.

A statement of the class grading system: Refer to faculty syllabus.

A statement of the attendance policy for the course: Refer to faculty syllabus.