ACADEMIC CALENDAR
SPRING SEMESTER, 2014

December 6, 2013, Friday
Hornet Connection (an enrollment program for new students) Call the Office of Admissions at 877/468-6378 for details.

December 6, Friday
An electronic billing statement will be generated and available through the student’s Buzz In account. **Students enrolling after 12:00 p.m. on Wednesday, December 6th, will NOT be sent a bill. Students can look up tuition and fees owed on Buzz In and pay on-line or contact Cashiering Services to make arrangements for payment of tuition and fees.**

January 15, Wednesday
Residual ACT Test, 12:00 noon, Visser Hall, Room 128.

NEW STUDENTS:

January 17, Friday
**Hornet Connection** (an enrollment program for new students) will take place in the Memorial Union. Further information is available in the Office of Admissions.

January 19, Sunday
Residence Halls open 12:00 noon.

January 20, Monday
Martin Luther King Day. Holiday - offices closed.

January 22, Wednesday
**Classes begin.** day & evening. Drop & add classes in Plumb Hall offices. (SAC advisees go to 206 Plumb Hall.)

January 25, Saturday
First meeting of Saturday classes.

January 28, Tuesday
*A $50 administrative fee* charged to all students who have an account balance of $100 or more at 5:00 p.m. central time. Students must sign and submit the Extended Payment Agreement. This form is available at http://www.emporia.edu/busaff/important-forms.

January 31, Friday
*Deadline* for registration and fee payment for the February 22, 2014 CAAP competency exams.

ATTENTION ENROLLED STUDENTS
January 28, Tuesday (Fifth Day of Class)
**DEADLINE** – Undergraduate students who pre-enrolled must pay account balance by 5:00 P.M. central time ON January 28th OR MAKE A $150 ACCOUNT DOWN PAYMENT IN ORDER TO AVOID LOSING THEIR SCHEDULED CLASSES.

**NOTE:** Prior semester charges must be paid-in full before any student can retain their class schedule through the $150 down payment. No student shall be permitted to finalize enrollment for any semester if there are outstanding delinquencies from prior semesters. Students with outstanding debts to the University, whether financial or material, may have their official transcripts and/or enrollment withheld.

Please note that financial aid must be authorized AND disbursed to be considered a payment on your account. Information regarding the extended payment option can be found at Cashiering Services in Plumb Hall or via the Web. Online information is available at http://www.emporia.edu/busaff.

February 4, Tuesday
**Tenth day of classes and 14th Calendar day.**
Last day to enroll in classes.
Last day of official drop period—no transcript entry for classes dropped on or before this date.
**Last day to withdraw from the university with full refund.**
Any student wishing to withdraw from the University with a full refund MUST initiate the withdrawal process through Registration prior to the refund period. More information is available at http://www.emporia.edu/busaff/student-information.

February 6, Thursday
**Deadline for the March 8, 2014, ETS Praxis Exams.**
Registration form and fee payment must be sent directly to the Educational Testing Service and must be received by this date. Enroll on-line at www.ets.org/praxis.

February 14, Friday
Juniors must submit an undergraduate application for degree in Degree Analysis, Plumb Hall 108H, if they intend to graduate in May 2015.

February 18, Tuesday
**An additional $50 administrative fee** charged to all students who have an account balance of $100 or more at 5:00 p.m. central time. Students must have signed and submitted the Extended Payment Agreement by this date in order to avoid account holds.

February 18, Tuesday
**Twentieth day of classes.**

February 22, Saturday
ESU Campus & ESU-KC CAAP Competency Examination, 7:30 a.m., Visser Hall.

February 28, Friday
**Graduate students intending to graduate in Summer 2014** must file the “Intent to Graduate” form with the Graduate School.
March 8, Saturday  
ETS Praxis Testing PPST/PLT Exams, 7:30 a.m., Visser Hall Atrium.

March 12, Wednesday  
All student account balances are considered past due.  
A $50 late fee will be assessed each month the balance remains outstanding during the semester.  
Holds placed on student’s account.

March 14, Friday  
End of first block and end of the 8th week.  
Instructors must evaluate students by the end of the 8th week.

March 14, Friday  
Deadline for registration and fee payment for the April 12, 2014 CAAP competency exams.

March 17-23, Monday through Sunday, Spring Break.

March 24, Monday  
Second block begins.

March 25, Tuesday  
Midterm grades are due.

April 9, Wednesday  
Last day to withdraw from a class and receive automatic "W" on transcript (10 wks).

April 12, Saturday  
ESU Campus CAAP Competency Examination, 7:30 a.m., Visser Hall.

May 9, Friday  
Last day of classes.

May 12, Monday  
Deadline for registration and fee payment for the June 7 CAAP competency exam.

May 12-16, Monday-Friday  
Final examinations.

May 17, Saturday  
Undergraduate Commencement, 9:30 a.m., White Auditorium  
Graduate Commencement, 2:00 p.m., Albert Taylor Hall in Plumb Hall

May 20, Tuesday  
Grades are due--12:00 Noon.

June 7, Saturday  
>>ESU Campus & ESU-KC CAAP Competency Examination, 7:30 a.m., Visser Hall.