Request for Additional Funding for Computer Purchase

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Student Name__________________________________________Student ID #____________________

Phone Number_________________________Semester____________________Year________________

I request additional funding for the purchase of a computer to be used for my academic purposes while working on a degree or teacher certification through Emporia State University. I understand:

- this request can be considered only once during my academic career.
- if you are an Elementary Education major your financial aid budget may already contain the electronic device and further requests will not be considered.
- this request does not necessarily guarantee additional funding. Typically the additional funding is Stafford Loan funding, if you have remaining Stafford Loan eligibility for the award year.

I am requesting a budget increase for:

_______One of the following electronic devices: Desktop computer, Laptop, iPad, Tablet. Budget increases are up to $1,000 max

I further understand that this request is valid only when accompanied with either:

a) the receipt from the purchase of a computer which details the specifications of the computer (purchased within a reasonable amount of time prior to the current academic period or during the current academic period)

OR

b) an estimate from the retailer or the business where I intend to purchase a computer with both the purchase price and computer specifications detailed thereon

__________________________________________
Signature Date

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Received by: Date: 
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