Criminal Investigation
SO 315, Fall 2016, T,TH 12:30-1:50 PM
Butcher Education Center
Dr. Susan Zuber-Chall

Office: Butcher Education Center, 121 E
Phone: 620-341-5723 or X5717
Office Hours: T-Th- 9:30-11:00 am/2:00 pm-3:00 pm
By appointment only: Tuesdays 2-4 pm
Classroom- BC 126
E-Mail Address: szuberch@emporia.edu

Class Information:
Text (required): Criminal Investigation, Michael D. Lyman, 2nd ed, 2016
Publisher: Pearson

Course Description:
This course studies the purposes and goals of criminal investigations, crime scene analysis and follow up investigations including: the processing of physical evidence, interview techniques, what criminal law is and what the investigator's role is in the judicial process.

Course Objectives:
• To introduce the student to subject matter and methods of study in the area.
• To provide in-depth information on several areas concerning investigations.
• To give students a sense of how knowledge of criminal investigation plays a part in solving crimes.
• To provide refinement of these general education skills: a) reading intelligently; b) writing effectively; and c) interpreting and assessing human values in order to gain in an understanding of criminal justice in our society today.
• To encourage Critical Thinking skills in all students.

Student Learning Outcomes

Upon completion of this course the students should be able to:
1. Understand the subject matter and methods of study in the area.
2. Understand how the criminal justice operates.
3. Be informed about several areas in criminal justice.
4. Think critically about the criminal justice system.

Class Lectures/Discussions: These will provide the main context of information and the order of presentation in the syllabus will be followed as much as possible. **It is extremely important that you come to class prepared since it is difficult to have a discussion unless you have read the assigned reading.** From time to time I will give you a supplemental reading which will expand your knowledge beyond that of the text. So, please be prepared to discuss what you have read as I am very interested in your point
of view regarding the information. We will watch an assortment of films that address the subject matter and we will have speakers. Should you have any suggestions as to possible speakers or films please do not hesitate to mention them as soon as possible so arrangements can be made.

**Evaluation Guidelines:**

**Grade Distribution**

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two unit exams</td>
<td>100 points each= 200 pts</td>
<td></td>
</tr>
<tr>
<td>Research paper</td>
<td>100 points= 100 pts</td>
<td></td>
</tr>
<tr>
<td>Take-home assignment</td>
<td>100 points= 100 pts</td>
<td></td>
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<tr>
<td>Pop Quizzes</td>
<td>20 points x 4= 80 pts</td>
<td></td>
</tr>
<tr>
<td>Presentation</td>
<td>50 points= 50 pts</td>
<td></td>
</tr>
<tr>
<td>2 Short Essays</td>
<td>25 points each= 50 pts</td>
<td></td>
</tr>
<tr>
<td>Class participation</td>
<td>20 points total= 20 pts</td>
<td></td>
</tr>
<tr>
<td>Final exam</td>
<td>100 points= 100 pts</td>
<td></td>
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<tr>
<td><strong>Total points possible:</strong></td>
<td><strong>700 points</strong></td>
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*A few words about extra credit: these points are built into the grade and they may be given when I have judged that a student has gone above and beyond meeting the standards set for the class. Should you wish to have any of these points awarded you will need to make sure that you contribute in class, turn in your assignments on time, be in all the classes, and contribute considerably to all the class discussions.*

**Grade Distribution**

<table>
<thead>
<tr>
<th>Letter</th>
<th>Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>94-100</td>
</tr>
<tr>
<td>A-</td>
<td>90-93.99</td>
</tr>
<tr>
<td>B+</td>
<td>87-89.99</td>
</tr>
<tr>
<td>B</td>
<td>84-86.99</td>
</tr>
<tr>
<td>B-</td>
<td>80-83.99</td>
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<tr>
<td>C+</td>
<td>75-79.99</td>
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<tr>
<td>C</td>
<td>70-74.99</td>
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<tr>
<td>D</td>
<td>60-69.99</td>
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<tr>
<td>F</td>
<td>Below 59.99</td>
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</table>

**Classroom Policies**

Courtesy towards others, a professional demeanor, and academic integrity are expected of all students. In addition, it is very important that students be able to attend class without distractions and disturbances. In order to help assure this you are asked to abide by the following policies:

a. **This class is largely composed of discussion and all students are expected to participate.** You are requested to NOT indulge in extensive side conversations that disrupt the class or the discussion.
b. **Turn off all cell phones** during class. **Absolutely NO texting is allowed during class. TWENTY (20) points will be subtracted from your final grade for texting during class for each occurrence.**

c. **Using a computer to take notes is permitted.** However, should you fail to participate in the class you will **not** be allowed to use the computer. In addition, surfing, playing games, looking at Face Book, etc. is not permitted and you will loose your computer privileges if you do so during class.

**Consultation:** I urge you to consult with me concerning any questions that you may have about the coursework, or any other aspect of the class. You can phone me at the office, see me during office hours, or e-mail me. **DO NOT** wait until the last few days of the class to address this problem as it will be reflected in your grade. Consider asking for help if you have any problems in the class at all.

**University Information**

**Disability Services:** Emporia State University will make reasonable accommodations for persons with documented disabilities. Students need to contact the Director of Disability Services and the professor as early in the semester as possible to ensure that classroom and academic accommodations are implemented in a timely fashion. All communication between students, Disability Services, and the professor will be strictly confidential.

**Academic Dishonesty Policy**

Academic dishonesty, a basis for disciplinary action, includes but is not limited to activities such as cheating and plagiarism (presenting as one’s own the intellectual or creative accomplishments of another without giving credit to the source or sources). The faculty member in whose course or under whose tutelage an act of academic dishonesty occurs has the option of failing the student for the academic hours in question, or for any components or requirements for that course.

Departments, schools, and colleges may have provisions for more severe penalties. Emporia State University may impose penalties for academic dishonesty up to and including expulsion from the student’s major or from the University. In addition, acts of academic dishonesty shall be grounds to deny admission to a department or program. In addition to the penalties above, the faculty member shall notify in writing his/her department chair and the registrar of the infraction. The department chair shall forward a report of the infraction to the Provost and Vice President for Academic Affairs and Student Life. The registrar shall block the student from withdrawing from the course to avoid the penalties that result from the infraction. The Provost and Vice President for Academic Affairs and Student Life shall act as the record keeper for student academic infractions. The Provost and Vice President for Academic Affairs and Student Life will notify the student in writing that an infraction has been reported and inform the student of the right to appeal and of the appropriate appeal procedures. The Provost and Vice President for Academic Affairs and Student Life shall notify the student, the department chair, and the faculty member that initiated the proceedings, of any additional action.
taken beyond those already imposed by the faculty member. Should a single infraction be so egregious, or should a student have a record of multiple infractions, the Provost and Vice President for Academic Affairs and Student Life may impose additional penalties, including expulsion of the student from the University.

The student has the right to appeal the charge of academic dishonesty (see Student Conduct section in the University Catalog). If after an appeal it is found that the student did not commit an act of academic dishonesty, no penalties will be imposed on the student. A chair of a department of director of a program may request from the Provost and Vice President for Academic Affairs and Student Life a list of all currently enrolled ESU students within that major or program who have committed acts of academic dishonesty. This request may be a standing request to be filling automatically during each semester until the request is rescinded by the chair or director.

In addition, a chair of a department or director of a program may submit to the office of the Provost and Vice President for Academic Affairs and Student Life a list of applicants to a program or major and the chair or director may be informed if any of the applicants has committed any acts of academic dishonesty. Prior to the beginning of the next academic year, the office of the Provost and Vice President for Academic Affairs and Student Life shall send to the Chair of the Academic Affairs Committee of the Faculty Senate a list containing nonspecific student identifiers, such as Student 1, Student 2, etc., their specific academic infraction(s) reported to the Provost’s office, the total number of infractions that have been reported for each student, and any actions taken by the Provost and Vice President for Academic Affairs and Student Life.

STUDENT CONDUCT

Excessive absenteeism is defined as a number of absences beyond which the faculty member has determined on his/her syllabus that a student cannot complete the course without the academic integrity of the course being compromised. Emporia State University is committed toward development of sensitive and responsible individuals and believes this goal is best achieved through a sound educational program and reasonable policies concerning student conduct, both in and out of the classroom.

Operating from this concept, recognition is given to the importance of an honest approach to learning which ideally is shared by the instructor and the student. Faculty members may make the disposition of any cases of disruptive behavior, excessive absenteeism, or academic dishonesty within their classes as they deem appropriate. Following such cases, the faculty member shall make available to the chair of the department and to the office of the Vice President for Student Affairs a record of such student absenteeism or disruptive behavior and the action taken by the faculty member. (This information will be helpful in dealing with those students who may have had similar problems in other classes or departments.)

If the problem is not settled between the faculty member and the student, assistance will be given from the office of the Vice President for Student Affairs. If the problem cannot be resolved at this point the student may request a hearing. This request must be in writing. If a case of dishonesty, excessive absenteeism, or disruptive behavior also involves a disagreement regarding a grade, the student may be referred to the committee which hears academic appeals. If the behavior is such that broader disciplinary action by the school/college is recommended, a hearing board shall be established by the
President of the University to make disposition of the case. (In all cases of disciplinary action the office of the Vice President for Student Affairs is available for assistance.) At any point where student conduct directly interferes with the health, safety, or well being of individuals in the campus community, the University may apply sanctions or take other appropriate action. Since the University is responsible for the subsidiary duties of maintaining property, keeping records, providing living accommodations, and sponsoring a variety of non-classroom activities, it is necessary that a climate supportive of such duties be maintained. Student status will not be a basis for any special consideration from the University when a community, state, or national law has been violated, although every effort will be made to assist with the rehabilitation of a student violating such laws. This is done by working with law enforcement or other agencies, and ordinarily further sanctions are not applied after such a case is closed.

No disciplinary sanction as serious as suspension, probation, or adverse notation on permanent records (available to other than official personnel of the college) will be imposed without proper notification given to the student in writing. This notification will state the charges and will give the accused the opportunity to appear alone, or with appropriate representation before the proper committee, judicial council, court, or official. Included will be the nature and source of evidence and the encouragement for the student to present evidence in turn. Following this review final disciplinary action will be taken by the University. Students may also request that such appearance before committees, councils, courts, or officials be waived and the case be determined in conference with appropriate campus officials.

The University conduct policy commits all individuals serving on any of the above named groups dealing with student problems to a code of confidence. Failure to comply may lead to sanctions from student, faculty, or administrative governing bodies, or officials. Students, faculty, and administration shall have the opportunity to participate fully in the formulation of policies and rules and their enforcement. Penalties for men and women shall be based equally; like penalties following like violations.

Faculty Initiated Student Withdrawal
If a student's absences from class, disruptive behavior, lack of prerequisites, or academic dishonesty become detrimental to the student's progress or that of other students in the class, the faculty member may advise the student to withdraw from the class. Withdrawal may also be advised if the student is inappropriately enrolled in the class. If the faculty member chooses to withdraw the student, he/she shall attempt to notify the student in writing that a faculty initiated withdrawal is in progress. This notification will be copied to the department chair and Academic Affairs office to serve as the request for withdrawal. If efforts to contact the student have been unsuccessful, or unacknowledged, the faculty member shall then seek the aid of the Academic Affairs office in contacting the student. The Academic Affairs office shall provide the student with information about the existing appeals procedures. Upon receiving a written request for withdrawal from the faculty member, the Academic Affairs office may initiate a student withdrawal from the class. None of the above implies or states that faculty members are required to initiate any student withdrawal.
TENTATIVE CLASS/LECTURE SCHEDULE

Please remember that readings and assignments should be completed before you come to class on the dates indicated below. The instructor reserves the right to revise this schedule according to the academic needs of the students and instructor.

August
23 Introduction, Syllabus, Chapter1-History
25 Chapter 1-continued
30 Chapter 2

September
1 Chapter 2-Continued
6 Chapter 3- Essay 1 Assigned
8 Speaker about crime scene processing.
13 Chapter 4- Essay #1 due
15 Chapter 4 finished/Begin Chapter 5
20 Chapter 5
22 Chapter 6
27 Chapter 6 finished/Review for exam
29 Exam 1 (Chapters 1-6)

October
4 Chapter 7
6 Chapter 7 finished/begin Chapter 8
11 Chapter 8
13 Chapter 9-Discuss take-home assignment
18 Chapter 10- Continued Essay 2 Assigned
20 Fall Break
25 Chapter 11
27 Chapter 12- Essay #2 due Review for Exam

November
1 Exam 2 (Chapters 7-12)
3 Chapter 13-Speaker
8 Chapter 13
10 Chapter 14
15 Chapter 14-Continued
17 Chapter 15
22 Movie &/Speaker
24 Thanksgiving Break
29 Chapter 16

December
1 Work on projects/presentations
6 Class Project/Paper Presentations
8 Review for Final Exam