Present: Barnes, Butler, Costello, Ermler, Ghosh, Howell, Kjellman-Chapin, Koerner, Liss, Morales, Schrader, Smith, Storm, Williams, Yanik

Absent: Church, Gay, Miracle, Petersen, Rabender

The Council of Graduate Studies met at 3:30 p.m. on Thursday, October 17, 2013 in the President’s Conference Room. Dr. Andrew Smith called the meeting to order.

Action

- Minutes from the September 19, 2013, meeting were unanimously approved.

Information

- Graduate statistics were distributed to council members and discussed

Reports/Discussion

- The motion to require inactive students to obtain departmental approval for reactivation was passed with 1 abstention.

- After council discussion, no action was taken on a GPA requirement for licensure students.

- More information is needed on student access to secured areas. This will be an agenda item in November.

- After council discussion regarding funeral leave for graduate assistants, council members agreed graduate students were not benefit eligible so should make up the time taken for funerals.

- The SWOT analysis was distributed to council members which represented the strengths, weaknesses, threats and opportunities for the Graduate School. After discussion, the council unanimously accepted the document with the following listed changes.
  - Page 2 under Opportunities – add accredited programs
  - Page 4 under Weaknesses for Selected Student and Faculty Services – add in-state tuition for military
  - Last page under Programs and Academic Offerings – delete last bullet point under Threats

- The need for a graduate student advocate was discussed. Council members agreed to discuss this issue with their respective departments and this would an agenda item in November.

- Council members discussed the proposed changes to the Graduate Council Bylaws regarding graduate faculty requirements for Assistant Professors. The proposal was not approved and council members agreed to take this issue back to their respective departments and this would be an item on the November agenda.

Curricular Changes

The curricular change requests for CH 573 and CH 778 were unanimously approved.
Graduate Council Minutes
Page | 2
October 17, 2013

**Regular Graduate Faculty**

- Regular Graduate Faculty status was unanimously approved for the following listed faculty:
  - Edwin Church, Associate Professor, School Leadership/MSTE
  - Joella Mehrhof, Professor, HPER
  - Andrew Miller, Assistant Professor, Physical Sciences
  - Steven Neill, Associate Professor, School Leadership
  - Mark Stanbrough, Professor, HPER

**Associate Graduate Faculty**

- Associate Graduate Faculty status was unanimously approved for Heidi Webb, Associate Professor in Accounting and Information Systems.

Council adjourned at 4:25pm.