I. Call to order: 2:00 p.m.

II. Attendance: Chad Wiley substituted for Brian Hollenbeck
Sarah was absent with previous notice.

III. Approval of Minutes of Previous Meeting
March 15 minutes were approved.

IV. Dean’s Comments
Dean Miller stated overload reimbursements were calculated for teaching course
overloads and those affected would have compensation show up on the last two
paychecks. The aim is to make overload pay equitable.

V. Old Business
  • Chad Wiley provided an update on the Overload Review subcommittee. He indicated
    a vote on the last draft is near. Recommendations may be forwarded to the dean by
    the middle of next week.
  • Thompson noted that one of the provost candidates mentioned how employers value
    skills and knowledge that students acquire in general education courses.

VI. New Business
  • Dean Miller said that an announcement may come at the end of next week on the
    naming of the provost.
  • Regarding the Spring General Assembly elections:
    1. Separate ballots will be prepared for election of the moderator, secretary, and
       three at large members (one each from Fine Arts, Humanities, and Sciences) with
       spaces on the ballots to allow for nominations from the floor.
    2. Giovanna will contact four possible candidates for moderator.
    3. Ken will contact three possible candidates for secretary.
    4. Heidi will work to identify at least two candidates for the Fine Arts at large
       position.
    5. Roxane will work to identify at least two candidates for the Humanities at large
       position.
    6. Assuming he agrees, Brian and Ken will work to identify at least two candidates
       for the Sciences at large position.
    7. Fine Arts and Humanities representatives to the Provost’s Advisory Council will
       be asked at the time of the DAC positions.
8. No General Education Council members at large need to be elected (current terms continue until 2014 and 2015).
9. Chad provided the names of 20 randomly selected tenured faculty to serve on the 2013-2014 College Level Performance Review Committee. Brian worked with Marvin Harrell to identify these faculty.

- Regarding Spring General Assembly announcements of awards:
  1. The committee discussed their independent reviews of applicants’ submitted materials. Recommendations were shared with the dean.

- Ken will email invitations to the provost and president.

- The tentative agenda for the Spring General Assembly:
  1. Welcome by Ken
  2. Elections somehow integrated so that voting can occur with announcement of results prior to completion of meeting.
  3. Brief comments by the president (if available)
  4. Brief comments by the interim provost (if available)
  5. Dean’s remarks with opportunity for questions and answers
  6. Announcements of awards
  7. Recognize LA&S retirees
  8. Mention of selected accomplishments

VII. Announcements

- Spring General Assembly is scheduled for May 3 in the Skyline from 3-5 p.m.
- There is no DAC meeting in May.

VII. Adjournment – 3:05 p.m.

Submitted by Ken Thompson