Undergraduate Research, Scholarship and Creative Activities (URSCA) Committee

Minutes: March 2, 2012

Members Present: Jun Yu, Carol Daniels, Tim Burnett, Deb Gerish, Theresa Mitchell, Gary Wyatt, William Clamurro, and Christian Kiesler (stand-in for Charles Chiddix)

Members Absent: Ron Freeze, Paul Luebbers, Dwight Moore, Jennifer Schroeder, Chelsi Kaiser, and Charles Chiddix

1) Minutes from February 9, 2012 were approved.

2) Research and Creativity Day
   a) Progressing positively.
   b) Advertising – Information is now online. We will be sending out cards/flyers, and putting up signs by entrances.
   c) ASG is designing a t-shirt and Pam Fillmore will cover those costs.
   d) Visitors from Fort Hayes State will be present, they may be presenting.
   e) Future Research and Creativity Day idea is to invite high schools.

3) ESURP:
   a) Committee discussed the budget. K-INBRE will be providing $24,000, and the Provost Office will be contributing $10,000. Total funds are expected to provide: 3 student/mentorships for K-INBRE, 3 for other LAS, 1 for School of Business, 1 for Teacher College and 1 at large from any college.
   b) The ESURP application was reviewed.
      i) Discussion and suggestions were made to add examples of past proposals or ideas not science specific for topics of proposals with application.
      ii) Suggestions for requirements are as follows:
         (1) Change graduation date requirements
         (2) Let “High Honors” students from the university honors program participate
         (3) Allow flexibility in salary money for faculty. For example $2,000 in Professional Development $ untaxed or $3,000 for salary and supplies.
   c) The criteria and review procedures were discussed.
      i) ESURP Proposal Review Criteria form was reviewed and determined not to be biased towards the physical or biological sciences. Consequently it will be used again this year.
         (1) Suggestions for review procedures as follows:
            (a) Look for ideas off of the National Endowment for Humanities scholarship for criteria and wording.
            (b) Separate rubrics for each area.
            (c) Have an off campus person be on the evaluation team, or be used to substitute for a committee member within their department.
(d) Deadlines be longer for more applicants
(e) Deb offered to make criteria draft if needed.

d) Marketing and Promoting of the ESURP will be as follows:
i) Britney will make flyer. It will be marketed by:
   (1) Given to Each Department Chair and Faculty Senate
   (2) Email to all faculty
   (3) Mailed to all faculty/staff/students
   (4) Buzz-in
   (5) LA&S Newsletter

4) **Next URSCA MEETING schedules will be Thursday, March 29th, 11am-12pm, RH109.**

   Recorded by: Britney Hinrichs