Undergraduate Research, Scholarship and Creative Activities (URSCA) Committee

Draft Minutes: February 9, 2012

Members Present: Gary Wyatt, Tim Burnett, Dwight Moore, Deb Gerish, Theresa Mitchell, Jun Yu, Carol Daniels, Paul Luebbers, & Jennifer Schroeder.

Members Absent: William Clamurro, Ron Freeze, Chelsi Kaiser, & Charles Chiddix

1) Minutes from April 14, 2011 were moved for approval.

2) Committee Business by Dr. Wyatt
   a) Introductions were given
   b) A handout was passed around and discussion was made to re-inform what URSCA’s Function/Purpose and Mission are.
   c) Committee approved with correction a formal constitution for URSCA to be sent to President’s office, COCG, & Academic Affairs.
   d) The Committee requested Tim Burnett be up for Election for chair. Tim Burnett was approved by unanimous vote to be Chair of URSCA.

3) ESU Research and Creativity Day  April 26, 2012
   Burnett discussed the importance of this event.
   a) Marketing was discussed by the committee. Discussion on how the Committee can encourage other departments to participate. Posters, advertising, newsletter, and more publicity (through Alumni, President’s office, local congressional representatives) were options to improve attendance. Also discussed, making the event bigger by bringing in other departments activities on the same day. The Committee discussed being open to expanding and adding to academic calendar in the future.
   b) The ESU Research and Creativity Day will be held in Webb I and II this year.

4) The Committee discussed the importance of the ESURP Program (ESU Summer Scholar Program for Undergraduates). A handout was given out.
   a) Discussion of Budget Numbers.
   b) Discussion of Proposals submitted and funded for the program.
   c) Changes were discussed for the 2012 Program.
      i) Marketing will expand from buzz-in to mailings.
      ii) Application Procedures and evaluation of proposals were discussed. An idea was to have a faculty learning workshop to learn about how to write and construct a proposal, as well as how to evaluate different department’s proposals. There was discussion of reconstructing the rubric so it will work for non-science proposals as well.
5) Other Items:
   a) Committee wants to discuss funding issues next meeting for ESURP. They were in favor to invite the President and foundation to join. Also discussed were other ways to raise money for the ESURP program. The mention to look into NEH grants and Academic Enhancement Grants were some options.
   b) Next meeting scheduled with the most attendance per Doodle was: Friday, March 2, at 3pm in Rh 104.

6) Adjournment

Recorded by: Britney Hinrichs
If you would like to receive these minutes by email, please let me know which email address to send to. Thank you.

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