LAS Dean’s Advisory Committee
Emporia State University
October 10, 2012
RH 109, 3:00 p.m.
Minutes

Members
Giovanna Follo, past moderator, Soc., Anthro., and Crime & Del. Studies
Heidi Hamilton, Communication & Theatre
Brian Hollenbeck, Mathematics, Computer Science, and Economics
Roxane Riegle, English, Modern Languages, & Journalism
Sarah Tidwell, secretary, Nursing
Ken Thompson, moderator, Physical Sciences

Dean Marie Miller

I. Call to order: 3:00 p.m.

II. Attendance:
   Chad Wiley substituted for Brian Hollenbeck

III. Approval of Minutes of Previous Meeting
   September 19, 2012 minutes were approved as read (Riegler/Follo).
   Minutes of the LAS Fall assembly will be sent to all the committee members for review.

IV. Dean’s Comments
   Dean Miller will be in China the next week as an official visitor to ESU sister schools.

V. Old Business
   Marketing
   • Dean Miller clarified that the logo for the College would be a small phrase that could be placed below the 150th logo that is already in use.
   • The DAC should lead the discussion on the phrase to be used, limiting it to 3 – 4. Suggestions of the phrase “The heart of the university” and “Prepared for life” were given. Committee members should email their suggestions to Ken, replying to all, and Ken will work on developing a Zoomerang survey that would go out to the LAS faculty for their #1 choice.
   • Ken has been playing phone tag regarding the ESU Cable Channel.
   • There has not been a formal end date established for the use of department logos. The desire was expressed to have this occur in a phased out manner to avoid extra costs to students (e.g. uniforms, etc…)
   • Per policy, two individuals (Jeremy Mitchell Koch and Heidi Hamilton) need to be replaced on the College Level Performance Review Committee. Dean Miller reviewed the guidelines for selection. Ken will discuss with Marvin Harrell the method used in the initial random selection to determine if it can be used again.

VI. New Business
   • The motion passed at the Fall assembly to form an Overload Review Task Force was discussed. Dean Miller discussed giving the subcommittee the charge “Review current Policy and Practice of overload pay distribution at ESU and make recommendations for what the LAS policy should be with an emphasis on priorities.” After November 19 when all the members have been selected, Gary Wyatt will
convene a meeting of the task force giving them their charge and seeing that a chair is elected. The Dean’s intent is to take input from the TaskForce, Chairs, and DAC to establish policy related to Overload.

- New business suggested by faculty:
  - Budget deficit: Diana Kuhlman will visit any department to explain the budget if requested.
  - Transparency/Provost Search: Information on the selection of the provost search committee is not known yet.
  - Commencement: The president has announced that commencement will be separated into Undergraduate and Graduate, with Undergraduate ceremonies being held in the morning at WAW auditorium and Graduate in the afternoon at ESU. It is university policy that faculty attend at least one graduation per year. The decision is still to be made as to what faculty will be required to attend.
  - Online courses: Are currently distinguished by a Z for undergraduate and an X for graduate level courses.
  - U Innovate: The conferences has a conference fee + a membership fee. Clarification is needed on whether ESU has a membership and can faculty register under it, rather than as a non-member. Dean Miller will check on this.
  - Faculty developmental money: Dean Miller suggested watching Buzz-In for opportunities for faculty development. Funds are collected at the departmental level and are often on a first come, first served basis.

VI. Announcements
Britney Hinrichs will be asked to do a Doodle survey of DAC members to determine the best meeting day and time for the committee.

VII. Adjournment – 4:00 p.m.

Submitted by Sarah Tidwell