Internationalization Grants for Faculty
Emporia State University

Introduction
Emporia State University, through the Office of the Vice President of Student Affairs and the Office of International Education, has allocated competitive funds to support faculty in their internationalization efforts. The objective of the internationalization grants is to advance the international dimension at Emporia State University, following the guidelines and priorities of the Office of International Education.

Types of Grants
Faculty may apply to one of the following types of internationalization grants:

<table>
<thead>
<tr>
<th>Type</th>
<th>Title</th>
<th>Purpose</th>
<th>Expected Outcomes</th>
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</thead>
<tbody>
<tr>
<td>I</td>
<td>Internationalizing the</td>
<td>To encourage and financially support faculty members who wish to initiate conversation leading toward establishing dual-degree programs with ESU international partner universities. Dual degree is defined as a curriculum articulation that enables international students to receive a degree from their university and from Emporia State.</td>
<td>- Tangible progress toward establishing a dual-degree program with a foreign partner university</td>
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<tr>
<td></td>
<td>curriculum</td>
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<td>II</td>
<td>International partner</td>
<td>To encourage and financially support faculty members who wish to familiarize with a partner university for the purpose of setting up a study abroad program in the future or exploring joint research opportunities.</td>
<td>Study Abroad:</td>
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<td>familiarization</td>
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<td>- Realistic assessment about establishing a study abroad program at a partner university.</td>
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<td>- A viable study abroad program at an international partner university.</td>
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<td>Study Abroad:</td>
<td>Research:</td>
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<td>Study Abroad:</td>
<td>- Research collaboration with partner universities abroad.</td>
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<td>- Creation of research teams between ESU faculty and faculty from partner universities.</td>
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Maximum Award Amount
$2,000 per project.

Criteria
- The proposed project must involve an existing international partner university of Emporia State University.
- Faculty members will be considered for only one grant in any given year.
Faculty members requesting funding must first receive approval by the corresponding Chair and Dean. In addition, the faculty must work in coordination with the Office of International Education (OIE) to ensure program feasibility and partnership fit.

- If a selected project is advanced by more than one faculty member, the funds will be split to total the maximum allowance of $2,000.
- The Grant is designed to cover travel-related expenses exclusively, including travel-associated expenses such as visa applications, and immunizations.

Eligibility
Full-time Emporia State University faculty will be considered for internationalization grants. Applicants do not have to be tenured. Instructors or visiting faculty members and students are not eligible.

Projects Not Eligible for Funding
- Requests to support participation in international conferences or exhibits.
- Applications requesting funding for foreign guests to visit ESU.
- Request for funds to establish new international partnerships.
- Requests for activities where student recruitment is the primary goal.
- Faculty who will teach abroad and will receive remuneration from a host university.
- The grant will only fund expenses related to travel. Unrelated expenses such as cost of research materials, honorarium, and supplies will not be funded.
- Incomplete applications or late applications will not be considered. No exception.

Funding Condition
For all approved projects, faculty members are required to submit within one month of the end of the project, a brief report to the Vice President of Student Affairs with a copy to the Dean of International Education. The report should include a summary of accomplished goals and the use of funds. In addition, the report should include a detailed follow-up plan to secure achieving the project goals.

Upon submitting the report, a follow up meeting may be scheduled with Vice of Student Affairs and Dean of International Education for further discussion.

Funding Priorities
Requests for funding will be considered in light of the following funding priorities:

1. Special consideration will be given to projects involving internationalizing the curricula at Emporia State University.
2. Projects that will likely have a significant impact on international education at Emporia State University will be favorably evaluated.
3. Priority will be given to faculty members who are applying for the first time for an Internationalization Grant.
4. Priority will be given to faculty member who have not received travel funds during the previous two years.
Application Procedures

1. Application form with the approval signatures of the Department Chair and Dean
2. Narrative of project summary, including:
   a. Title of the project
   b. Rationale that explains the choice of country and university
   c. Project goals
   d. Expected outcomes
   e. Follow-up plan
   f. Projects dates: beginning and end
3. Letter of support from the Dean of International Education
4. Letter of invitation from the international partner university
5. Budget worksheet with breakdown of cost for airfare, ground transportation, accommodation, and other expenses.

Application Deadlines:

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<tr>
<th>Date</th>
<th>Execution Period of International Project</th>
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<tr>
<td>April 15</td>
<td>May 15 and August 15.</td>
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<tr>
<td>May 15</td>
<td>August 14 and December 31</td>
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<td>December 15</td>
<td>January 1 and May 14</td>
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