Steps to Schedule an Enrollment Appointment with Your ESU Academic Advisor
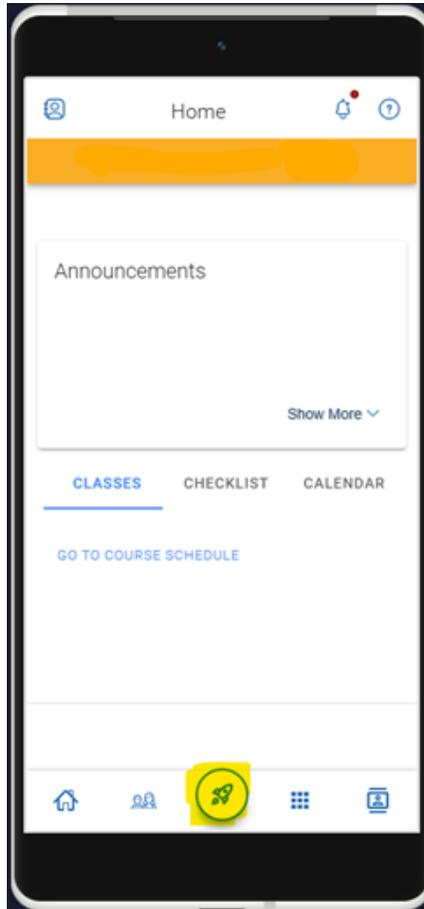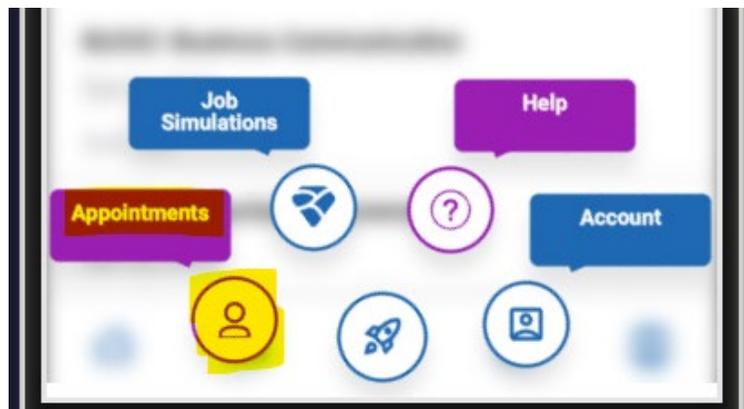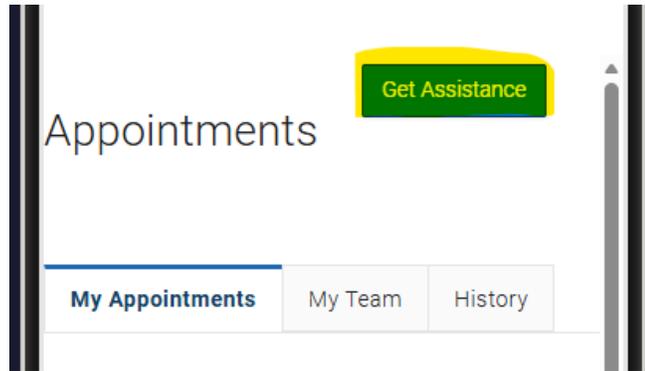
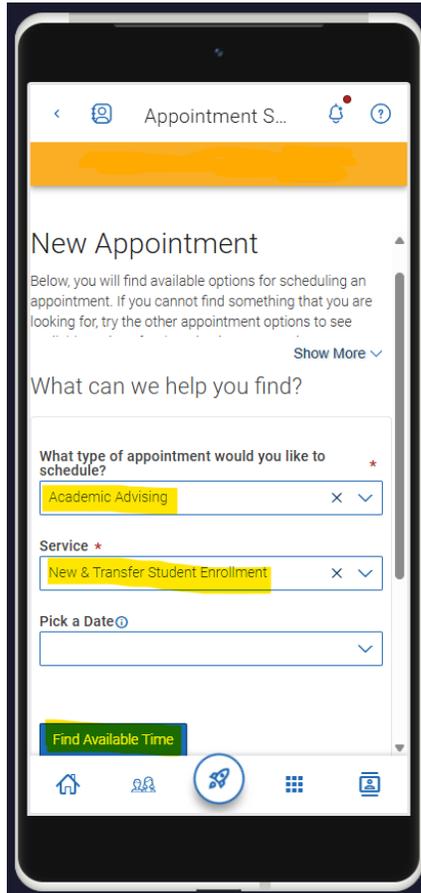1. Navigate to the **Appointment Scheduler**:

2. Select **Appointments**
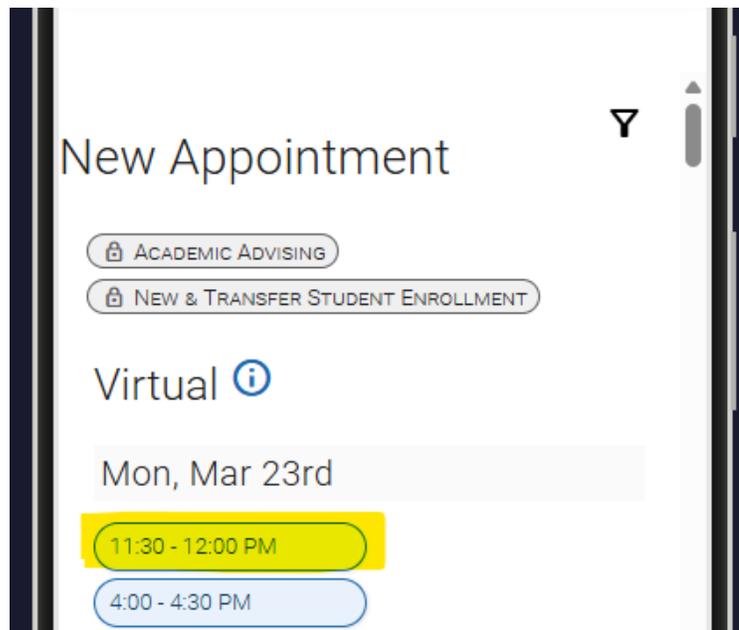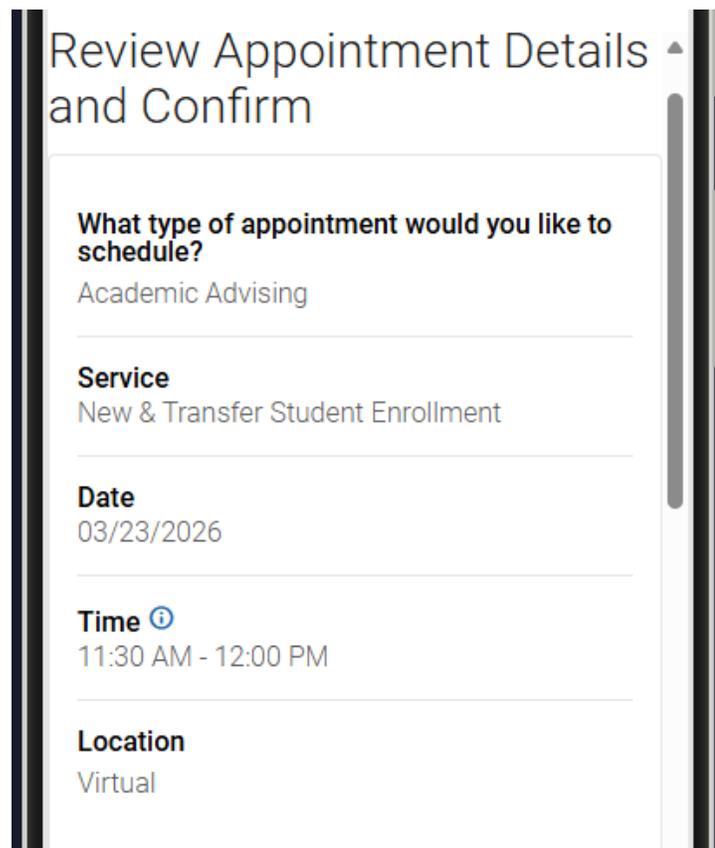
3. Select **Get Assistance**

4. Select **Academic Advising** & **New & Transfer Student Enrollment,** then select **Find Available Time**

5. Select the **Day** & **Time** that Works Best

New Appointment

(🔒 ACADEMIC ADVISING)

(🔒 NEW & TRANSFER STUDENT ENROLLMENT)

Virtual ⓘ

Mon, Mar 23rd

(11:30 - 12:00 PM)

(4:00 - 4:30 PM)

6. Review Appointment Details

Review Appointment Details
and Confirm

What type of appointment would you like to schedule?
Academic Advising

Service
New & Transfer Student Enrollment

Date
03/23/2026

Time ⓘ
11:30 AM - 12:00 PM

Location
Virtual

7. Input any comments you would like your advisor to see ahead of time. Check **Email Reminder** & **Text Message Reminder**. Then select **Schedule.**

How would you like to meet? *

Virtual

You are seeing the only meeting type available for this time slot.

Would you like to share anything else?

Add your comments here

Email Reminder

☑

Reminder will be sent to kohlde1@g.emporia.edu

Text Message Reminder

☑

Phone Number for Text Reminder

Schedule