

ACADEMIC CALENDAR

FALL SEMESTER, 2023

July 17, Friday

Electronic billing statements will be generated and available through the student's Hornet365.com account. Please check your Hornet 365.com account for updated information.

NEW UNDERGRADUATE STUDENTS:

AUGUST 17th, Wednesday

New undergraduate students who have not previously attended ESU.

"HORNET CONNECTION", the new student program, will be held on campus with check-in beginning at 8:30 a.m. For more information please contact the Admissions Office. (This program consists of an introduction to ESU, advisement, class enrollment, and fee payment for **new freshmen and new transfer students**, who DID NOT attend a new student program during the spring or summer.)

August 16-17, Wednesday-Thursday

New first-time student move-in (all halls); includes freshmen and transfer students.

August 19-20, Saturday-Sunday

Continuing ESU student move-in (all halls)

August 21, Monday

Classes begin, day, evening, & Internet. Drop & add classes in Plumb Hall offices. (SAC advisees go to 206 Plumb Hall.)

August 25, Friday

DEADLINE -- Students who pre-enrolled must pay account balance by 5:00 P.M. CT ON FRIDAY, AUGUST 25th OR MAKE PAYMENT ARRANGEMENTS WITH THE ACCOUNTS RECEIVABLE OFFICE (PLUMB HALL 103P). A \$50 fee will be charged to all students who have an account balance greater than \$100.

STUDENTS WILL NOT BE DROPPED FROM CLASSES FOR NON-PAYMENT OF TUITION AND FEES.

NOTE: Prior semester charges must be paid-in full before any student can retain their class schedule. Students with outstanding debts to the University, whether financial or material, may have their official transcripts and/or enrollment withheld.

Please note that financial aid must be authorized AND disbursed to be considered a payment on the account.

Information regarding payment plan options can be found at Cashiering Services and Student Accounts in Plumb Hall or via the Web. Online information is available at <http://www.emporia.edu/busaff>

August 26, Saturday

First meeting of Saturday Classes

September 1, Friday

- **Tenth day of classes- Last day to enroll in classes. Last day of official drop period for full semester and 1st Block classes**--no transcript entry for classes dropped on or before this date.
- **Last day to withdraw from the university with full refund.** Any student wishing to withdraw from the University with a full refund **MUST** initiate the withdrawal before this date.

If you are enrolled but DO NOT PLAN to attend ESU in Fall 2023 you must withdraw from your classes by the end of the 100% refund period (September 1, 2023) to completely reverse assessed tuition and fees from your student account. If you withdraw, after receiving financial aid, federal regulations may require payment of that excess. Failure to withdraw obligates the student to pay tuition and fees in full.

September 4, Monday

Labor Day Holiday--no classes.

September 18, Monday

Twentieth day of classes

September 20 Wednesday

Additional \$50 late fee charged to all students who have an account balance of \$100 or more and have not made payment arrangements. Students must have made payment arrangements prior to this date in order to avoid additional fees.

September 25, Monday

Last day to Withdraw from 1st Block class and receive an automatic "W" on transcript.

October 12-13, Thursday-Friday Fall Break, no classes.

October 13, Friday

- **End of first block.** End of 8th week. Instructors must evaluate students' progress by end of 8th week
- **Enrollment hold placed on students' accounts with balances over \$500.00**
- Juniors must complete/submit undergraduate "Intent to Graduate" form which is found on your Academic Life Tab in Hornet365.com under Student Records, if they intend to graduate in December of 2024.

October 16, Monday

Second block begins

October 17, Tuesday

Midterm grades are due.

October 20, Friday

Additional \$50 late fee charged to all students who have an account balance of \$100 or more and have not made payment arrangements. Students must have made payment arrangements prior to this date in order to avoid additional fees.

October 23, Monday

**Staggered enrollment for Spring 2024 opens.
Check with advisor for your enrollment date.**

October 27, Friday

- **Last day to drop 2nd Block classes**
- **Last day to withdraw from a full semester class and receive automatic "W" on transcript (10 weeks).**

November 1, Wednesday,

Graduate students intending to graduate in May 2024 must file the "Intent to Graduate" form with the Graduate Office, 313 Plumb Hall.

November 10, Friday

Veterans' Day Holiday, no classes.

November 20, Monday

Additional \$50 late fee charged to all students who have an account balance of \$100 or more and have not made payment arrangements. Students must have made payment arrangements prior to this date in order to avoid additional fees.

November 20, Monday

Last day to Withdraw from a 2nd Block class and receive automatic "W" on transcript

November 21, Tuesday

Thanksgiving vacation begins at 10:00 p.m.

November 27, Monday

Classes resume, 8:00 a.m.

December 8, Friday

Last day of classes.

December 11-15, Monday-Friday Final examinations.**December 15, Friday**

Graduate Commencement, 6:00 pm, White Auditorium.

December 16, Saturday

Undergraduate Commencement, 9:30 am, White Auditorium
Residence Halls close for Fall 2023 semester (12:00 Noon)

December 19, Tuesday

Final grades are due.

December 20, Wednesday

Additional \$50 late fee charged to all students who have an account balance of \$100 or more and have not made payment arrangements. All accounts not paid in full are considered past due.

FINAL EXAMINATION SCHEDULE

The first day that a class regularly meets determines the final exam block. [Example: For a class that regularly meets MT, MW, MWF, MTWR, MTWRF, WRF, WF, M only, W only, F only, etc., the student will check the "MWF" blocks. For a class that regularly meets TR, TWR, TWRF, T only, R only, RF, etc., the student will check the "TR" blocks.]

The time within each block on the final exam schedule is determined by dropping the minutes off the regular class time. [Example: For a class that regularly begins at 9:15, 9:30, or 9:45 on Wed., the student will check the 9:00 MWF block.]

After it has been determined which block fits a specific class, the student will check the far left column to determine the time of the examination and the top of the schedule to determine the day the examination will be given. Examples: The examination time for a 9:30 TR class would be 10:10-12:00 on Friday, Dec. 15th. The examination for a 1:00 MWF class would be 1:00-2:50 on Thursday, Dec. 14th. The examination for an 11:30 Thursday class would be 8:00-9:50 on Monday, Dec. 11th.

Fall 2023 Exam days-across	Day 1 Mon. Dec. 11	Day 2 Tues. Dec. 12	Day 3 Wed. Dec. 13	Day 4 Thurs. Dec. 14	Day 5 Fri. Dec. 15
Exam times-down					
8:00-9:50	11:00 TR	10:00 TR	12:00 MWF	8:00 TR	12:00 TR
10:10-12:00	8:00 MWF	9:00 MWF	11:00 MWF	10:00 MWF	9:00 TR
1:00-2:50	2:00 MWF	3:00 MWF	1:00 TR	1:00 MWF	
3:10-5:00	2:00 TR	4:00 MWF	4:00 TR	3:00 TR	
7:00-9:00	Special Exam #1	Special Exam #2	Special Exam #3	Special Exam #4	--

Spring 2024 Exam days-across	Day 1 Mon. May 6	Day 2 Tues. May 7	Day 3 Wed. May 8	Day 4 Thurs. May 9	Day 5 Fri. May 10
Exam times-down					
8:00-9:50	12:00 TR	11:00 TR	10:00 TR	12:00 MWF	8:00 TR
10:10-12:00	9:00 TR	8:00 MWF	9:00 MWF	11:00 MWF	10:00 MWF
1:00-2:50	1:00 MWF	2:00 MWF	3:00 MWF	1:00 TR	
3:10-5:00	3:00 TR	2:00 TR	4:00 MWF	4:00 TR	
7:00-9:00	Special Exam #1	Special Exam #2	Special Exam #3	Special Exam #4	--