



Department of Nursing

www.emporia.edu/nursing

Bachelor of Science in Nursing (BSN)

ADMISSION POLICIES-*Generic Students and LPN Students*

The baccalaureate nursing program at Emporia State University at the Emporia State University Campus located in Emporia, Kansas is accredited by the Accreditation Commission for Education in Nursing (ACEN), 3390 Peachtree Road NE, Suite 1400, Atlanta, GA 30326, (404) 975-5000,

<https://www.acenursing.org/>

The most recent accreditation decision made by the ACEN Board of Commissioners for the baccalaureate nursing program is Continuing Accreditation.

View the public information disclosed by the ACEN regarding this program at

<http://www.acenursing.us/accreditedprograms/programSearch.htm>

and

Approved by the Kansas State Board of Nursing (KSBN), Landon State Office Building,
900 SW Jackson Street, Topeka, Kansas 66612. Phone: (785) 269-4929

Students seeking the Bachelor of Science in nursing degree usually enter the nursing major at the junior level and progress through the nursing curriculum over a period of 2 years. The Department of Nursing at Emporia State University (ESU) admits up to fifty generic students in each admission cycle to the junior nursing class seeking the BSN.

Admission Requirements

1. **Admission to Emporia State University**
2. **Completion of Department of Application Procedure**
Applications for admission to the nursing major are due March 1 for August (fall) entry and September 1 for January (spring) entry.
3. **Completion of Admission Prerequisite Courses**
Applicants should have completed the 60 pre-requisite credit hours of required non-nursing courses located in the *Curriculum* section of this document to be considered for admission to the nursing program.
4. **Achievement of at least the Minimum Admission Grade Point Average (GPA)**
The admission grade point average (GPA) is based on the 60 credit hours of required non-nursing courses listed in the Curriculum section of this document. A minimum Department of Nursing admission GPA of 2.5 with at least a C in the 60 credit hours of required non-nursing courses is required. Meeting the minimum GPA does not guarantee admission to the nursing program.
5. **Achievement of at least the Proficient Level on the Latest Version of the Test of Essential Academic Skills (TEAS).**
This required standardized pre-admission test must be completed as part of the application process and applicants must achieve at least the proficient level. Test information, including testing dates, is available from the Department of Nursing office and website. Students are responsible for paying the costs associated with the pre-admission test. The TEAS test must be taken, and scores must be received by the Department of Nursing Chair, directly from atitesting.com, by March 1 (fall admission) or September 1 (spring admission). **STUDENTS MUST ALSO INCLUDE A COPY OF THESE SCORES WITH THEIR APPLICATION TO THE DEPARTMENT OF NURSING BY THE SEMESTER APPLICATION DEADLINE DATE.**

6. Non-native English-Speaking Students

In addition to the above admission requirements, Non-native English-Speaking Students are required to submit proof of successful completion of the TOEFL iBT (Test of English as a Foreign Language-Internet Based Test).

Successful completion of the TOEFL iBT requires minimum scores of:

Writing	20
Speaking	20
Reading	19
Listening	20

Each area must meet the minimum requirement. Students scoring below the minimum requirement in any area are not eligible for admission to the nursing program. For information and application for TOEFL, please contact:

TOEFL Educational Testing Service

P.O. Box 6151

Princeton, New Jersey 08541-6151

Telephone: 609-771-7100

Web: <http://www.toefl.org> or <http://www.ets.org/toefl>

Email: toefl@ets.org

Transfer Nursing Course Credit

A student who has attended but not completed another registered nursing program and desires to transfer nursing course credit to ESU Department of Nursing will be considered for admission on an individual basis. Please contact the ESU Department of Nursing directly for additional requirements pertaining to transfer of nursing course credit.

Licensed Practical Nurse (LPN)

An individual who is currently licensed as an LPN in Kansas without restrictions and has completed the required non-nursing courses, if admitted to the Department of Nursing, may be granted up to (12) nursing credit hours for the following courses: NU 308-Foundations of Professional Nursing; NU 310-Fundamentals of Nursing; NU 311-Fundamentals of Nursing Practicum; NU 306-Health Assessment; and NU 307-Health Assessment Lab. Eligibility for course credit will be based on successful completion of the validation process. The validation process consists of achieving a level 2 on the ATI (Assessment Technologies Institute) Fundamentals Exam and successful completion of a skills check off. The credits granted will be posted to the student's transcript after successful completion of the NU314- LPN Transition to Professional RN Role in the Department of Nursing program. The student must submit proof of current Kansas licensure without restrictions. Please contact Autumn McCullough, amccullo@emporia.edu with any additional questions.

Emporia State University Department of Nursing
REQUIRED NON-NURSING COURSES • SAMPLE CURRICULUM GUIDE

The Bachelor of Science in Nursing (BSN) degree requires a total of 120 credit hours (60 nursing credits and 60 non-nursing credits).

All non-nursing required courses are pre-requisite courses to be completed prior to entering the nursing program.

REQUIRED NON-NURSING COURSES – 60 Credit Hours		
Course	Hours	Notes
EG 101 Composition I	3	
EG 102 Composition II	3	
SP 101 Public Speaking	3	
MA 110 College Algebra OR	3-5	
MA 156 Prin of Math OR		
MA 111 College Algebra with Review		
GB 100 General Biology	3	
GB 101 General Biology Lab	1	
CH Intro. Chemistry 120 or 123	3	
CH Intro. Chemistry Lab 121 or 124	2	
PY 100 Introduction to Psychology	3	
PY 212 Development Psychology Nursing	3	
SO 101 Introduction to Sociology	3	
ZO 362 Anatomy and Physiology	3	
ZO 363 Anatomy and Physiology Lab	2	
GB 385 Nutrition	3	
ZO 364 Human Pathophysiology	3	
MC 216 Human Health Microbiology	3	
MC 317 Microbiology Lab	1	
HI 101 World Cultures to 1500 OR	3	
HI 102 Modern World Civilizations OR		
HI 111 U.S History to 1877 OR		
HI 112 U.S History 1877 –Present		
PI 301 Ethics OR PI 225 Philosophy	3	
MA 341 Intro to Probability & Statistics OR	3	
PY 520 OR BU 255		
Cultural Awareness/Cultural Competency(1 course) - Fulfills requirement for Social/Behavioral Science		
AN 210 Intro to Cultural Anthropology	3	
GE 101 World Regional Geography	3	
GE 454 Cultural Geography	3	
ID 301 Issues in Ethnic & Gender Studies	3	
PO 330 International Relations	3	
Elective Course		
Non-Nursing Elective Course	3	

Students must earn a C or better in each non-nursing course.

****This is an unofficial document used for planning purposes only** 3.10.2023**

NURSING COURSES – 60 credit hours

NOTE: A grade of C or better must be achieved in each required nursing theory/laboratory course.

NU 308	Foundations of Professional Nursing	3 hrs.
NU 310	Fundamentals of Nursing	4 hrs.
NU 311	Fundamentals of Nursing Practicum	2 hrs.
NU 306	Health Assessment	2 hrs.
NU 307	Health Assessment Lab	1 hr.
NU 340	Pharmacology	3 hrs.
NU 374	Adult Health I Nursing	3 hrs.
NU 375	Adult Health Nursing Practicum	3 hrs.
NU 376	Mental Health Nursing	3 hrs.
NU 377	Mental Health Nursing Practicum	1 hr.
NU 382	Geriatric Nursing	2 hrs.
NU 386	Nursing Research Using Informational Literacy	3 hrs.
NU 392	End of Life Care	2 hrs.
NU 484	Adult Health II Nursing	3 hrs.
NU 485	Nursing Across the Lifespan Practicum	3 hrs.
NU 426	Maternal/Newborn Nursing	3 hrs.
NU 428	Pediatric and Family Nursing	3 hrs.
NU 429	Maternal/Newborn and Pediatric Nursing Practicum	2 hrs.
NU 431	Decision Making in Nursing	2 hr.
NU 454	Facing the Challenge of NCLEX-RN	1 hr.
NU 486	Public, Population, and Global Health Nursing	4 hrs.
NU 492	Nursing Leadership	3 hrs.
NU 493	Transition to Professional Nursing Practicum	4 hrs.
NU 314	LPN Transition to Professional RN Role	2 hrs. (LPN Articulation only)
NU 352	Role Transition	3 hrs. (RN Articulation students only)

Nursing theory courses: 1 credit hour = 1 contact hour
Nursing lab courses: 1 credit hour = 2 contact hours
Nursing practicum courses: 1 credit hour = 4 contact hours

Application Procedure

Application materials are located on the nursing webpage or may be requested by contacting:

*Department of Nursing
1127 Chestnut
Emporia, Kansas 66801
(620) 341-4443*

or

www.emporia.edu/nursing

The Department of Nursing application materials are available after **January 1** for fall entry and **July 1** for spring entry. If the applicant has not previously attended ESU, an application form for admission to ESU will be provided upon request. For questions related to special needs or accommodations, please contact the Emporia State University Director of Student Accessibility and Support Services.

The following steps are required to complete the ESU Department of Nursing application procedure:

1. Application to ESU

Students must be admitted to Emporia State University before applying to the Department of Nursing.

The ESU application, including an application fee payable to the University, must be submitted to the ESU Admissions Office. These fees are non-refundable.

2. Application to Department of Nursing (submitted to the ESU Department of Nursing office)

March 1st is the deadline for submitting the ESU Department of Nursing application form and application fee for August entry. **September 1st** is the deadline for submitting the ESU Department of Nursing application form and application fee for January entry. Applications are located on the Department of Nursing website <http://www.emporia.edu/nursing>. An application fee of \$25.00 must accompany the completed Department of Nursing application form. Checks should be made payable to the Department of Nursing. These fees are non-refundable.

3. Complete the Test of Essential Academic Skills (TEAS) (most recent version)

This required standardized pre-admission test must be completed as part of the application process. Test information, including testing dates, is available from the Department of Nursing office and web site. Students are responsible for reserving a test date and time and for paying the costs associated with the pre-admission test. TEAS test results must be received by the Department of Nursing Chair, directly from atitesting.com by March 1 for fall admission consideration and September 1 for spring admission consideration. **STUDENTS MUST ALSO INCLUDE A COPY OF THESE SCORES WITH THEIR APPLICATION TO THE DEPARTMENT OF NURSING BY THE SEMESTER APPLICATION DEADLINE DATE.**

4. Official Transcripts (other than ESU transcripts)

Official transcripts from all colleges and universities previously attended (**other than ESU**) must be received and posted by the ESU Registrar's office **prior the application deadline. It is the responsibility of the student to ensure that all transcripts have been received and are posted by the ESU Registrar's office and are accessible to the admissions committee, prior to the deadline date.**

5. Non-native English-Speaking Students

Successful completion of the TOEFL iBT meeting the minimum score requirements for each section (see Admission Requirements, pages 1-2). Scores must be provided to the Department of Nursing office by March 1 for fall admission and September 1 for spring admission consideration.

6. Personal Interview

A personal interview may be requested by the ESU Department of Nursing admission committee.

7. Submit all Department of Nursing application materials to: ESU Department of Nursing, 1127 Chestnut Street Emporia, KS 66801

8. All application materials (application form, application fee, and transcripts) become the property of Emporia State University and cannot be returned.
9. Licensed Practical Nurses only
LPNs seeking course credits based on licensure must submit proof of current Kansas licensure without restrictions.
10. Nursing Transfer students only
Contact the Department of Nursing Office for a list of additional requirements for students seeking to transfer nursing course credit from another institution.

Evaluation

Admission to the nursing program is of a competitive nature based on the applicant pool. Fulfillment of the minimum Department of Nursing admission criteria **does not** guarantee admission. Factors given consideration during candidate selection include admission GPA, performance on the TEAS, written interview responses, and potential to complete the program. Final applicants accepted to the program will include the most qualified based on the overall applicant pool. All applicants will receive a notification letter by **June 1 for their admission status in the fall cohort.**
Applicants for the spring cohort will be notified of their admission status by November 15.

Each applicant is considered individually without regard to age, race, color, national origin, ethnicity, religion, gender, sex, gender identity, gender expression, marital status, parental status, sexual orientation, genetic information, status as an individual with a disability, status as a protected veteran, or any other factors which cannot lawfully be considered, to the extent specified by applicable laws.

The Department of Nursing reserves the right to refuse admission or progression to an applicant or student who cannot meet, with reasonable accommodations, the functional abilities to practice safely and effectively as defined by the National Council of State Boards of Nursing, Inc. (1996).

Be advised that by current Kansas law, the Kansas State Board of Nursing may discipline or refuse licensure to applicants with certain arrests, misdemeanors, and felonies. For more information, contact the state board of nursing in the state where you intend to practice. The Department of Nursing reserves the right to refuse admission or progression to an applicant or student who has been convicted as a felon or has otherwise committed offenses inappropriate for a nurse.

NCLEX-RN and Licensure

Be advised that to practice professional nursing, a graduate of the nursing program must apply to take a national licensure examination for registered nurses (NCLEX-RN) and apply for licensure in the state where the graduate wants to work as a professional registered nurse. A graduate is required to pass the NCLEX-RN before state licensure can be granted. As outlined in the Kansas State Board of Nursing Nurse Practice Act (<http://www.ksbn.org/npa/npa.pdf>):

The practice of nursing is subject to state-specific licensure requirements. For state-specific licensure requirement information, contact the state board of nursing in the state where you intend to practice. By current Kansas law, the Kansas State Board of Nursing (KSBN) has requirements that include but are not limited to the following: **65-1115. Licensure of professional nurses; qualifications of applicants; examination; refresher course; renewal license; title and abbreviation; temporary permit; exempt license.** (a) Qualifications of applicants. An applicant for a license to practice as a registered professional nurse shall: (1) have graduated from an approved school of professional nursing in the United States or its territories or from a school of professional nursing in a foreign country which is approved by the board as defined in rules and regulations; (2) have obtained other qualifications not in conflict with this act as the board may prescribe by rule and regulation; and (3) file with the board written application for a license.

In addition, according to the Kansas State Board of Nursing (KSBN), all criminal history must be revealed to and will be evaluated by the KSBN before licensure is granted or denied. Please be advised that by current Kansas law, the KSBN may discipline or refuse licensure to applicants with certain arrests, misdemeanors, and felonies. Possible grounds for such consideration or action may include arrests or being guilty of any felony or being guilty of a misdemeanor that involves an illegal drug offense if the KSBN determines that such a person has not been sufficiently

rehabilitated to warrant the public trust. Also considered by KSBN are patterns of practice and other behaviors exhibiting an apparent incapacity to practice nursing. ***Individuals convicted of a felony crime against person WILL NOT be licensed in Kansas. (Please refer to the current Kansas Nurse Practice Act. <http://www.ksbn.org/npa/npa.pdf>)***

65-1120. Grounds for disciplinary actions; proceedings; witnesses; costs; professional incompetency defined; criminal justice record information. (a) Grounds for disciplinary actions. The board may deny, revoke, limit or suspend any license or authorization to practice nursing as a registered professional nurse, as a licensed practical nurse, as an advanced practice registered nurse or as a registered nurse anesthetist that is issued by the board or applied for under this act, or may require the licensee to attend a specific number of hours of continuing education in addition to any hours the licensee may already be required to attend or may publicly or privately censure a licensee or holder of a temporary permit or authorization, if the applicant, licensee or holder of a temporary permit or authorization is found after hearing: (1) To be guilty of fraud or deceit in practicing nursing or in procuring or attempting to procure a license to practice nursing; (2) to have been guilty of a felony or to have been guilty of a misdemeanor involving an illegal drug offense unless the applicant or licensee establishes sufficient rehabilitation to warrant the public trust, except that notwithstanding K.S.A. 74-120, and amendments thereto, no license or authorization to practice nursing as a licensed professional nurse, as a licensed practical nurse, as an advanced practice registered nurse or registered nurse anesthetist shall be granted to a person with a felony conviction for a crime against persons as specified in article 34 of chapter 21 of the Kansas Statutes Annotated, prior to their repeal, or article 54 of chapter 21 of the Kansas Statutes Annotated, or K.S.A. 2019 Supp. 21- 6104, 21-6325, 21-6326 or 21-6418, and amendments thereto; (3) has been convicted or found guilty or has entered into an agreed disposition of a misdemeanor offense related to the practice of nursing as determined on a case-by-case basis; (4) to have committed an act of professional incompetency as defined in subsection (e); (5) to be unable to practice with skill and safety due to current abuse of drugs or alcohol; (6) to be a person who has been adjudged in need of a guardian or conservator, or both, under the act for obtaining a guardian or conservator, or both, and who has not been restored to capacity under that act; (7) to be guilty of unprofessional conduct as defined by rules and regulations of the board; (8) to have willfully or repeatedly violated the provisions of the Kansas nurse practice act or any rules and regulations adopted pursuant to that act, including K.S.A. 65-1114 and 65-1122, and amendments thereto; (9) to have a license to practice nursing as a registered nurse or as a practical nurse denied, revoked, limited or suspended, or to be publicly or privately censured, by a licensing authority of another state, agency of the United States government, territory of the United States or country or to have other disciplinary action taken against the applicant or licensee by a licensing authority of another state, agency of the United States government, territory of the United States or country. A certified copy of the record or order of public or private censure, denial, suspension, limitation, revocation or other disciplinary action of the licensing authority of another state, agency of the United States government, Page 33 territory of the United States or country shall constitute prima facie evidence of such a fact for purposes of this paragraph (9); or (10) to have assisted suicide in violation of K.S.A. 21-3406, prior to its repeal, or K.S.A. 2019 Supp. 21-5407, and amendments thereto, as established by any of the following: (A) A copy of the record of criminal conviction or plea of guilty for a felony in violation of K.S.A. 21-3406, prior to its repeal, or K.S.A. 2019 Supp. 21-5407, and amendments thereto. (B) A copy of the record of a judgment of contempt of court for violating an injunction issued under K.S.A. 2019 Supp. 60-4404, and amendments thereto. (C) A copy of the record of a judgment assessing damages under K.S.A. 2019 Supp. 60-4405, and amendments thereto. (b) Proceedings. Upon filing of a sworn complaint with the board charging a person with having been guilty of any of the unlawful practices specified in subsection (a), two or more members of the board shall investigate the charges, or the board may designate and authorize an employee or employees of the board to conduct an investigation. After investigation, the board may institute charges. If an investigation, in the opinion of the board, reveals reasonable grounds for believing the applicant or licensee is guilty of the charges, the board shall fix a time and place for proceedings, which shall be conducted in accordance with the provisions of the Kansas administrative procedure act. (c) Witnesses. No person shall be excused from testifying in any proceedings before the board under this act or in any civil proceedings under this act before a court of competent jurisdiction on the ground that such testimony may incriminate the person testifying, but such testimony shall not be used against the person for the prosecution of any crime under the laws of this state except the crime of perjury as defined in K.S.A. 2019 Supp. 21-5903, and amendments thereto. (d) Costs. If final agency action of the board in a proceeding under this section is adverse to the applicant or licensee, the costs of the board's proceedings shall be charged to the applicant or licensee as in ordinary civil actions in the district court, but if the board is the unsuccessful party, the costs shall be paid by the board. Witness fees and costs may be taxed by the board according to the statutes relating to procedure in the

district court. All costs accrued by the board, when it is the successful party, and which the attorney general certifies cannot be collected from the applicant or licensee shall be paid from the board of nursing fee fund. All moneys collected following board proceedings shall be credited in full to the board of nursing fee fund. (e) Professional incompetency defined. As used in this section, "professional incompetency" means: (1) One or more instances involving failure to adhere to the applicable standard of care to a degree which constitutes gross negligence, as determined by the board; (2) repeated instances involving failure to adhere to the applicable standard of care to a degree which constitutes ordinary negligence, as determined by the board; or (3) a pattern of practice or other behavior which demonstrates a manifest incapacity or incompetence to practice nursing. (f) Criminal justice information. The board upon request shall receive from the Kansas bureau of investigation such criminal history record information relating to arrests and criminal convictions as necessary for the purpose of determining initial and continuing qualifications of licensees of and applicants for licensure by the board. History: L. 1949, ch. 331, § 9; L. 1963, ch. 314, § 6; L. 1972, ch. 231, § 10; L. 1975, ch. 316, § 7; L. 1978, ch. 240, § 6; L. 1981, ch. 245, § 1; L. 1983, ch. 206, § 10; L. 1985, ch. 88, § 6; L. 1986, ch. 233, § 4; L. 1990, ch. 221, § 5; L. 1993, ch. 194, § 1; L. 1995, ch. 97, § 2; L. 1997, ch. 158, § 4; L. 1998, ch. 142, § 8; L. 2011, ch. 30, § 236; L. 2011, ch. 114, § 42; L. 2018, ch. 42, § 5; July 1, 2019.

Acceptance

Applicants selected for admission must return the Verification for Admission form to the Department of Nursing office by the specified date. The acceptance packet will include additional information concerning requirements described in this section. **All requirements are due to the Department of Nursing by August 10 for fall admission and January 10 for spring admission. Failure to complete requirements by the due date will result in withdrawal of the admission offer.**

Health Insurance

Each nursing student is required to have accident and health insurance in effect at all times that the student is participating in ESU Department of Nursing activities. Emporia State University and the Department of Nursing do not assume responsibility for any premium, co-payment, or any other costs associated with the insurance coverage. Each student must notify the Department if, for any reason, a lapse in coverage has occurred. Each student will complete a notarized Student Verification of Health Insurance Coverage form.

Professional Liability Insurance

Each nursing student is required to have professional liability insurance. This insurance is purchased by the Department of Nursing and charged to the student.

Health Requirements

Health requirements include a physical examination and immunization reports. These health requirements must be **completed after** June 1 for fall entry and November 15 for spring entry. Instructions will be provided with an acceptance letter.

CPR Certification Requirement- Only American Heart Association BLS Accepted

CPR certification is required and must remain current during the entire program.

Background Check and Drug/Alcohol Testing- Follow the instructions provided in the acceptance letter.

Learning in clinical settings is an important aspect of the nursing program at Emporia State University. Many health care facilities require information about students engaged in clinical learning opportunities, including, but not limited to: verification of name; address and social security number; personal health information; drug and alcohol testing; criminal background checks; verification of education; listing on any registered sex offender lists; listing on the U.S. Office of Inspector General's Excluded Individual's list; and listing on the U.S. General Services Administration's Excluded Parties List. Both background testing and drug/alcohol testing are required to be in a practicum setting.

While ESU Department of Nursing may assist students in obtaining and gathering information required by a health care facility, the student is responsible for the cost of obtaining such information. The information required to permit a student to participate in a clinical setting is determined by the respective health care facility.

Students with a criminal history and/or arrests for which action is still pending will be evaluated on an individual basis, with no guarantee of admission to the program or a clinical site. Any student who does not consent to required disclosure or background checks, drug/alcohol testing, or does not meet the clinical settings' eligibility requirements, may not be allowed to enter clinical settings. The Department of Nursing is not responsible for finding alternative clinical sites. If a student is unable to fulfill the clinical experiences required by his/her program of study, the student may be unable to graduate. ESU Department of Nursing reserves the right to request repeat background and/or criminal history checks as well as drug/alcohol tests at the expense of the student if deemed necessary by the Department Chair.

Time Limit for Completion of Degree Requirements

Requirements for the Bachelor of Science in Nursing degree must be completed within 4 years of the admission to the Department of Nursing for generic and articulating students. Students transferring into the Department of Nursing from another nursing program must complete the Department of Nursing's curriculum within 3 years if admitted as a junior and 2 years if admitted as a senior.

Professional Licensure Disclosure

See information on Licensure Disclosure at:

<https://www.emporia.edu/departments-liberal-arts-sciences/departments-nursing/professional-nursing-licensure-disclosure/>

Non-Acceptance

Applicants not accepted may be placed on a waiting list of qualified applicants. The Department of Nursing Chair notifies individuals in order of ranking on the waiting list if openings become available.

Re-application

An applicant who is not admitted to the ESU Department of Nursing may re-apply for the next admission period by submitting a new application and following the steps in the Application Procedure section of this document. The application fee must be paid for each application.