

THE TEACHERS COLLEGE FACULTY RECOGNITION AWARDS 2022-23

PURPOSE

In order to recognize outstanding accomplishments and contributions of faculty members in The Teachers College on an annual basis, the Faculty Recognition Awards program has been established. There are several secondary purposes of the award program; they are as follows:

1. To promote excellence in the areas of instruction, scholarly activity, and service.
2. To provide a systematic method in The Teachers College for recognizing outstanding faculty contributions.
3. To promote collaborative efforts by The Teachers College faculty.

AWARD CATEGORIES

A total of three awards are authorized each academic year. See pages 4, 5, and 6 for the individual portfolio guidelines of each award.

Area	Number of Awards
Instruction	1
Scholarly Activity	1
Service	1

In order to promote collaborative efforts within The Teachers College, awards will be given to individuals or to teams of two to four people working together.

Each individual receiving a non-team recognition award will receive \$500.00* to be used for professional development. If a team receives an award, each team member will receive \$350.00* to be used for professional development. In addition to the monetary award, each recipient or team will receive a plaque appropriate to his/her/their outstanding accomplishments and their photos will be displayed on the web and in the Visser Hall award gallery.

*Funds will be awarded using a Form C.

ELIGIBILITY

Awards will be presented for outstanding faculty accomplishments of faculty members with **at least three years of higher education experience within The Teachers College** at Emporia State University. **Nominees may present a narrative pulled from up to a consecutive three-year period within the past six years.**

All full-time members of the instructional and/or administrative staff of The Teachers College shall be eligible. To be considered for the award in instruction, one must have an instructional assignment of at least .50. Faculty members can only be nominated for (1) award annually. **A recipient of an award shall not be eligible for consideration in the same award category for the following two years.**

GENERAL PROCEDURES

The nomination and selection process shall be a two-dimensional system utilizing a committee structure at two distinct levels for review and consideration of nominees for awards. More specifically, the committees will function as follows:

1. Department Faculty Recognition Committees

A faculty member may nominate one person or one team in each award category.

Self-nominations may be considered. Faculty members can only be nominated for (1) award annually.

A Department Faculty Recognition Committee (FRC)** will be formed for the purpose of reviewing department nominations. The department committee will notify all eligible nominees in each of the award categories and ask if the nominee or team wishes to be considered further. If yes, the nominee or team will be asked to complete the Nominations Acceptance Form (p. 9) and submit a professional portfolio supporting his/her/their nomination. The department FRC shall forward the names of nominees for each of the award categories to the department chair, who after review will forward the nominations to the College Faculty Recognition Committee.

**A faculty member who accepts a nomination for a recognition award may not serve as a member of the Department or College Committees.

2. College Faculty Recognition Committee

A nine-member committee will be formed consisting of (1) the chair of each of the department committees and (2) a member of the current or retired faculty from each of the following: College of Liberal Arts and Sciences, the School of Business, and the School of Library and Information Management. **Members of the Dean's Advisory Committee shall appoint the faculty members from the College/Schools noted.***** Consideration should be given to selecting faculty who have been recognized previously for their contributions to the University. **It is within the purview of this committee to recommend less than three awards.**

Following is a list of faculty who have served on the College Faculty Recognition Committee:

Department	2014-15	2015-16	2016-17	2017-18	2018-19
***Business	Marian Reidy	N/A	Lei Wen	Lei Wen	Antonina Bauman
***SLIM	Sarah Sutton	N/A	Mirah Dow	M. Widdersheim	Emily Vardell
***LA&S	Tess Ziek	N/A	Connie Schrock	Kenna Reeves	Patrick Martin
CE	Russell Fulmer	G.Wolf Bordonaro	G.Wolf Bordonaro	G.Wolf Bordonaro	Carrie Boettcher
PSYCH	Jim Persinger	John Wade	Brian Schrader	George Yancey	John Wade
SL/MSTE	Kirsten Limpert	Kirsten Limpert	Kirsten Limpert	Ed Church	Neal Luo
HPER	Joella Mehrhof	Vicki Worrell	Matt Howe	Shawna Shane	Shawna Shane
EE/EC/SE	Tiffany Hill	Melissa Reed	Jerry Liss	Catherine Ayantoye	Nany Smith
IDT	Janet Holland	Insook Han	Dusti Howell	Sungwoong Lee	Manjula Shinge
Department	2019-2020	2020-2021	2021-2022		
***Business	Joyce Zhou	Joyce Zhou	Steven Lovett		
***SLIM	M Widdersheim	Brendan Fay	Sarah Sutton		
***LA&S	Bindu KC	Jan Todd	Darla Mallein		
CE	Danielle Nimako	Danielle Nimako	G Wolf Bordonaro		
PSYCH	K Shoemaker	K McEnerney	John Wade		
SL/MSTE	Kirsten Limpert	Kirsten Limpert	Jerry Will		
HPER	K Pfannenstiel	Mark Stanbrough	Michael Butler		
EE/EC/SE	Beth Dobler	Heather Caswell	Heather Caswell		
IDT	Dusti Howell	Janet Holland	<i>*merged w/psych*</i>		

TIMELINE

The time parameters and associated activities for the nomination and selection process shall be as follows:

Step	Deadline	Activity
Step 1	September 19, 2022	Guidelines and Nomination Forms for Faculty Recognition Awards distributed to faculty
Steps 2-4	September 30, 2022*	Nomination forms due to Department Chair; Department Chair forwards nominations to Chair of Department Faculty Recognition Committee (FRC) Department FRC notifies all eligible nominees Nomination Acceptance Forms due to Chair of FRC. Department Chair sends list of nominees to coordinator of College Faculty Recognition Committee (Stephanie Taylor, Visser Hall 211, x5367) Must be submitted to the Dean's office by this deadline or nomination(s) will not be accepted
Step 5	October 14, 2022	Nominees' electronic portfolios due to Chair of Department FRC for review
Step 6	October 31, 2022	Department FRC forwards electronic portfolios of nominees to Department Chair
Step 7	November 4, 2022	Department Chair forwards portfolios of nominees to coordinator of College Faculty Recognition Committee (Stephanie Taylor, Visser Hall 211, x5367) Nominees' reference forms due to coordinator.
Step 8	December 2, 2022	College FRC selection committee determines award recipient(s) for each category
Step 9	January 2023	Recipients announced at The Teachers College Spring semester faculty meeting

**Departments may set their own deadlines for these three steps as long as the nominees have been identified and forms are submitted by September 30th, 2022 to Coordinator in the Dean's office.*

EXCELLENCE IN INSTRUCTION PORTFOLIO GUIDELINES

For the Nominee

1. Submit one **electronic portfolio** (pdf) with the two (2) following components:
 - a. A commentary highlighting the nominee's excellence in instruction. This **cannot exceed five (5) pages** and must be **formatted as 12-pt Times New Roman font, double-spaced with one-inch margins on all sides**. This *narrative* may include, but is not limited to, student feedback, program/course development, innovative instructional methods/practices, exceptional student advisement/mentoring, and other instructional-related endeavors. **Note: Do not include supportive documents.**
 - b. Current **curriculum vita**.
2. This portfolio is due to the department Faculty Recognition Chair (FRC) by **October 14, 2022**
2. Email **reference form** (see pages 10-13) to three (3) individuals who can attest to the nominee's excellence in instruction. **These forms will remain confidential**. It is the responsibility of the nominee to ensure these forms are submitted by the deadline.
 - The completed forms will be emailed directly by the reference provider to award coordinator (Stephanie Taylor at staylo17@emporia.edu) by the submission deadline of **November 4, 2022**.

For the Department FRC

- Review the nominee's portfolio.
- Provide any corrections or suggestions for change based on the requirements.
 - Send the nominee's portfolio to the department chair by **October 31, 2022**.

For the Department Chair

- Review the nominee's portfolio as forwarded from the department FRC.
 - Send the nominee's portfolio to award coordinator by the deadline, **November 4, 2022**.

Submission Checklist

The nominee's portfolio for The Teachers College Excellence in Instruction Award must meet the following requirements:

- ___ A five-page maximum narrative commentary
- ___ No supportive documents (other than a curriculum vita)
- ___ Commentary is 12-pt Times New Roman font, double-spaced, one-inch margins on all sides
- ___ A current curriculum vita
- ___ Commentary and curriculum vita in one electronic document
- ___ Receipt of portfolio by award coordinator by the deadline, November 4, 2022
- ___ Receipt of reference forms by award coordinator by the deadline, November 4, 2022

EXCELLENCE IN SCHOLARLY ACTIVITY PORTFOLIO GUIDELINES

For the Nominee

1. Submit one **electronic portfolio** (pdf) with the two (2) following components:
 - a. A commentary highlighting the nominee's excellence in scholarly activity. This **cannot exceed five (5) pages** and must be **formatted as 12-pt Times New Roman font, double-spaced with one-inch margins on all sides**. This *narrative* may include, but is not limited to, research, publications, grants, presentations, and other creative endeavors. **Note: Do not include supportive documents.**
 - b. Current **curriculum vita**.
2. This portfolio is due to the department Faculty Recognition Chair (FRC) by **October 14, 2022**.
3. Email **reference form** (see pages 10-13) to three (3) individuals who can attest to the nominee's excellence in scholarly activity. **These forms will remain confidential**. It is the responsibility of the nominee to ensure these forms are submitted by the deadline.
 - The completed forms will be emailed directly by the reference provider to award coordinator (Stephanie Taylor at staylo17@emporia.edu) by the submission deadline of **November 4, 2022**.

For the Department FRC

- Review the nominee's portfolio.
- Provide any corrections or suggestions for change based on the requirements.
 - Send the nominee's portfolio to the department chair by **October 31, 2022**.

For the Department Chair

- Review the nominee's portfolio as forwarded from the department FRC.
 - Send the nominee's portfolio to award coordinator by the deadline, **November 4, 2022**.

Submission Checklist

The nominee's portfolio for The Teachers College Excellence in Scholarly Activity Award must meet the following requirements:

- ___ A five-page maximum narrative commentary
- ___ No supportive documents (other than a curriculum vita)
- ___ Commentary is 12-pt Times New Roman font, double-spaced, one-inch margins on all sides
- ___ A current curriculum vita
- ___ Commentary and curriculum vita in one electronic document
- ___ Receipt of portfolio by award coordinator by the deadline, November 4, 2022
- ___ Receipt of reference forms by award coordinator by the deadline, November 4, 2022

EXCELLENCE IN SERVICE PORTFOLIO GUIDELINES

For the Nominee

1. Submit one **electronic portfolio** (pdf) with the two (2) following components:
 - a. A commentary highlighting the nominee's excellence in service. This **cannot exceed five (5) pages** and must be **formatted as 12-pt Times New Roman font, double-spaced with one-inch margins on all sides**. This *narrative* may include, but is not limited to, service for university/college/department, profession, and other external agencies. **Note: Do not include supportive documents.**
 - b. Current **curriculum vita**.
2. This portfolio is due to the department Faculty Recognition Chair (FRC) by **October 14, 2022**.
4. Email **reference form** (see pages 10-13) to three (3) individuals who can attest to the nominee's excellence in service. **These forms will remain confidential**. It is the responsibility of the nominee to ensure these forms are submitted by the deadline.
 - The completed forms will be emailed directly by the reference provider to award coordinator (Stephanie Taylor at staylo17@emporia.edu) by the submission deadline of **November 4, 2022**.

For the Department FRC

- Review the nominee's portfolio.
- Provide any corrections or suggestions for change based on the requirements.
 - Send the nominee's portfolio to the department chair by **October 14, 2022**.

For the Department Chair

- Review the nominee's portfolio as forwarded from the department FRC.
 - Send the nominee's portfolio to award coordinator by the deadline, **November 4, 2022**.

Submission Checklist

The nominee's portfolio for The Teachers College Excellence in Service Award must meet the following requirements:

- ___ A five-page maximum narrative commentary
- ___ No supportive documents (other than a curriculum vita)
- ___ Commentary is 12-pt Times New Roman font, double-spaced, one-inch margins on all sides
- ___ A current curriculum vita
- ___ Commentary and curriculum vita in one electronic document
- ___ Receipt of portfolio by award coordinator by the deadline, November 4, 2022
- ___ Receipt of reference forms by award coordinator by the deadline, November 4, 2022

PAST RECIPIENTS

	Instruction	Scholarly Activity	Service
1985	Teresa A. Mehring R. Scott Irwin	Bill Stinson	Pat McSwegin
1986	Howard H. Carvajal Eva Dold	Stephen F. Davis	A. Toy Caldwell-Colbert
1987	Paul A. McKnab Landace Logan Wayman	Cooper Holmes	David Hurt
1988	Robert E. Ault	Howard H. Carvajal	Ronald L. Slaymaker
1989	Kenneth A. Weaver	Harvey C. Foyle	Marvin D. Kuehn
1990	Joella H. Mehrhof	Sharon K. Karr	Paul A. McKnab
1991	Larry Lyman	Susan Kovar	Robert E. Ault
1992	Scott D. Waters	Mark B. Goor	Joella H. Mehrhof
1993	Jean Morrow	Sharon K. Karr	Nancy Knapp
1994	Kathy L. Ermler	John O. Schwenn	Kenneth A. Weaver
1995	David F. Bateman	Teresa A. Mehring	John O. Schwenn
1996	Mark Stanbrough	Tara S. Azwell	R. Scott Irwin
1997	Janice Hoshino	Lawrence Lyman	Nancy Smith
1998	Kirsten Skarstad	Kenneth A. Weaver	Jean Morrow
1999	Donna Allen Patricia Neufeld	Nancy Smith	(<i>none</i>)
2000	P. Kay Duncan Philip J. Wurtz	Michael S. Butler	Carol L. Russell
2001	Cynthia Seguin	Brian Schrader	Marvin Kuehn
2002	Sophie Thayer	Kathy Ermler Joella Mehrhof	Sharon Karr
2003	R. Scott Irwin	Connie Briggs	P. Kay Duncan
2004	Nancy Smith	Kenneth A. Weaver Dusti D. Howell	Gerry Coffman
2005	Brian Schrader	(<i>none</i>)	Connie Briggs
2006	Diane Miller	Lauren Shapiro	Joan Brewer
2007	Monte Selby	Marc Childress	Diane Miller
2008	Cathy Grover	Elizabeth Dobler	Kenneth A. Weaver
2009	Janet Holland	Jim Persinger	Vicki Worrell
2010	Elizabeth Dobler	Matt Seimears	(<i>none</i>)
2011	Dennis Pelsma	Carol Russell	Gaelynn Wolf-Bordonaro
2012	Shawna Shane	George Yancey	Zeni Colorado
2013	Marj Bock	Janet Holland	Lori Mann
2014	Matt Seimears	Melissa Reed	Jim Persinger
2015	Deb Larson	John Wade	Elizabeth Dobler, Lori Mann Nancy Smith
2016	Kelly O'Neal Hixson	Elizabeth Dobler	Heather Caswell
2017	John Morton	Neal Luo	George Yancey
2018	Tiffany Hill	No award given	Nancy Albrecht
2019	Amanda Lickteig	Paul Luebbers	Cathy Grover
2020	Basil Kessler	Damara Paris	Lendi Bland
2021	John Wade	Yeol Huh	Jim Persinger
2022	Melissa Gerleman	(<i>none</i>)	Damara Paris

THE TEACHERS COLLEGE FACULTY RECOGNITION AWARDS – 2022-23

NOMINATION FORM

Department _____

I respectfully request the Department Faculty Recognition Committee consider the following department member(s) as (a) nominee(s) for The Teachers College Faculty Recognition Awards in the categories noted.

Name of Faculty Member

Award Category

	Instruction	Scholarly Activity	Service
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Comments to support nomination(s):

Signature

Date

PLEASE RETURN TO **DEPARTMENT CHAIR** by department deadline. Must be prior to the due date to Dean's office.

THE TEACHERS COLLEGE FACULTY RECOGNITION AWARDS – 2022-23

NOMINATION ACCEPTANCE FORM

The Department Faculty Recognition committee requests that you complete the following information.

Name: _____
LAST, FIRST, MI

Years in The Teachers College: _____ Years at ESU: _____ Current academic rank: _____

You were nominated in the following category/ies:

_____ Instruction _____ Scholarly Activity _____ Service

Do you wish to have your nomination considered further?

_____yes _____no

In what award category do you wish to be considered?

_____ Instruction _____ Scholarly Activity _____ Service

For what three consecutive years, out of the past six years, do you wish to be considered?

Signature

Date

Please return this form to the **Chair of the Department Faculty Recognition Committee** by department deadline. Must be prior to due date to Dean's office.

REFERENCE FORM FOR EXCELLENCE IN INSTRUCTION AWARD

PLEASE SUBMIT THIS FORM TO STEPHANIE TAYLOR BY November 4, 2022.

_____ has been nominated for The Teachers College's Excellence
Name of Nominee
in Instruction Award. This award reflects the nominee's contributions for the three consecutive
years of _____.

Please provide a reference for this nominee based on the **three-year time frame** stated above.
Please limit your responses to the following questions, however responses are not limited to the space given. Expand response area as needed.

1. What is your professional affiliation with the nominee?
2. Why do you feel the nominee's contributions in the area of instruction are worthy of recognition? Your response may include, but is not limited to, student feedback, program/course development, innovative instructional methods/practices, exceptional student advisement/mentoring, and other instructional-related endeavors.
3. On a scale of one to ten, with ten being exemplary, how does this nominee rank in comparison to his/her peers in the area of instruction, and why?
4. Provide any additional comments you would like the selection committee to consider.

Submitted by _____

PLEASE SUBMIT THIS FORM TO STEPHANIE TAYLOR BY November 4, 2022.

Electronic submissions only, please. Send to staylo17@emporia.edu. If you have questions, please contact Stephanie Taylor at 620.341.5367 or staylo17@emporia.edu.

REFERENCE FORM FOR EXCELLENCE IN SCHOLARLY ACTIVITY AWARD
PLEASE SUBMIT THIS FORM TO STEPHANIE TAYLOR BY November 4, 2022.

_____ has been nominated for The Teachers College's Excellence
Name of Nominee
in Scholarly Activity Award. This award reflects the nominee's contributions for the three
consecutive years of _____.

Please provide a reference for this nominee based on the **three-year time frame** stated above.
Please limit your responses to the following questions, however responses are not limited to the space given. Expand response area as needed.

1. What is your professional affiliation with the nominee?

2. Why do you feel the nominee's contributions in the area of scholarly activity are worthy of recognition? Your response may include, but is not limited to, research, publications, grants, presentations, and other creative endeavors.

3. On a scale of one to ten, with ten being exemplary, how does this nominee rank in comparison to his/her peers in the area of scholarly activity, and why?

4. Provide any additional comments you would like the selection committee to consider.

Submitted by _____

PLEASE SUBMIT THIS FORM TO STEPHANIE TAYLOR BY November 4, 2022.

Electronic submissions only, please. Send to staylo17@emporia.edu If you have questions, please contact Stephanie Taylor at 620.341.5367 or staylo17@emporia.edu

REFERENCE FORM FOR EXCELLENCE IN SERVICE AWARD
PLEASE SUBMIT THIS FORM TO STEPHANIE TAYLOR BY November 4, 2022.

_____ has been nominated for The Teachers College's Excellence
Name of Nominee
in Service Award. This award reflects the nominee's contributions for the three
consecutive years of _____.

Please provide a reference for this nominee based on the **three-year time frame** stated above.
Please limit your responses to the following questions, however responses are not limited to the space given. Expand response area as needed.

1. What is your professional affiliation with the nominee?

2. Why do you feel the nominee's contributions in the area of service are worthy of recognition? Your response may include, but is not limited to, service for university/college/department, profession, and other external agencies.

3. On a scale of one to ten, with ten being exemplary, how does this nominee rank in comparison to his/her peers in the area of service, and why?

4. Provide any additional comments you would like the selection committee to consider.

Submitted by _____

PLEASE SUBMIT THIS FORM TO STEPHANIE TAYLOR BY November 4, 2022.

Electronic submissions only, please. Send to staylo17@emporia.edu. If you have questions, please contact Stephanie Taylor at 620.341.5367 or staylo17@emporia.edu.

THE TEACHERS COLLEGE SELECTION COMMITTEE EVALUATION RUBRICS

EXCELLENCE IN INSTRUCTION AWARD

Components	Descriptors	Limited Evidence	Clear Evidence	Clear, Consistent, & Convincing Evidence	Points Earned
Portfolio	Demonstrates the nominee's excellence in instruction including, but not limited to, student feedback, program/course development, innovative instructional methods/practices, exceptional student advisement/mentoring, and other instructional-related endeavors	1 - 5 pts	6 – 25 pts	26 – 30 pts	
3 Reference Forms	Addresses the nominee's excellence in instruction	1 - 5 pts	6 – 15 pts	16 - 20 pts	

EXCELLENCE IN SCHOLARLY ACTIVITY AWARD

Components	Descriptors	Limited Evidence	Clear Evidence	Clear, Consistent, & Convincing Evidence	Points Earned
Portfolio	Demonstrates the nominee's excellence in scholarly activity including, but not limited to, research, publications, grants, presentations, and other creative endeavors	1 - 5 pts	6 – 25 pts	26 – 30 pts	
3 Reference Forms	Addresses the nominee's excellence in scholarly activity	1 - 5 pts	6 – 15 pts	16 - 20 pts	

EXCELLENCE IN SERVICE AWARD

Components	Descriptors	Limited Evidence	Clear Evidence	Clear, Consistent, & Convincing Evidence	Points Earned
Portfolio	Demonstrates the nominee's excellence in Service including, but not limited to, service for university/college/ department, profession, and other external agencies.	1 - 5 pts	6 – 25 pts	26 – 30 pts	
3 Reference Forms	Addresses the nominee's excellence in service	1 - 5 pts	6 – 15 pts	16 - 20 pts	