

# EMPORIA STATE UNIVERSITY

## IMPORTANT FEE PAYMENT INFORMATION SUMMER 2023

**Term Code: 202330**

### Payment Due Dates

- All students are required to be paid-in full by the Monday of the week in which the class begins.
  - Exception: Classes beginning prior to June 1, 2023 are due by 5:00 pm central time on June 5, 2023.
- Students must be paid in full by 5:00 pm central time to avoid additional fees.  
**Financial aid** must be authorized AND disbursed to the students University account to be considered a payment. Students can check their Hornet365 account to see if Financial Aid was applied to their University account.

### Payment Plan

- We do not offer a formal payment plan for summer classes.
- \$50 administrative fee charged to all students who have an account balance after the due date.
- August 4, 2023 is the last day to pay in full to avoid account holds and additional late fees.

### Refund Policy

- Any student wishing to drop classes **MUST** initiate the drop process through the Registration Office prior to the end of the refund period
- Classes 1 week to 2 weeks – student must process the drop on or before the Tuesday of the week in which the class begins
- Classes 3 weeks - student must process the drop on or before the Wednesday of the week in which the class begins
- Classes 4 weeks - student must process the drop on or before the Thursday of the week in which the class begins
- Classes 5 to 8 weeks – student must process the drop on or before the Friday of the week in which the class begins
- Classes 9 to 11 weeks – student must process the drop on or before the Monday following the first week of class
- Classes 12 to 16 weeks - student must process the drop on or before the 10th day of class

**All prior semester charges** must be paid before a student can initiate Summer fee payment procedures.

**All fee payment information is available at [www.emporia.edu/studentbilling](http://www.emporia.edu/studentbilling).**