

THE TEACHERS COLLEGE FACULTY RECOGNITION AWARDS 2021-22

PURPOSE

In order to recognize outstanding accomplishments and contributions of faculty members in The Teachers College on an annual basis, the Faculty Recognition Awards program has been established. There are several secondary purposes of the award program; they are as follows:

1. To promote excellence in the areas of instruction, scholarly activity, and service.
2. To provide a systematic method in The Teachers College for recognizing outstanding faculty contributions.
3. To promote collaborative efforts by The Teachers College faculty.

AWARD CATEGORIES

A total of three awards are authorized each academic year. See pages 4, 5, and 6 for the individual portfolio guidelines of each award.

Area	Number of Awards
Instruction	1
Scholarly Activity	1
Service	1

In order to promote collaborative efforts within The Teachers College, awards will be given to individuals or to teams of two to four people working together.

Each individual receiving a non-team recognition award will receive \$500.00* to be used for professional development. If a team receives an award, each team member will receive \$350.00* to be used for professional development. In addition to the monetary award, each recipient or team will receive a plaque appropriate to his/her/their outstanding accomplishments and their photos will be displayed on the web and in the Visser Hall award gallery.

*Funds will be awarded using a Form C.

ELIGIBILITY

Awards will be presented for outstanding faculty accomplishments of faculty members with **at least three years of higher education experience within The Teachers College** at Emporia State University. **Nominees may present a narrative pulled from up to a consecutive three-year period within the past six years.**

All full-time members of the instructional and/or administrative staff of The Teachers College shall be eligible. To be considered for the award in instruction, one must have an instructional assignment of at least .50. Faculty members can only be nominated for (1) award annually. **A recipient of an award shall not be eligible for consideration in the same award category for the following two years.**

GENERAL PROCEDURES

The nomination and selection process shall be a two-dimensional system utilizing a committee structure at two distinct levels for review and consideration of nominees for awards. More specifically, the committees will function as follows:

1. Department Faculty Recognition Committees

A faculty member may nominate one person or one team in each award category.

Self-nominations may be considered. Faculty members can only be nominated for (1) award annually.

A Department Faculty Recognition Committee (FRC)** will be formed for the purpose of reviewing department nominations. The department committee will notify all eligible nominees in each of the award categories and ask if the nominee or team wishes to be considered further. If yes, the nominee or team will be asked to complete the Nominations Acceptance Form and submit a professional portfolio supporting his/her/their nomination.

The names of nominees for each of the award categories will automatically route to the department chair, who after review will forward the nominations to the Faculty Recognition Chair of each dept.

**A faculty member who accepts a nomination for a recognition award may not serve as a member of the Department or College Committees.

2. College Faculty Recognition Committee

A nine-member committee will be formed consisting of (1) the chair of each of the department committees and (2) a member of the current or retired faculty from each of the following: College of Liberal Arts and Sciences, the School of Business, and the School of Library and Information Management. **Members of the Dean's Advisory Committee shall appoint the faculty members from the College/Schools noted.***** Consideration should be given to selecting faculty who have been recognized previously for their contributions to the University. **It is within the purview of this committee to recommend less than three awards.**

Following is a list of faculty who have served on the College Faculty Recognition Committee:

Department	2014-15	2015-16	2016-17	2017-18	2018-19
***Business	Marian Reidy	N/A	Lei Wen	Lei Wen	Antonina Bauman
***SLIM	Sarah Sutton	N/A	Mirah Dow	M. Widdersheim	Emily Vardell
***LA&S	Tess Ziek	N/A	Connie Schrock	Kenna Reeves	Patrick Martin
CE	Russell Fulmer	G.Wolf Bordonaro	G.Wolf Bordonaro	G.Wolf Bordonaro	Carrie Boettcher
PSYCH	Jim Persinger	John Wade	Brian Schrader	George Yancey	John Wade
SL/MSTE	Kirsten Limpert	Kirsten Limpert	Kirsten Limpert	Ed Church	Neal Luo
HPER	Joella Mehrhof	Vicki Worrell	Matt Howe	Shawna Shane	Shawna Shane
EE/EC/SE	Tiffany Hill	Melissa Reed	Jerry Liss	Catherine Ayantoye	Nany Smith
IDT	Janet Holland	Insook Han	Dusti Howell	Sungwoong Lee	Manjula Shinge

2019-20
Joyce Zhou
Michael Widdersheim
Bindu KC
Danielle Ami-Nahr
Kylea Shoemaker
Kirsten Limpert
Keith Pfannenstiel
Beth Dobler
Dusti Howell

TIME LINE

The time parameters and associated activities for the nomination and selection process shall be as follows:

Step	Deadline	Activity
Step 1	August 9, 2021	Guidelines and Nomination Forms for Faculty Recognition Awards distributed to faculty
Steps 2-4	September 17, 2021*	Nomination forms due to Department Chair; Department Chair forwards nominations to Chair of Department Faculty Recognition Committee Member (FRC) Department FRC notifies all eligible nominees Nomination Acceptance Forms due to Chair of FRC. Must be submitted by this deadline or nomination(s) will not be accepted Nominees' electronic portfolios due to Chair of Department FRC for review
Step 5	October 15, 2021	Department FRC forwards electronic portfolios of nominees to Department Chair
Step 6	November 1, 2021	Department Chair forwards portfolios of nominees to coordinator of College Faculty Recognition Committee (Naomi Aranda, Visser Hall 211, x 5367) Nominees' reference forms due to coordinator.
Step 7	November 5, 2021	College FRC selection committee determines award recipient(s) for each category
Step 8	December 3, 2021	Recipients announced at The Teachers College Spring semester faculty meeting
Step 9	January	

**Departments may set their own deadlines for these three steps as long as the nominees have been identified and forms are submitted by September 17th,2021 to Coordinator in the Dean's office.*

EXCELLENCE IN INSTRUCTION PORTFOLIO GUIDELINES

For the Nominee

1. Submit one **electronic portfolio** (pdf) with the two (2) following components:
 - a. A commentary highlighting the nominee's excellence in instruction. This **cannot exceed five (5) pages** and must be **formatted as 12-pt Times New Roman font, double-spaced with one-inch margins on all sides**. This *narrative* may include, but is not limited to, student feedback, program/course development, innovative instructional methods/practices, exceptional student advisement/mentoring, and other instructional-related endeavors. **Note: Do not include supportive documents.**
 - b. Current **curriculum vita**.
2. This portfolio is due to the department Faculty Recognition Chair (FRC) by **October 15, 2021**
2. Email **reference form** (see pages 10-13) to three (3) individuals who can attest to the nominee's excellence in instruction. **These forms will remain confidential**. It is the responsibility of the nominee to ensure these forms are submitted by the deadline.
 - The completed forms will be emailed directly by the reference provider to award coordinator (Naomi Aranda at naranda@emporia.edu) by the submission deadline of **November 5, 2021**.

For the Department FRC

- Review the nominee's portfolio.
- Provide any corrections or suggestions for change based on the requirements.
 - Send the nominee's portfolio to the department chair by **November 1, 2021**.

For the Department Chair

- Review the nominee's portfolio as forwarded from the department FRC.
 - Send the nominee's portfolio to award coordinator by the deadline, **November 5, 2021**.

Submission Checklist

The nominee's portfolio for The Teachers College Excellence in Instruction Award must meet the following requirements:

- ___ A five-page maximum narrative commentary
- ___ No supportive documents (other than a curriculum vita)
- ___ Commentary is 12-pt Times New Roman font, double-spaced, one-inch margins on all sides
- ___ A current curriculum vita
- ___ Commentary and curriculum vita in one electronic document
- ___ Receipt of portfolio by award coordinator by the deadline, November 5, 2021
- ___ Receipt of reference forms by award coordinator by the deadline, November 5, 2021

EXCELLENCE IN SCHOLARLY ACTIVITY PORTFOLIO GUIDELINES

For the Nominee

1. Submit one **electronic portfolio** (pdf) with the two (2) following components:
 - a. A commentary highlighting the nominee's excellence in scholarly activity. This **cannot exceed five (5) pages** and must be **formatted as 12-pt Times New Roman font, double-spaced with one-inch margins on all sides**. This *narrative* may include, but is not limited to, research, publications, grants, presentations, and other creative endeavors. **Note: Do not include supportive documents.**
 - b. Current **curriculum vita**.
2. This portfolio is due to the department Faculty Recognition Chair (FRC) by **October 15, 2021**.
3. Email **reference form** (see pages 10-13) to three (3) individuals who can attest to the nominee's excellence in scholarly activity. **These forms will remain confidential**. It is the responsibility of the nominee to ensure these forms are submitted by the deadline.
 - The completed forms will be emailed directly by the reference provider to award coordinator (Naomi Aranda at naranda@emporia.edu) by the submission deadline of **November 5, 2021**.

For the Department FRC

- Review the nominee's portfolio.
- Provide any corrections or suggestions for change based on the requirements.
 - Send the nominee's portfolio to the department chair by **November 1, 2021**.

For the Department Chair

- Review the nominee's portfolio as forwarded from the department FRC.
 - Send the nominee's portfolio to award coordinator by the deadline, **November 5, 2021**.

Submission Checklist

The nominee's portfolio for The Teachers College Excellence in Scholarly Activity Award must meet the following requirements:

- ___ A five-page maximum narrative commentary
- ___ No supportive documents (other than a curriculum vita)
- ___ Commentary is 12-pt Times New Roman font, double-spaced, one-inch margins on all sides
- ___ A current curriculum vita
- ___ Commentary and curriculum vita in one electronic document
- ___ Receipt of portfolio by award coordinator by the deadline, November 5, 2021
- ___ Receipt of reference forms by award coordinator by the deadline, November 5, 2021

EXCELLENCE IN SERVICE PORTFOLIO GUIDELINES

For the Nominee

1. Submit one **electronic portfolio** (pdf) with the two (2) following components:
 - a. A commentary highlighting the nominee's excellence in service. This **cannot exceed five (5) pages** and must be **formatted as 12-pt Times New Roman font, double-spaced with one-inch margins on all sides**. This *narrative* may include, but is not limited to, service for university/college/department, profession, and other external agencies. **Note: Do not include supportive documents.**
 - b. Current **curriculum vita**.
2. This portfolio is due to the department Faculty Recognition Chair (FRC) by **October 15, 2021**.
4. Email **reference form** (see pages 10-13) to three (3) individuals who can attest to the nominee's excellence in service. **These forms will remain confidential**. It is the responsibility of the nominee to ensure these forms are submitted by the deadline.
 - The completed forms will be emailed directly by the reference provider to award coordinator (Naomi Aranda at naranda@emporia.edu) by the submission deadline of **November 5, 2021**.

For the Department FRC

- Review the nominee's portfolio.
- Provide any corrections or suggestions for change based on the requirements.
 - Send the nominee's portfolio to the department chair by **November 1, 2021**.

For the Department Chair

- Review the nominee's portfolio as forwarded from the department FRC.
 - Send the nominee's portfolio to award coordinator by the deadline, **November 5, 2021**.

Submission Checklist

The nominee's portfolio for The Teachers College Excellence in Service Award must meet the following requirements:

- ___ A five-page maximum narrative commentary
- ___ No supportive documents (other than a curriculum vita)
- ___ Commentary is 12-pt Times New Roman font, double-spaced, one-inch margins on all sides
- ___ A current curriculum vita
- ___ Commentary and curriculum vita in one electronic document
- ___ Receipt of portfolio by award coordinator by the deadline, November 5, 2021
- ___ Receipt of reference forms by award coordinator by the deadline, November 5, 2021

PAST RECIPIENTS

	Instruction	Scholarly Activity	Service
1985	Teresa A. Mehring R. Scott Irwin	Bill Stinson	Pat McSwegin
1986	Howard H. Carvajal Eva Dold	Stephen F. Davis	A. Toy Caldwell-Colbert
1987	Paul A. McKnab Landace Logan Wayman	Cooper Holmes	David Hurt
1988	Robert E. Ault	Howard H. Carvajal	Ronald L. Slaymaker
1989	Kenneth A. Weaver	Harvey C. Foyle	Marvin D. Kuehn
1990	Joella H. Mehrhof	Sharon K. Karr	Paul A. McKnab
1991	Larry Lyman	Susan Kovar	Robert E. Ault
1992	Scott D. Waters	Mark B. Goor	Joella H. Mehrhof
1993	Jean Morrow	Sharon K. Karr	Nancy Knapp
1994	Kathy L. Ermler	John O. Schwenn	Kenneth A. Weaver
1995	David F. Bateman	Teresa A. Mehring	John O. Schwenn
1996	Mark Stanbrough	Tara S. Azwell	R. Scott Irwin
1997	Janice Hoshino	Lawrence Lyman	Nancy Smith
1998	Kirsten Skarstad	Kenneth A. Weaver	Jean Morrow
1999	Donna Allen Patricia Neufeld	Nancy Smith	(none)
2000	P. Kay Duncan Philip J. Wurtz	Michael S. Butler	Carol L. Russell
2001	Cynthia Seguin	Brian Schrader	Marvin Kuehn
2002	Sophie Thayer	Kathy Ermler Joella Mehrhof	Sharon Karr
2003	R. Scott Irwin	Connie Briggs	P. Kay Duncan
2004	Nancy Smith	Kenneth A. Weaver Dusti D. Howell	Gerry Coffman
2005	Brian Schrader	(none)	Connie Briggs
2006	Diane Miller	Lauren Shapiro	Joan Brewer
2007	Monte Selby	Marc Childress	Diane Miller
2008	Cathy Grover	Elizabeth Dobler	Kenneth A. Weaver
2009	Janet Holland	Jim Persinger	Vicki Worrell
2010	Elizabeth Dobler	Matt Seimears	(none)
2011	Dennis Pelsma	Carol Rusell	Gaelynn Wolf-Bordonaro
2012	Shawna Shane	George Yancey	Zeni Colorado
2013	Marj Bock	Janet Holland	Lori Mann
2014	Matt Seimears	Melissa Reed	Jim Persinger
2015	Deb Larson	Jon Wade	Elizabeth Dobler, Lori Mann Nancy Smith
2016	Kelly O'Neal Hixson	Elizabeth Dobler	Heather Caswell
2017	John Morton	Neal Luo	George Yancey
2018	Tiffany Hill	No award given	Nancy Albrecht
2019	Amanda Lickteig	Paul Luebbers	Cathy Grover
2020	Basil Kessler	Damra Paris	Lendi Bland
2021	John Wade	Yeol Huh	Jim Persinger

THE TEACHERS COLLEGE SELECTION COMMITTEE EVALUATION RUBRICS

EXCELLENCE IN INSTRUCTION AWARD

Components	Descriptors	Limited Evidence	Clear Evidence	Clear, Consistent, & Convincing Evidence	Points Earned
Portfolio	Demonstrates the nominee's excellence in instruction including, but not limited to, student feedback, program/course development, innovative instructional methods/practices, exceptional student advisement/mentoring, and other instructional-related endeavors	1 - 5 pts	6 – 25 pts	26 – 30 pts	
3 Reference Forms	Addresses the nominee's excellence in instruction	1 - 5 pts	6 – 15 pts	16 - 20 pts	

EXCELLENCE IN SCHOLARLY ACTIVITY AWARD

Components	Descriptors	Limited Evidence	Clear Evidence	Clear, Consistent, & Convincing Evidence	Points Earned
Portfolio	Demonstrates the nominee's excellence in scholarly activity including, but not limited to, research, publications, grants, presentations, and other creative endeavors	1 - 5 pts	6 – 25 pts	26 – 30 pts	
3 Reference Forms	Addresses the nominee's excellence in scholarly activity	1 - 5 pts	6 – 15 pts	16 - 20 pts	

EXCELLENCE IN SERVICE AWARD

Components	Descriptors	Limited Evidence	Clear Evidence	Clear, Consistent, & Convincing Evidence	Points Earned
Portfolio	Demonstrates the nominee's excellence in Service including, but not limited to, service for university/college/ department, profession, and other external agencies.	1 - 5 pts	6 – 25 pts	26 – 30 pts	
3 Reference Forms	Addresses the nominee's excellence in service	1 - 5 pts	6 – 15 pts	16 - 20 pts	