

Psychology Fund to Encourage Teaching Innovation, Service, Scholarship and Creativity

Purpose

The mission of the Department of Psychology is “To produce graduates who think scientifically, creatively, and ethically about behavior and cognitive processes and express themselves clearly in their oral and written presentations to others.” To further that mission, proposals are sought which support innovative and creative instructional, service, or research projects/activities by faculty, instructors, graduate and undergraduate majors in good standing in the Department. Examples would be travel to serve on a professional board or in a student organization, costs associated with presenting research, or costs for an app/software for a GTA to try a novel instructional approach. Examples of what is not likely to be funded include organization dues, or travel to attend a conference without presenting or serving on a board at the event.

Eligibility

All faculty, instructors, graduate and undergraduate majors in the Department of Psychology are eligible for one award per calendar year. Awards are available during the summer session.

General Information

- Student proposals must be endorsed/sponsored by at least one faculty member.
- An individual may apply for funding for only one project or activity per year.
- There is no maximum or minimum amount per proposal, but to assure available monies can benefit the greatest number of endeavors, the average award will usually be in the \$100-\$300 range.
- Funds may not be used for tuition or to pay ESU employees directly, and if used for travel must meet state of Kansas travel reimbursement guidelines.
- Support for regular department activities and projects and/or on-going grants funded by external sources will not be funded.
- Proposals may be submitted individually or jointly, so long as one of the individuals meets the eligibility requirements.
- Proposals will be funded at the discretion of the department chair based upon availability of funds, how recently the individual received support from this fund relative to others eligible, and the extent to which the proposal supports department priorities, i.e., innovative and creative instructional, service, or research projects/activities.
- Funds needed for all projects/activities must be expended or encumbered by **May 1** of each academic year.
- A one page written report with the results, outcomes, and implications of a project/activity will be emailed to the Chair of the Department by June 15 of the academic year in which the award is funded.

Application Procedure

Complete this page Application and deliver it with the one-page attachment (via email is preferred) as a single MSWord document to the Chair of the Department of Psychology. Applications will be reviewed by the committee as they are received. Applicants will be notified regarding funding of a proposal within 3 weeks after submission.

NAME: _____ DATE: _____

Title of Proposed Activity: _____

Amount Requested: _____

In no more than ONE attached page explain:

1. What do you want to do?
2. How does this support a department priority?
3. How is it to be accomplished (procedure/timetable)?
5. Itemized budget.

FACULTY ENDORSEMENT:

Proposals submitted by students must be endorsed/sponsored by a department faculty member or instructor. The signature assures that the proposed project has been reviewed and meets eligibility requirements, including that the proposal does not support regular or current Department activities and projects.

Signature (electronic)

FOR ADMINISTRATIVE USE ONLY:

Committee Action:

Fund _____ Amount: _____

Deny _____

Date of Committee Actions _____

Rationale / Department priority supported:

Attachment

1. What do you want to do?
2. How does this support a department priority?
3. How is it to be accomplished (procedure/timetable)?
4. Itemized budget.