

Dean's Fund to Encourage Teaching Innovation and Faculty Creativity-FY21

Purpose

The Dean's Fund to Encourage Teaching Innovation and Faculty Creativity encourages innovative and creative instructional, service, or research projects/activities by the faculty in The Teachers College. The goal is to foster interest and activity in the development and implementation of new concepts, approaches, and services not previously explored or researched by the faculty member.

Eligibility

All faculty and administrators in The Teachers College holding at least half-time appointments are eligible. **Deadline for Applications: March 1st**

General Information

1. Proposals are sought which are in support of faculty activities in the following areas: creation, research, and improved teaching.
2. Proposals focusing on faculty renewal or to enhance approved sabbatical activities will be considered.
3. Since the Dean's Fund does not intend to usurp the function of Department travel policies, the University Research and Creativity Committee, the Graduate Office Travel Awards, or the Dean's Discretionary Funds for Travel, faculty are expected to explore those areas of funding **PRIOR** to submitting proposals to the Dean's Fund.
4. Faculty must be directly involved in the project activity.
5. A faculty member may receive funding for only one project or activity per year. No stipulation will be placed on the number of proposals awarded to faculty in a particular Department.
6. Applications will be reviewed by a 3 member faculty committee as they are received throughout the academic year.
7. There is no maximum or minimum amount per proposal. The average award is usually in the \$200-\$400 range.
8. Funds may not be used for entertainment, tuition, or to pay ESU employees directly.
9. Matching funds are not necessary to obtain resources from the Dean's Fund.
10. Support for regular or current department activities and projects and/or on-going grants funded by external sources will not be funded.

11. Proposals may be submitted individually or jointly with a faculty colleague.
12. The funding of a proposal must be approved by all three members of the Review Committee.
13. Funds needed for all projects/activities must be expended or encumbered by May 1 of each academic year.
14. A written report of up to two pages with the results, outcomes, and implications of a project/activity will be provided to the Associate Dean of The Teachers College by June 15 of the academic year in which the award is funded.

Application Procedure

Complete the Application, email it to your department chair, who will sign and forward to the TTC Deans Office at TTCDEAN@emporia.edu. Applications will be reviewed by the committee as they are received. Once the funding is depleted, no further applications will be reviewed. Applicants will be notified regarding funding of a proposal within 3 weeks after submission.

APPLICATION
The Dean's Fund to Encourage Teaching Innovation and Faculty Creativity
The Teachers College

FACULTY NAME: _____ DEPARTMENT: _____

Title of Proposed Activity: _____

Date of Submission: _____ Amount Requested: _____

In ONE attached page explain each of the following:

1. What do you want to do?
2. Why do you plan to do it?
3. How is it to be accomplished (procedure/timetable)?
4. What type of results or product will your proposal produce?
5. Itemized budget.

CHAIR ENDORSEMENT:

The following proposal is being submitted for the Department Chair's approval/signature prior to submission. The Chair's signature assures that the proposed project has been reviewed and has not been previously explored or researched by the faculty member(s). This signature also indicates that the proposal does not support regular or current Department activities and projects.

Department Chair (electronic)

FOR ADMINISTRATIVE USE ONLY:

Committee Action:

Fund _____ Amount: _____

Deny _____

Date of Committee Actions: _____

Committee Members:

Associate Dean

Date of Transfer of Funds to Sponsoring Department: _____