EMPORIA STATE
U N I V E R S I T Y

IMPORTANT FEE PAYMENT
INFORMATION SUMMER 2020
Term Code: 202030

Payment Due Dates

- All students are required to be paid-in full by the Monday of the week in which the class begins.
    - Exception: Classes beginning prior to June 1, 2020 are due by 5:00 pm central time on June 1, 2020.
- Students must be paid in full by 5:00 pm central time to avoid additional fees.
    Financial aid must be authorized AND disbursed to the students University account to be considered a payment. Students can check their Hornet365 account to see if Financial Aid was applied to their University account.

Payment Plan

- Students must make a down payment by 5:00 pm central time on the Monday of the week in which their first summer class begins.
- $50 administrative fee charged to all students who have an account balance after the due date.
- August 7, 2020 is the last day to pay in full to avoid account holds and additional late fees.

Refund Policy

- Any student wishing to drop classes MUST initiate the drop process through the Registration Office prior to the end of the refund period
- Classes 1 week to 2 weeks – student must process the drop on or before the Tuesday of the week in which the class begins
- Classes 3 weeks - student must process the drop on or before the Wednesday of the week in which the class begins
- Classes 4 weeks - student must process the drop on or before the Thursday of the week in which the class begins
- Classes 5 to 8 weeks – student must process the drop on or before the Friday of the week in which the class begins
- Classes 9 to 11weeks – student must process the drop on or before the Monday following the first week of class
- Classes 12 to 16 weeks - student must process the drop on or before the 10th day of class

All prior semester charges must be
paid before a student can initiate
Summer fee payment procedures.

All fee payment information is available at *www.emporia.edu/studentbilling*.