

3D.0701 FREE EXPRESSION ACTIVITIES POLICY

1. Individuals and groups may use the campus for activities guaranteed by the First Amendment of the U.S. Constitution subject to the regulations and requirements of the current University's Policy Manual (including but not limited to informational picketing, petition circulation, distribution of information leaflets or pamphlets, speech-making, demonstrations, rallies, appearances of speakers in outdoor areas, mass protests, meetings to display group feelings or sentiments and/or other types of constitutionally protected assemblies to share information, perspective or viewpoints).

2. No free expression activities may occur inside any University building, arena, or stadium.

3. Notification of Intent to be on campus to engage in free expression activities (event) shall be submitted, in writing, to the University's Conference & Scheduling Office (Memorial Union) no later than 72 hours prior to the event. The Notification of Intent must include all the following information:

- a. Name, address, and telephone number of individual, group, entity, or organization;
- b. Name, address, and telephone number of responsible contact person;
- c. Date, time, and location of event;
- d. Nature and purpose of the event;
- e. Type of sound amplification devices to be used;
- f. Estimated number of people expected.

4. Restrictions

- a. Signs no larger than 3' x 5' are permitted.
- b. One sign per person
- c. The event shall not last longer than 4 hours from beginning to end.
- d. Written and/or oral views may be expressed as long as they are not obscene, libelous, or advocating unlawful conduct.
- e. Leaflets may not be put on any vehicles due to the creation of excessive trash. Leaflets must be distributed to individuals.

5. Obligations

- a. The University campus and grounds should be cleaned up and left in its original condition and may be subject to inspection by a University Facility manager. Reasonable charges may be assessed against the sponsoring party and/or responsible contact for the costs of extraordinary clean-up or for repair of damaged property.
- b. All life safety and sanitation regulations applicable to the event must be addressed and in compliance.
- c. All necessary temporary utilities, sanitation, and accessibility requirements are the responsibility of the sponsoring party. The University will not provide these items.
- d. The event shall not obstruct vehicular, pedestrian, or other traffic.

- e. The event shall not obstruct access, in or out, of University buildings or stadia and will remain a minimum of 30 feet from all University buildings or stadium entrances, except in the Designated Limited Public Forum Area identified as the Union Square.
 - f. The event shall not create safety hazards or pose unreasonable safety risks to participants, students, employees, or guests of the University.
 - g. The event shall not interfere with the mission of the University and activities related to fulfilling its mission.
 - h. The event shall not infringe on the rights and privileges of students, employees, and guests of the University.
6. The event must be in compliance and in accordance with; other applicable University policies and regulations; Kansas Board of Regents policies and regulations; local laws and regulations; and/or state or federal statutes and laws.
7. The Emporia State University President, or designee, may authorize free expression activities which are reasonably determined not to cause disruption of the University mission or activities despite the literal violation of this policy. Such determination will be made without consideration of the content or message of the free expression activities.
8. The Emporia State University President, or designee, may, at any time, prohibit, cancel or terminate the event if, after a proper inquiry, it is determined the event constitutes a clear and present or potential danger to the University's normal and orderly operations.
9. Any person and/or organization determined to be non-compliant with this policy is subject to an order from the University Police & Safety Department to leave the campus. Person(s) failing to comply with this order are subject to arrest for criminal trespass.
10. Emporia State University recognizes and supports the rights of individuals and groups to engage in free expression. This policy shall be interpreted and construed to support such activities while simultaneously balancing the needs and interests of the University to fulfill its mission.

3D.0702 DESIGNATED LIMITED FORUM AREAS

Any group of ten or more individuals of any age group(s) must comply with the requirements in the preceding policy section, and also with the requirements set out below:

1. Groups requesting the use of any portion of the campus for free expression activities must use Designated Limited Forum Areas for their event. The following forum areas are identified as the University's Designated Limited Forum Areas:
 - Union Square
 - Phipps Sunken Garden
 - Open quad between Beach Music Hall, King Hall, Memorial Union, and Roosevelt HallMaps showing these areas may be obtained by contacting the University Facilities Office (Stormont Maintenance Facility).

2. Each group's event will be scheduled on a first-come, first served basis, with priority, in the case of a scheduling conflict, being given to University sponsored events. University sponsored events will be scheduled and authorized to occur before the event of any non-University group.

3. The use of amplification devices by a group is limited to Designated Limited Forum Areas. In all cases, the volume of any amplification device may not be so loud that it disrupts or disturbs the normal use of University facilities or events (i.e., classroom, laboratories, assembly areas, stadiums, offices. etc.)