

Department of Nursing

www.emporia.edu/nursing

RN-to-BSN ADMISSION POLICIES

Fall 2020 forward

The Emporia State University Department of Nursing (EDN) BSN is accredited by the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326. Phone: (404) 975-5000

and

Approved by the Kansas State Board of Nursing (KSBN), Landon State Office Building, 900 SW Jackson Street, Topeka, Kansas 66612. Phone: (785) 269-4929

An individual who has completed a nursing program and is licensed in Kansas as a registered nurse (RN) may apply for admission as an articulating student to the Emporia State University Department of Nursing (EDN). The EDN may admit up to ten RN articulating students every year.

RN-to-BSN Admission Requirements

- **Current Kansas Licensure Without Restrictions as a Registered Nurse**
- **Completion of Admission Prerequisite Courses (see 60 hours of non-nursing courses)**
 - *May choose any course that meets general education requirements
 - **May substitute microbiology and lab for biology requirement
- **Meet with an EDN Articulation Advisor or Department Chair to develop a proposed plan of study**

An individualized curriculum plan of study must be completed for each articulating RN student. Requirements for the Bachelor of Science in Nursing degree must be completed within four years of the admission to the EDN for articulating students.
- **Admission to Emporia State University**

Visit the [ESU Admissions Web site](#) to apply or print an application.
- **Completion of the EDN Application Procedure**

Applications for admission to the nursing major as an RN articulating student are considered by the nursing department in light of the proposed individualized curriculum plan of study developed with an Articulation Advisor.
- **Achievement of at least the Minimum Admission Grade Point Average (GPA)**

Grades earned in the admission prerequisite courses will be used to calculate the EDN admission GPA. A minimum EDN admission GPA of 2.5 with at least a C in the admission prerequisite courses is required.

BSN Degree Completion Requirements

The BSN degree requires a minimum of 120 credits with at least 60 credits in non-nursing courses and 60 credits in nursing. An individualized plan will be developed for each RN-BSN applicant. Courses may be face to face, hybrid, or on-line.

Non-Nursing Courses

The minimum of 60 credits in non-nursing courses

Nursing Courses

The 60 credit hours of required nursing courses include a minimum of 22 credit hours of upper division nursing courses and 38 credit hours that are transcribed to ESU based on RN licensure.

- **Required Upper Department Nursing Courses**

During the nursing program, students will be required to enroll in a minimum of 22 credit hours of upper division nursing courses at EDN. Courses will be completed through a combination of presentation methodologies: On-line, hybrid, web-enhanced courses, precepted courses, seminar courses, and/or face-to-face courses.
- **Nursing Course Credits Transcribed To ESU**

A licensed RN admitted to the EDN will receive credit for 38 hours of nursing courses based on successful graduation from an accredited associate degree or diploma nursing program and documentation of current Kansas licensure without restrictions as a Registered Nurse. The credits granted will be posted to the student's transcript the semester prior to graduation.

Minimum Graduation Requirements to Earn a Bachelor's Degree from ESU

1. Earn at least 120 semester hours of credit in courses numbered 100 and above.
 2. Among those 120 hours, have at least 45 hours of course work numbered 300 or above.
 - 38 credit hours of nursing courses transcribed through RN license
 - 22 credit hours of required nursing courses from ESU EDN
 3. Complete at least one major program of study, or its accepted equivalent.
 4. Fulfill minimum residency requirements for course work in the major and/or minor fields and fulfill minimum residency requirements for all course work completed.
 - Earn a total of 75 hours of resident credit of which 6 must be within the final 12 hours.
- OR**
- Earn 30 of the final 45 hours in residence, of which 6 of the final 12 hours must be in residence.
 5. Fulfill minimum grade-point requirements for course work taken in the major field and have an overall grade point average of 2.0, with an overall grade point average of 2.0 in all work taken at ESU.
 6. Complete at least 60 hours of course work at a four-year college or university.
 - 38 credit hours of nursing courses transcribed through RN license.
 - 22 credit hours of required nursing courses from ESU Department of Nursing.
 7. Pass all competency examinations required in the field of study.
 8. Complete the general education program required for the degree.

See the current ESU Undergraduate Catalog for complete graduation requirement information.

BSN CURRICULUM PLAN

The Bachelor of Science in Nursing (BSN) degree requires a total of 120 credit hours (60 nursing credits and 60 non-nursing credits). All non-nursing required courses are pre-requisite courses to routinely be completed prior to entering the nursing program. If approved by the program up to six hours may be completed while in the nursing program.

NON-NURSING COURSES - 60 Credit Hours ***

+ EG 101	Composition I	3 hrs.
+ EG 102	Composition II	3 hrs.
+ MA 110	College Algebra*	3 hrs.
+ GB 100	General Biology**	3 hrs.
+ GB 101	General Biology Lab**	1 hr.
+ PY 100	Introductory Psychology	3 hrs.
+ PY 212	Developmental Psychology Nursing and Other Majors	3 hrs.
+ SP 101	Public Speaking	3 hrs.
+ PE 100	Active Living*	1 hr.
+ CH 110	Chemistry for Today's World**	3 hrs.
+ CH 111	Chemistry for Today's World Lab**	2 hrs.
+ SO 101	Introduction to Sociology*	3 hrs.
+ CW 152	Introduction to Health Care Careers	3 hrs.
+ ZO 362	Anatomy and Physiology**	3 hrs.
+ ZO 363	Anatomy and Physiology Lab**	2 hrs.
+ GB 385	Nutrition	3 hrs.
+ ZO 364	Human Pathophysiology**	3 hrs. (eligible for waiver based on RN license)
+ MC 316	Microbiology**	3 hrs.
+ MC 317	Microbiology Lab**	1 hr.
HI 112	U.S. History since 1877*	3 hrs.
+ PI 301	Ethics or (PI 225 Philosophy)*	3 hrs.
TH 105	Theatre Appreciation*	2 hrs.
+ MA 341	Introduction to Probability & Statistics (or accepted by Department)**	3 hrs.

Legend:

* *May choose any course that meets general education requirements*

***May substitute microbiology and lab for biology requirement*

+ *A grade of C or better is required in this non-nursing course*

Transfer students with an Associate's Degree in Nursing will meet general education requirements

Total	60 non-nursing credits
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NURSING COURSES - 60 Credit Hours**NURSING COURSE CREDITS TRANSCRIPTED TO ESU - 38 Credit Hours**

A licensed RN admitted to the Department of Nursing will receive credit for 38 hours of nursing courses based on documentation of current Kansas licensure without restrictions as a Registered Nurse, and successful completion of NU 352 Role Transition.

Prefix	Course Title	Credit Hours Awarded
NU 308	Foundations of Professional Nursing	2
NU 310	Fundamentals of Nursing	3
NU 311	Fundamentals of Nursing Practicum	3
NU 306	Health Assessment	2
NU 307	Health Assessment Lab	1
NU 340	Pharmacology	3
NU 374	Adult Health I Nursing	3
NU 375	Adult Health I Nursing Practicum	3
NU 376	Mental Health Nursing	3
NU 377	Mental Health Nursing Practicum	1
NU 484	Adult Health II Nursing	3
NU 383	Adult Medical/Surgical Nursing Practicum	2
NU 426	Maternal/Newborn Nursing	3
NU 428	Pediatric and Family Nursing	3
NU 429	Maternal/Newborn and Pediatric Nursing Practicum	3
NU 454	Facing the Challenge of NCLEX-RN	Requirement met

REQUIRED NURSING COURSES -- 22 Credit Hours

During the nursing program, students will be required to enroll in 22 credit hours of nursing courses at Emporia State University Department of Nursing. Courses will be completed through a combination of presentation methodologies: on-line, hybrid, web-enhanced courses, precepted courses, seminar courses, and/or face-to-face courses. Regardless of the method of delivery, students must be enrolled in the course to obtain credit.

Prefix	Course Title	Credit Hours
NU 352	Role Transition	3
NU 379	Decision Making in Nursing I	1
NU 382	Geriatric Nursing	1
NU 387	Geriatric Nursing Clinical	1
NU 392	End of Life Care	1
NU 386	Introduction to Evidence Based Practice/Informatics	3
NU 486	Public, Population, and Global Health Nursing	4
NU 492	Leadership	3
NU 493	Leadership Practicum	4
NU 431	Decision Making in Nursing II	1

Total**60 nursing credits**

Application Procedure RN to BSN

Application materials are located on the nursing webpage www.emporia.edu/nursing or may be requested by contacting:

*Department of Nursing
1127 Chestnut
Emporia, Kansas 66801
(620) 341-4440
or
www.emporia.edu/nursing*

The Department of Nursing application materials are available after **January 1** of the admission year. For questions related to special needs or accommodations, please contact the Emporia State University Director of Student Accessibility and Support Services.

The following steps are required to complete the ESU Department of Nursing application procedure:

1. Application to ESU
Students should apply for admission and be admitted to Emporia State University before applying to the Department of Nursing. The ESU application, including an application fee payable to the University, must be submitted to the ESU Admissions Office. These fees are non-refundable.
2. Application to Department of Nursing (submitted to the Department office)
MAY 1st is the deadline for submitting the ESU Department of Nursing application form and application fee for August entry. Students not admitted in the fall cohort will be reviewed for admission to the spring cohort, if requested by the student. Applications for the spring cohort will be accepted on a rolling basis, if space is still available after July 1 until November 1 of each admission year. Applications are located on the Department of Nursing website <http://www.emporia.edu/nursing>. An application fee of \$25.00 must accompany the completed Department of Nursing application form. Checks should be made payable to the Department of Nursing. These fees are non-refundable.
4. Official Transcripts (other than ESU transcripts)
Official transcripts from all colleges and universities previously attended (**other than ESU**) must be received and posted by the ESU Registrar's office **prior to June 1**. **It is the responsibility of the student to ensure that all transcripts have been received and are posted to Banner by the ESU Registrar's office prior to June 1. Rolling applicant transcripts for spring admission must be posted to Banner by the ESU Registrar's office by November 1.**
5. Non-native English Speaking Students
Successful completion of the TOEFL iBT meeting the minimum score requirements for each section (see Admission Requirements, pages 1-2). Scores must be provided to the Department of Nursing office by May 1 for fall admission and November 1 for spring admission consideration.
6. Personal Interview
A personal interview may be requested by the ESU Department of Nursing admission committee.
7. Submit all Department of Nursing application materials to:
ESU Department of Nursing
1127 Chestnut Street
Emporia, KS 66801

8. All application materials (application form, application fee, and transcripts) become the property of Emporia State University and cannot be returned.
9. Registered Nurse Licensure
RNs seeking course credits based on licensure must submit proof of current Kansas licensure without restrictions.
10. Nursing Transfer students only
Contact the Department of Nursing Office for a list of additional requirements for students seeking to transfer nursing course credit from another institution.

Evaluation

Admission to the nursing program is of a competitive nature based on the applicant pool. Fulfillment of the minimum Department of Nursing admission criteria **does not** guarantee admission. Factors given consideration during candidate selection include admission GPA, written interview responses, and potential to complete the program. Final applicants accepted to the program will include the most qualified based on the overall applicant pool. All applicants will receive a notification letter by **July 1 for their admission status in the fall cohort. Applicants for spring cohort will be notified of their admission status by November 15.**

Each applicant is considered individually without regard to age, race, color, national origin, ethnicity, religion, gender, sex gender identity, gender expression, marital status, parental status, sexual orientation, genetic information, status as an individual with a disability, status as a protected veteran, or any other factors which cannot lawfully be considered, to the extent specified by applicable laws.

The Department of Nursing reserves the right to refuse admission or progression to an applicant or student who cannot meet, with reasonable accommodations, the functional abilities to practice safely and effectively as defined by the National Council of State Boards of Nursing, Inc. (1996).

Be advised that by current Kansas law, the Kansas State Board of Nursing may discipline or refuse licensure to applicants with certain arrests, misdemeanors, and felonies. For more information, contact the state board of nursing in the state where you intend to practice. The Department of Nursing reserves the right to refuse admission or progression to an applicant or student who has been convicted as a felon or has otherwise committed offenses inappropriate for a nurse.

NCLEX-RN and Licensure

Be advised that to practice professional nursing, a graduate of the nursing program must apply to take a national licensure examination for registered nurses (NCLEX-RN) and apply for licensure in the state where the graduate wants to work as a professional registered nurse. A graduate is required to pass the NCLEX-RN before state licensure can be granted. As outlined in the Kansas State Board of Nursing Nurse Practice Act (<http://www.ksbn.org/npa/npa.pdf>):

The practice of nursing is subject to state-specific licensure requirements. For state-specific licensure requirement information, contact the state board of nursing in the state where you intend to practice. By current Kansas law, the Kansas State Board of Nursing (KSBN) has requirements that include, but are not limited to the following: **65-1115. Licensure of professional nurses; qualifications of applicants; examination; refresher course; renewal license; title and abbreviation; temporary permit; exempt license.** (a) Qualifications of applicants. An applicant for a license to practice as a registered professional nurse shall: (1) have graduated from an approved school of professional nursing in the United States or its territories or from a school of professional nursing in a foreign country which is approved by the board as defined in rules and regulations; (2) have obtained other qualifications not in conflict with this act as the board may prescribe by rule and regulation; and (3) file with the board written application for a license.

In addition, according to the Kansas State Board of Nursing (KSBN), all criminal history must be revealed to and will be evaluated by the KSBN before licensure is granted or denied. Please be advised that by current Kansas law, the KSBN may discipline or refuse licensure to applicants with certain arrests, misdemeanors, and felonies. Possible grounds for such consideration or action may include arrests or being guilty of any felony or being guilty of a misdemeanor that involves an illegal drug offense if the KSBN determines that such a person has not been sufficiently rehabilitated to warrant the public trust. Also considered by KSBN are patterns of practice and other behaviors exhibiting an apparent incapacity to practice nursing. *Individuals convicted of a felony crime against person WILL NOT be licensed in Kansas. (Please refer to the current Kansas Nurse Practice Act. <http://www.ksbn.org/npa/npa.pdf>)*

65-1120. Grounds for disciplinary actions; proceedings; witnesses; costs; professional incompetency defined; criminal justice record information.

(a) Grounds for disciplinary actions. The board may deny, revoke, limit or suspend any license or authorization to practice nursing as a registered professional nurse, as a licensed practical nurse, as an advanced practice registered nurse or as a registered nurse anesthetist that is issued by the board or applied for under this act or may publicly or privately censure a licensee or holder of a temporary permit or authorization, if the applicant, licensee or holder of a temporary permit or authorization is found after hearing: (1) To be guilty of fraud or deceit in practicing nursing or in procuring or attempting to procure a license to practice nursing; (2) to have been guilty of a felony or to have been guilty of a misdemeanor involving an illegal drug offense unless the applicant or licensee establishes sufficient rehabilitation to warrant the public trust, except that notwithstanding K.S.A. 74-120, and amendments thereto, no license or authorization to practice nursing as a licensed professional nurse, as a licensed practical nurse, as an advanced practice registered nurse or registered nurse anesthetist shall be granted to a person with a felony conviction for a crime against persons as specified in article 34 of chapter 21 of the Kansas Statutes Annotated, prior to their repeal, or article 54 of chapter 21 of the Kansas Statutes annotated, or K.S.A. 2012 Supp. 21-6104, 21-6325, 21-6326 or 21-6418, and amendments thereto; (3) to have committed an act of professional incompetency as defined in subsection (e); (4) to be unable to practice with skill and safety due to current abuse of drugs or alcohol; (5) to be a person who has been adjudged in need of a guardian or conservator, or both, under the act for obtaining a guardian or conservator, or both, and who has not been restored to capacity under that act; (6) to be guilty of unprofessional conduct as defined by rules and regulations of the board; (7) to have willfully or repeatedly violated the provisions of the Kansas nurse practice act or any rules and regulations adopted pursuant to that act, including K.S.A. 65-1114 and 65-1122 and amendments thereto; (8) to have a license to practice nursing as a registered nurse or as a practical nurse denied, revoked, limited or suspended, or to be publicly or privately censured, by a licensing authority of another state, agency of the United States government, territory of the United States or country or to have other disciplinary action taken against the applicant or licensee by a licensing authority of another state, agency of the United States government, territory of the United States or country. A certified copy of the record or order of public or private censure, denial, suspension, limitation, revocation or other disciplinary action of the licensing authority of another state, agency of the United States government, territory of the United States or country shall constitute prima facie evidence of such a fact for purposes of this paragraph (8); or (9) to have assisted suicide in violation of K.S.A. 21-3406, prior to its repeal, or K.S.A. 2012 Supp. 21-5407, and amendments thereto, as established by any of the following: (A) A copy of the record of criminal conviction or plea of guilty for a felony in violation of K.S.A. 21-3406, prior to its repeal or K.S.A. 2012 Supp. 21-5407, and amendments thereto. (B) A copy of the record of a judgment of contempt of court for violating an injunction issued under K.S.A. 2012 Supp. 60-4404, and amendments thereto. (C) A copy of the record of a judgment assessing damages under K.S.A. 2012 Supp. 60-4405, and amendments thereto. For further information refer to: <http://www.ksbn.org/npa/npa.pdf>

Acceptance

Applicants selected for admission must return the Verification for Admission form to the Department of Nursing office by the specified date. The acceptance packet will include additional information concerning requirements described in this section.

Health Insurance

Each nursing student is required to have accident and health insurance in effect at all times that the student is participating in ESU Department of Nursing activities. Emporia State University and the Department of Nursing do not assume responsibility for any premium, co-payment, or any other costs associated with the insurance coverage. Each student must notify the Department if, for any reason, a lapse in coverage has occurred. Each student will complete a

notarized Student Verification of Health Insurance Coverage form and submit it to the Department of Nursing office during the first week of classes.

Professional Liability Insurance

Each nursing student is required to have professional liability insurance. Annual coverage must be for \$1,000,000 per incident/\$3,000,000 aggregate. Each student will submit to the Department of Nursing Office on or before the first day of classes proof of insurance in the form of a certificate or memorandum of insurance. Emporia State University and Department of Nursing do not assume responsibility for any costs associated with the insurance coverage. Each student must notify the Department if, for any reason, a lapse in coverage has occurred.

Health Requirements

Health requirements include a physical examination and immunization reports. These health requirements should be completed after July 1 of the admission year. Instructions will be provided with an acceptance letter.

CPR Certification Requirement- ONLY AMERICAN HEART ASSOCIATION BLS ACCEPTED

CPR certification is required prior to any practicum experience and must remain current during the entire practicum.

Certified Nurse Assistant (CNA)

CNA certification or equivalent is not required for admission to the nursing program however, will be required prior to the first day of classes. RN applicants meet this requirement.

Background Check and Drug/Alcohol Testing

Learning in clinical settings is an important aspect of the nursing program at Emporia State University. Many health care facilities require information about students engaged in clinical learning opportunities, including, but not limited to: verification of name; address and social security number; personal health information; drug and alcohol testing; criminal background checks; verification of education; listing on any registered sex offender lists; listing on the U.S. Office of Inspector General's Excluded Individual's list; and listing on the U.S. General Services Administration's Excluded Parties List. Both background testing and drug/alcohol testing are required to be in a practicum setting.

While ESU Department of Nursing may assist students in obtaining and gathering information required by a health care facility, the student is responsible for the cost of obtaining such information. The information required to permit a student to participate in a clinical setting is determined by the respective health care facility.

Students with a criminal history and/or arrests for which action is still pending will be evaluated on an individual basis, with no guarantee of admission to the program or a clinical site. Any student who does not consent to required disclosure or background checks, drug/alcohol testing, or does not meet the clinical settings' eligibility requirements, may not be allowed to enter clinical settings. The Department of Nursing is not responsible for finding alternative clinical sites. If a student is unable to fulfill the clinical experiences required by his/her program of study, the student may be unable to graduate. ESU Department of Nursing reserves the right to request repeat background and/or criminal history checks as well as drug/alcohol tests at the expense of the student if deemed necessary by the Department Chair.

Time Limit for Completion of Degree Requirements

Requirements for the Bachelor of Science in Nursing degree must be completed within 4 years of the admission to the Department of Nursing for generic and articulating students. Students transferring into the Department of Nursing from another nursing program must complete the Department of Nursing's curriculum within 3 years if admitted as a junior and 2 years if admitted as a senior.

Non-Acceptance

Applicants not accepted may be placed on a waiting list of qualified applicants. The Department of Nursing Chair notifies individuals in order of ranking on the waiting list if openings become available.

Re-application

An applicant who is not admitted to the ESU Department of Nursing may re-apply for the next admission period by submitting a new application and following the steps in the Application Procedure section of this document. The application fee must be paid for each admission period an application is processed. An admission period=calendar year.