EMPORIA STATE UNIVERSITY

Department of Nursing
Bachelor of Science in Nursing (BSN)
ADMISSION POLICIES-*Generic Students*
(Effective Fall 2020 forward)

The Emporia State University Department of Nursing (EDN)
Bachelor of Science in Nursing (BSN) degree is accredited by the
Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road NE, Suite 850,
Atlanta, Georgia 30326. Phone: (404) 975-5000
and
Approved by the Kansas State Board of Nursing (KSBN), Landon State Office Building,
900 SW Jackson Street, Topeka, Kansas 66612. Phone: (785) 269-4929

Students seeking the Bachelor of Science in nursing degree usually enter the nursing major at the junior level and progress through the nursing curriculum over a period of 2 years. The Department of Nursing at Emporia State University (ESU) generally admits fifty generic students in each admission cycle to the junior nursing class seeking the BSN.

Admission Requirements

1. **Admission to Emporia State University**
2. **Completion of Department of Application Procedure**
    Applications for admission to the nursing major are due MAY 1 for August entry of each admission year. Students who are not admitted in the fall cohort will be reviewed for admission to the spring cohort, if requested by the student. Applications for the spring cohort will be accepted on a rolling basis, if space is still available after July 1 until November 1 of each admission year. Refer to the Application Procedure section of this document for details.
3. **Completion of Admission Prerequisite Courses**
    Applicants should have completed the 60 pre-requisite credit hours of required non-nursing courses located in the *Curriculum* section of this document to be considered for admission to the nursing program.
    Note: Applicants who need to complete no more than six required non-nursing hours should submit with the application a written request for special consideration for either fall or spring admission. If approved by the program up to six hours of required non-nursing courses may be completed while in the nursing program.
4. **Achievement of at least the Minimum Admission Grade Point Average (GPA)**
    The admission grade point average (GPA) is based on the 60 credit hours of required non-nursing courses listed in the Curriculum section of this document. A minimum Department of Nursing admission GPA of 2.5 with at least a C in the 60 credit hours of required non-nursing courses marked with a + is required.
5. **Achievement of at least the Proficient Level on the Latest Version of the Test of Essential Academic Skills (TEAS).**
    This required standardized pre-admission test must be completed as part of the application process and applicants must achieve at least the proficient level. Test information, including testing dates, is available from the Department of Nursing office and web site. Students are responsible for

reserving a test date and time and for paying the costs associated with the pre-admission test before May 1.

6. Non-native English Speaking Students

In addition to the above admission requirements, Non-native English Speaking Students are required to submit proof of successful completion of the TOEFL iBT (Test of English as a Foreign Language-Internet Based Test).

Successful completion of the TOEFL iBT requires minimum scores of:

     Writing   20
     Speaking 20
     Reading   19
     Listening 20

Each area must meet the minimum requirement. Students scoring below the minimum requirement in any area are not eligible for admission to the nursing program. For information and application for TOEFL, please contact:

     TOEFL Educational Testing Service
     P.O. Box 6151
     Princeton, New Jersey 08541-6151
     Telephone: 609-771-7100
     Web: http://www.toefl.org or http://www.ets.org/toefl
     Email: toefl@ets.org

Transfer Nursing Course Credit

A student who has attended but not completed another registered nursing program and desires to transfer nursing course credit to ESU Department of Nursing will be considered for admission on an individual basis. Please contact the ESU Department of Nursing directly for additional requirements pertaining to transfer of nursing course credit.

Licensed Practical Nurse (LPN)

An individual who is currently licensed as a LPN in Kansas without restrictions and has completed an Associate's degree, if admitted to the Department of Nursing, may be granted up to (11) nursing credit hours for the following courses: NU 308-Foundations of Professional Nursing; NU 310-Fundamentals of Nursing; NU 311-Fundamentals of Nursing Practicum; NU 306-Health Assessment; and NU 307-Health Assessment Lab. The credits granted will be posted to the student's transcript after successful completion of the NU314-LPN Transition to Professional RN Role in the Department of Nursing program. The student must submit proof of current Kansas licensure without restrictions.

BSN CURRICULUM PLAN

The Bachelor of Science in Nursing (BSN) degree requires a total of 120 credit hours (60 nursing credits and 60 non-nursing credits). All non-nursing required courses are pre-requisite courses to routinely be completed prior to entering the nursing program. If approved by the program up to six hours may be completed while in the nursing program.

NON-NURSING COURSES - 60 Credit Hours

+	EG 101	Composition I	3 hrs.
+	EG 102	Composition II	3 hrs.
+	MA 110	College Algebra*	3 hrs.
+	GB 100	General Biology**	3 hrs.
+	GB 101	General Biology Lab**	1 hr.
+	PY 100	Introductory Psychology	3 hrs.
+	PY 212	Developmental Psychology Nursing and Other Majors	3 hrs.
+	SP 101	Public Speaking	3 hrs
+	PE 100	Active Living*	1 hr.
+	CH 110	Chemistry for Today's World**	3 hrs.
+	CH 111	Chemistry for Today's World Lab**	2 hrs.
+	SO 101	Introduction to Sociology*	3 hrs.
+	CW 152	Introduction to Health Care Careers	3 hrs.
+	ZO 362	Anatomy and Physiology**	3 hrs.
+	ZO 363	Anatomy and Physiology Lab**	2 hrs.
+	GB 385	Nutrition	3 hrs.
+	ZO 364	Human Pathophysiology**	3 hrs.
+	MC 316	Microbiology**	3 hrs.
+	MC 317	Microbiology Lab**	1 hr.
	HI 112	U.S. History since 1877*	3 hrs.
+	PI 301	Ethics or (PI 225 Philosophy)*	3 hrs.
	TH 105	Theatre Appreciation*	2 hrs.
+	MA 341	Introduction to Probability & Statistics (or accepted by Department)**	3 hrs.

Legend:
  * May choose any course that meets general education requirements
** Or suitable course with department approval
 + A grade of C or better is required in this non-nursing course

NURSING COURSES – 60 credit hours

NOTE: A grade of C or better must be achieved in each required nursing theory/laboratory course.

NU 308	Foundations of Professional Nursing	3 hrs.
NU 310	Fundamentals of Nursing	4 hrs.
NU 311	Fundamentals of Nursing Practicum	3 hrs.
NU 306	Health Assessment	2 hrs.
NU 307	Health Assessment Lab	1 hr.
NU 340	Pharmacology	3 hrs.
NU 374	Adult Health I Nursing	3 hrs.
NU 375	Adult Health I Nursing Practicum	3 hrs.
NU 376	Mental Health Nursing	3 hrs.
NU 377	Mental Health Nursing Practicum	1 hr.
NU 379	Decision Making in Nursing I	1 hr.
NU 382	Geriatric Nursing	1 hrs.
NU 386	Introduction to Evidence Based Practice/ Health Informatics	3 hrs
NU 392	End of Life Care	1 hr.
NU 484	Adult Health II Nursing	3 hrs.
NU 485	Adult Health II Nursing Practicum	3 hrs.
NU 426	Maternal/Newborn Nursing	3 hrs.
NU 428	Pediatric and Family Nursing	3 hrs.
NU 429	Maternal/Newborn and Pediatric Nursing Practicum	3 hrs.
NU 431	Decision Making in Nursing II	1 hr.
NU 454	Facing the Challenge of NCLEX-RN	1 hr.
NU 486	Public, Population, and Global Health Nursing	4 hrs.
NU 492	Nursing Leadership	3 hrs.
NU 493	Transition to Professional Nursing Practicum	4 hrs.

NU 314	LPN Transition to Professional RN Role	2 hrs. (LPN Articulation only)
NU 352	Role Transition	3 hrs. (RN Articulation students only)

Application Procedure

Application materials are located on the nursing webpage or may be requested by contacting:

Department of Nursing
1127 Chestnut
Emporia, Kansas   66801
(620) 341-4440
or
www.emporia.edu/nursing

The Department of Nursing application materials are available after **January 1** of the admission year. If the applicant has not previously attended ESU, an application form for admission to ESU will be provided upon request. For questions related to special needs or accommodations, please contact the Emporia State University Director of Student Accessibility and Support Services.

The following steps are required to complete the ESU Department of Nursing application procedure:

1. Application to ESU
    Students should apply for admission and be admitted to Emporia State University before applying to the Department of Nursing. The ESU application, including an application fee payable to the University, must be submitted to the ESU Admissions Office. These fees are non-refundable.

2. Application to Department of Nursing (submitted to the Department office)
    MAY 1st is the deadline for submitting the ESU Department of Nursing application form and application fee for August entry. Students not admitted in the fall cohort will be reviewed for admission to the spring cohort, if requested by the student. Applications for the spring cohort will be accepted on a rolling basis, if space is still available after July 1 until November 1 of each admission year. Applications are located on the Department of Nursing website http://www.emporia.edu/nursing.   An application fee of $25.00 must accompany the completed Department of Nursing application form. Checks should be made payable to the Department of Nursing. These fees are non-refundable.

3. Complete the Test of Essential Academic Skills (TEAS) (most recent version)
    This required standardized pre-admission test must be completed as part of the application process. Test information, including testing dates, is available from the Department of Nursing office and web site. Students are responsible for reserving a test date and time and for paying the costs associated with the pre-admission test. TEAS test results must be received by the Department of Nursing Chair, directly from atitesting.com by May 1 for fall admission consideration and November 1 for spring admission consideration.

4. Official Transcripts (other than ESU transcripts)
    Official transcripts from all colleges and universities previously attended (**other than ESU**) must be received and posted by the ESU Registrar's office **prior to June 1**. **It is the responsibility of the student to ensure that all transcripts have been received and are posted to Banner by the ESU Registrar's office prior to June 1. Rolling applicant transcripts for spring admission must be posted to Banner by the ESU Registrar's office by November 1.**

5. Non-native English Speaking Students
    Successful completion of the TOEFL iBT meeting the minimum score requirements for each section (see Admission Requirements, pages 1-2). Scores must be provided to the Department of Nursing office by May 1 for fall admission and November 1 for spring admission consideration.

6. Personal Interview
    A personal interview may be requested by the ESU Department of Nursing admission committee.

7. Certified Nurse Assistant (CNA)
   CNA certification or equivalent is not required for admission to the nursing program however, will be required prior to the first day of classes. LPN applicants meet this requirement.

8. Submit all Department of Nursing application materials to:
   ESU Department of Nursing
   1127 Chestnut Street
   Emporia, KS 66801

9. All application materials (application form, application fee, and transcripts) become the property of Emporia State University and cannot be returned.

10. Licensed Practical Nurses only
    LPNs seeking course credits based on licensure must submit proof of current Kansas licensure without restrictions.

11. Nursing Transfer students only
    Contact the Department of Nursing Office for a list of additional requirements for students seeking to transfer nursing course credit from another institution.

Evaluation

Admission to the nursing program is of a competitive nature based on the applicant pool. Fulfillment of the minimum Department of Nursing admission criteria **does not** guarantee admission. Factors given consideration during candidate selection include admission GPA, performance on the TEAS, written interview responses, and potential to complete the program. Final applicants accepted to the program will include the most qualified based on the overall applicant pool. All applicants will receive a notification letter by **July 1 for their admission status in the fall cohort**. **Applicants for spring cohort will be notified of their admission status by November 15.**

Each applicant is considered individually without regard to age, race, color, national origin, ethnicity, religion, gender, sex gender identity, gender expression, marital status, parental status, sexual orientation, genetic information, status as an individual with a disability, status as a protected veteran, or any other factors which cannot lawfully be considered, to the extent specified by applicable laws.

The Department of Nursing reserves the right to refuse admission or progression to an applicant or student who cannot meet, with reasonable accommodations, the functional abilities to practice safely and effectively as defined by the National Council of State Boards of Nursing, Inc. (1996).

Be advised that by current Kansas law, the Kansas State Board of Nursing may discipline or refuse licensure to applicants with certain arrests, misdemeanors, and felonies. For more information, contact the state board of nursing in the state where you intend to practice. The Department of Nursing reserves the right to refuse admission or progression to an applicant or student who has been convicted as a felon or has otherwise committed offenses inappropriate for a nurse.

NCLEX-RN and Licensure

Be advised that to practice professional nursing, a graduate of the nursing program must apply to take a national licensure examination for registered nurses (NCLEX-RN) and apply for licensure in the state where the graduate wants to work as a professional registered nurse. A graduate is required to pass the NCLEX-RN before state licensure can be granted. As outlined in the Kansas State Board of Nursing Nurse Practice Act (http://www.ksbn.org/npa/npa.pdf):

The practice of nursing is subject to state-specific licensure requirements. For state-specific licensure requirement information, contact the state board of nursing in the state where you intend to practice. By current Kansas law, the Kansas State Board of Nursing (KSBN) has requirements that include, but are not limited to the following: **65-1115. Licensure of professional nurses; qualifications of applicants; examination; refresher course; renewal license; title and abbreviation; temporary permit; exempt license.** (a) Qualifications of applicants. An applicant for a

license to practice as a registered professional nurse shall: (1) have graduated from an approved school of professional nursing in the United States or its territories or from a school of professional nursing in a foreign country which is approved by the board as defined in rules and regulations; (2) have obtained other qualifications not in conflict with this act as the board may prescribe by rule and regulation; and (3) file with the board written application for a license.

In addition, according to the Kansas State Board of Nursing (KSBN), all criminal history must be revealed to and will be evaluated by the KSBN before licensure is granted or denied. Please be advised that by current Kansas law, the KSBN may discipline or refuse licensure to applicants with certain arrests, misdemeanors, and felonies. Possible grounds for such consideration or action may include arrests or being guilty of any felony or being guilty of a misdemeanor that involves an illegal drug offense if the KSBN determines that such a person has not been sufficiently rehabilitated to warrant the public trust. Also considered by KSBN are patterns of practice and other behaviors exhibiting an apparent incapacity to practice nursing. ***Individuals convicted of a felony crime against person WILL NOT be licensed in Kansas. (Please refer to the current Kansas Nurse Practice Act. http://www.ksbn.org/npa/npa.pdf)***

65-1120. Grounds for disciplinary actions; proceedings; witnesses; costs; professional incompetency defined; criminal justice record information.
(a) Grounds for disciplinary actions. The board may deny, revoke, limit or suspend any license or authorization to practice nursing as a registered professional nurse, as a licensed practical nurse, as an advanced practice registered nurse or as a registered nurse anesthetist that is issued by the board or applied for under this act or may publicly or privately censure a licensee or holder of a temporary permit or authorization, if the applicant, licensee or holder of a temporary permit or authorization is found after hearing: (1) To be guilty of fraud or deceit in practicing nursing or in procuring or attempting to procure a license to practice nursing; (2) to have been guilty of a felony or to have been guilty of a misdemeanor involving an illegal drug offense unless the applicant or licensee establishes sufficient rehabilitation to warrant the public trust, except that notwithstanding K.S.A. 74-120, and amendments thereto, no license or authorization to practice nursing as a licensed professional nurse, as a licensed practical nurse, as an advanced practice registered nurse or registered nurse anesthetist shall be granted to a person with a felony conviction for a crime against persons as specified in article 34 of chapter 21 of the Kansas Statutes Annotated, prior to their repeal, or article 54 of chapter 21 of the Kansas Statutes annotated, or K.S.A. 2012 Supp. 21-6104, 21-6325, 21-6326 or 21-6418, and amendments thereto; (3) to have committed an act of professional incompetency as defined in subsection (e); (4) to be unable to practice with skill and safety due to current abuse of drugs or alcohol; (5) to be a person who has been adjudged in need of a guardian or conservator, or both, under the act for obtaining a guardian or conservator, or both, and who has not been restored to capacity under that act; (6) to be guilty of unprofessional conduct as defined by rules and regulations of the board; (7) to have willfully or repeatedly violated the provisions of the Kansas nurse practice act or any rules and regulations adopted pursuant to that act, including K.S.A. 65-1114 and 65-1122 and amendments thereto; (8) to have a license to practice nursing as a registered nurse or as a practical nurse denied, revoked, limited or suspended, or to be publicly or privately censured, by a licensing authority of another state, agency of the United States government, territory of the United States or country or to have other disciplinary action taken against the applicant or licensee by a licensing authority of another state, agency of the United States government, territory of the United States or country. A certified copy of the record or order of public or private censure, denial, suspension, limitation, revocation or other disciplinary action of the licensing authority of another state, agency of the United States government, territory of the United States or country shall constitute prima facie evidence of such a fact for purposes of this paragraph (8); or (9) to have assisted suicide in violation of K.S.A. 21-3406, prior to its repeal, or K.S.A. 2012 Supp. 21-5407, and amendments thereto, as established by any of the following: (A) A copy of the record of criminal conviction or plea of guilty for a felony in violation of K.S.A. 21-3406, prior to its repeal or K.S.A. 2012 Supp. 21-5407, and amendments thereto. (B) A copy of the record of a judgment of contempt of court for violating an injunction issued under K.S.A. 2012 Supp. 60-4404, and amendments thereto. (C) A copy of the record of a judgment assessing damages under K.S.A. 2012 Supp. 60-4405, and amendments thereto. For further information refer to: http://www.ksbn.org/npa/npa.pdf

Acceptance
Applicants selected for admission must return the Verification for Admission form to the Department of Nursing office by the specified date. The acceptance packet will include additional information concerning requirements described in this section.

Health Insurance
Each nursing student is required to have accident and health insurance in effect at all times that the student is

participating in ESU Department of Nursing activities. Emporia State University and the Department of Nursing do not assume responsibility for any premium, co-payment, or any other costs associated with the insurance coverage. Each student must notify the Department if, for any reason, a lapse in coverage has occurred. Each student will complete a notarized Student Verification of Health Insurance Coverage form and submit it to the Department of Nursing office during the first week of classes.

Professional Liability Insurance

Each nursing student is required to have professional liability insurance. Annual coverage must be for $1,000,000 per incident/$3,000,000 aggregate. Each student will submit to the Department of Nursing Office on or before the first day of classes proof of insurance in the form of a certificate or memorandum of insurance. Emporia State University and Department of Nursing do not assume responsibility for any costs associated with the insurance coverage. Each student must notify the Department if, for any reason, a lapse in coverage has occurred.

Health Requirements

Health requirements include a physical examination and immunization reports. These health requirements should be completed after July 1 of the admission year. Instructions will be provided with an acceptance letter.

CPR Certification Requirement- **ONLY AMERICAN HEART ASSOCIATION BLS ACCEPTED**

CPR certification is required prior to any practicum experience and must remain current during the entire practicum.

Certified Nurse Assistant (CNA)

CNA certification or equivalent is not required for admission to the nursing program however, will be required prior to the first day of classes. LPN applicants meet this requirement.

Background Check and Drug/Alcohol Testing

Learning in clinical settings is an important aspect of the nursing program at Emporia State University. Many health care facilities require information about students engaged in clinical learning opportunities, including, but not limited to: verification of name; address and social security number; personal health information; drug and alcohol testing; criminal background checks; verification of education; listing on any registered sex offender lists; listing on the U.S. Office of Inspector General's Excluded Individual's list; and listing on the U.S. General Services Administration's Excluded Parties List. Both background testing and drug/alcohol testing are required to be in a practicum setting.

While ESU Department of Nursing may assist students in obtaining and gathering information required by a health care facility, the student is responsible for the cost of obtaining such information. The information required to permit a student to participate in a clinical setting is determined by the respective health care facility.
Students with a criminal history and/or arrests for which action is still pending will be evaluated on an individual basis, with no guarantee of admission to the program or a clinical site. Any student who does not consent to required disclosure or background checks, drug/alcohol testing, or does not meet the clinical settings' eligibility requirements, may not be allowed to enter clinical settings. The Department of Nursing is not responsible for finding alternative clinical sites. If a student is unable to fulfill the clinical experiences required by his/her program of study, the student may be unable to graduate. ESU Department of Nursing reserves the right to request repeat background and/or criminal history checks as well as drug/alcohol tests at the expense of the student if deemed necessary by the Department Chair.

Time Limit for Completion of Degree Requirements

Requirements for the Bachelor of Science in Nursing degree must be completed within 4 years of the admission to the Department of Nursing for generic and articulating students. Students transferring into the Department of Nursing from another nursing program must complete the Department of Nursing's curriculum within 3 years if admitted as a junior and 2 years if admitted as a senior.

Non-Acceptance

Applicants not accepted may be placed on a waiting list of qualified applicants. The Department of Nursing Chair notifies individuals in order of ranking on the waiting list if openings become available.

<u>Re-application</u>
An applicant who is not admitted to the ESU Department of Nursing may re-apply for the next admission period by submitting a new application and following the steps in the Application Procedure section of this document. The application fee must be paid for each admission period an application is processed. An admission period=calendar year.