EMPORIA STATE U N I V E R S I T Y FINANCIAL AID, SCHOLARSHIPS, & VETERANS SERVICES

Paper Communication Form

Campus Box 4038, 1 Kellogg Circle, Emporia, KS 66801-5415 Phone: (620) 341-5457 or 1-800-896-0567 Fax: (620) 341-6088 finaid@emporia.edu

The Emporia State University Office of Financial Aid, Scholarships, & Veterans Services sends most communications regarding your aid application status and award notices electronically to you through our secure Buzz In portal to your ESU email account. If you prefer to communicate with our office via paper for these communications, please complete this form. Student ID # Student Name (Please Print) I request that future communications regarding my financial aid application aid status and award notices be sent to my mailing address through the U. S. Postal Service, instead of electronically through the Buzz In email/website system. I understand that it is my responsibility to ensure that my correct mailing address is on file with the Registrar's Office. I further understand that this authorization applies only to the Office of Financial Aid, Scholarships, & Veterans Services and will remain in effect until I submit a written request to cancel this form. (To cancel, submit your request to the address above or electronically to finaid@emporia.edu) Student Signature Date___ Witness Date

https://emporia.sharepoint.com/sites/FASVS-SPD/Shared Documents/Forms FA/2021/Paper Communication.docx

This form must be notarized if submitted through mail.