

## CURRICULUM VITAE

### NELDA I. EPP

**Emporia State University, Director, Reading & Academic Success Center  
Clinical Instructor, Elementary Education/Early Childhood/Special Education  
The Teachers College**

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#### EDUCATION

**M.S.:** Emporia State University, Department of Early Childhood/Elementary Teacher Education,  
December 1994

- Major: Curriculum & Instruction (Reading)
- GPA: 4.0

**B.S.E:** Emporia State University, Department of Early Childhood/Elementary Teacher  
Education, May 1986

- Major: Elementary Education
- GPA: 3.23; Major GPA: 3.75

#### ENDORSEMENTS

Kansas State Board of Education

- 1994-12/02/2014: Reading Specialist K-12
- 1986-12/02/2014: Elementary K-9
- 1986-12/02/2014: Early Childhood
- Highly Qualified: Core Content Mesh K-6; Early Childhood Education EC-EC;  
Elementary K-9; Reading Specialist K-12

#### ACADEMIC/TEACHING EXPERIENCE

2008 – present: **Director – Reading and Academic Success Center and Instructor**, Emporia  
State University, Emporia

- 2005 – 2008: **Teacher – Reading Intervention**, 9<sup>th</sup> Grade, Freshman Academy, Wichita West High School, USD #259—Wichita
- 2002 – 2005: **Teaching Specialist – Reading Intervention**, 9<sup>th</sup> Grade, Wichita West High School, USD #259—Wichita
- 1999 – 2002: **Teacher – Language Arts/Reading, Math (Alg. & Pre-Alg.)**, USD #259, Jardine Edison Junior Academy, 7<sup>th</sup> and 8<sup>th</sup> Grades, USD #259 and Edison in partnership—Wichita
- 2000, 2001: **Reading Intervention Instructor**, Reading Lab, Upward Bound Project Focus, St. Joseph at Emporia State University—Emporia
- 1997 – 1999: **Teacher - Language Arts, Science, Math, Computer**, Emporia Christian School, Junior High and 1-8 Computer—Emporia
- 1994 – 1997: **Teacher Aide – Technology**, USD #253, Emporia Middle School—Emporia
- 1993 – 1994: **Substitute Teacher K-8**, USD #253—Emporia
- 1991 – 1993: **School Age Program Director**, Emporia Community Day Care—Emporia
- 1990 – 1991: **Graduate Teaching Assistant**, Emporia State University—Emporia
- 1987 – 1990: **Teacher**, USD #252, Second Grade—Neosho Rapids
- 1986 – 1987: **Substitute Teacher K-8**, USD #253—Emporia
- 1986 **Student Teacher**, USD #253, Village School, 3<sup>rd</sup> grade—Emporia
- 1986 **Student Teacher**, Emporia Community Day Care, Center II—Emporia

#### **BUSINESS WORK EXPERIENCE**

- 1998 – 1999: **Assistant**, Summer Program, Office Manager, Upward Bound Project Focus, St. Joseph at Emporia State University—Emporia
- Summer 1994: **Secretary**, First Baptist Church—Emporia
- 1984 – 1985: **Clerk**, Wal-Mart Dept. Store—Emporia
- 1982 – 1981: **Clerk**, Pearl Shop, Flint Hills Mall—Emporia
- 1979 – 1981: **Department Secretary/Clerk**, Memorial Union Corporation, Facilities & Services, Emporia State University—Emporia

- 1978 – 1979: **Receptionist/Secretary**, Columbia Savings & Loan Association—Emporia
- 1977 – 1978: **Student Office Assistant**, Emporia State University, Continuing Education—Emporia
- 1976 – 1977: **Secretary**, First Christian Church—Emporia
- 1975 – 1976: **Bookkeeping**, Citizen’s National Bank—Emporia
- 1974 – 1975: **Student Office Assistant**, Kansas State Teachers College/Emporia Kansas State College, Continuing Education—Emporia

## **RESPONSIBILITIES & SKILLS**

### **Personnel Management**

- Directed staff and student in lab environment, coordinating work and personnel, individualized programs 2000, 2001, 2008-present
- Direct staff meetings
- Supervise and direct maintenance of student files, assessment files, office management files, budget expenditures, laboratory usage reports, staff scheduling
- Hired, trained, and supervised a staff of ten employees at five schools for before- and after-school care and full-time summer and holiday care, K-5, 1991 - 1993
- Created and directed quarterly in-services for staff, 1991 - 1993

### **Teaching**

- Manage assessment, alternate CAAP assessment, and assessment reporting activities in a university lab, 2008 – present
- Design individualized program of remediation/intervention for students in a university lab environment, 200, 2001, 2008 - present
- Instruct and evaluate curriculum and student performance, 1987 – 1990, 1990 – 1991, 1997 – present
- Diagnosed and developed remediation programs for students, 1987 - 1990, 1999 - present
- Planned, designed and implemented curriculum units with alterations for individual needs
- Created units, tests, activities, and analyzed the results for effective instruction, 1987 - 1990, 1997 - 2008
- Identified for testing, students with learning difficulties/disabilities, 1987 - 1990, 1997 - 1999, 1999 - 2008
- Directed reading invention classrooms with programs designed around centers and use of computer software, 1990 - 1991, 2003 - 2008

- Constructed and implemented the use of learning games, bulletin boards, hands-on and supplemental activities in language arts, mathematics, science, social studies and art, 1987 - 1990, 1997 - 1999, 1999 - 2002
- Conducted semi-annual parent-teacher conferences, 1986, 1987 - 1990, 1997 - 2008
- Maintained classroom files, grades, paperwork and discipline, 1986, 1987 - 1990, 1994 - 2008
- Instructed college classes and seminars, 1990 - 1991
- Network technician for IBM computer lab, 1997 - 1999
- Wrote curriculum, scripts and demonstrated in instructional videos, 1994 - 1997

### **Office Management**

- Designed, published, and prepared bulk mailings for weekly newsletters, 1974 - 1978
- Performed record keeping for personnel files, inventory, and payroll, 1978 - 1981
- Balanced budgets, vending routes, cash drawers, 1979 - 1985
- Maintained ordering and inventory of all office supplies for three departments, 1978 - 1981
- Prepared requisitions and vouchers for all continuing education classes for ESU, 1974 - 1975, 1977 - 1978
- Itemized and prepared billing and correspondence for department

### **SERVICE - PROFESSIONAL**

- President, KRA, Flint Hills Council, 2014-2015
- President Elect, KRA, Flint Hills Council, 2013-2014, President Elect
- Member, Hospitality Committee, Elem. Ed., EC, Spec. Ed., 2012-2013, Chair
- Member, Hospitality Committee, Elem. Ed., EC, Spec. Ed., 2011 - present
- First Year Experience Committee, Elementary Education, 2012 - present
- Successful Academic Progress Committee, Emporia State University, 2012 - 2014
- Member, Globalization Teachers College Committee, Emporia State University, 2010 - present
- Member, Alternate Certification Master's Degree Committee - 2009 - 2010
- Member, Lab & Server Managers Committee 2008 - 2012
- Member, Diversity Committee, Emporia State University 2009 - present
- Member KRA, Flint Hills Council, 2008 - present
- Membership Chairman, KRA, Flint Hills Council, 2010 - 2013
- Member, International Reading Association 2010 - present
- Building Representative, KNEA, West, 2007 - 2008
- Member, KNEA, 1987 - 1990, 1999 - 2002 - 2008
- Assistant Chair, Building Committee, West, 2007 - 2008
- Member, Building Committee, West, 2006 - 2008
- Teacher, Project Pass - Tutoring Program, West, 2005 - 2007
- Co-Chair Reading CIP Committee, West, 2006 - 2007
- Chair, CIP Reading Committee, West, 2004 - 2006

- Head Coach, Girls Tennis, West, 2004 - 2006
- Member, Accreditation Committee, West, 2005 - 2006
- Member, Social Committee, 2004 - 2007
- Member, KNEA, Jardine, 1999 - 2002
- Member, Language Arts, Curriculum Committee, Jardine, 1999 - 2002
- Member, Association of American Educators, National, 1994 - 1999
- Member, KNEA, Neosho Rapids, 1987-1990

### **SERVICE – COMMUNITY**

- Member, Bluestem Swingers Square Dance Club, 2011 – present
- Assist, Master Teachers Banquet, 2009 – 2012
- Financial Secretary, 2010-2014
- Sunday School Teacher, 2008-present
- Bookkeeper, Church, 1982 - 1984 and 1992
- Member, Church, 1974 - present
- Storyteller, Children’s Sermons, 1989 - 1999
- Treasurer, Faculty Wives, Emporia, 1977 - 1978
- Member, Faculty Wives, Emporia, 1976 - 1980
- Secretary, PTA, Mary Herbert School, 1985 - 1986
- Member, PTA, Mary Herbert School, 1983 – 1993
- Sunday School Teacher, Church, 1986 – 1987
- Vacation Bible School Teacher, Church, 1985, 1986, 1994, 1995, 1996, 1997
- Pioneers Teacher, Church, 1990
- Secretary/Treasurer, Roger Williams Fellowship, ESU student activities, 1974 - 1975
- Member, Roger Williams Fellowship, ESU, 1974 – 1976

### **HONORS & ADDITIONAL ORGANIZATIONS**

- Graduate Teaching Assistantship
- Kansas Reading Association
- International Reading Association
- Student National Education Association
- Kansas Association for the Education of Young Children
- National Dean’s List Book, 1985

### **REFERENCES**

**Dr. Matt Seimears**, Dept. Chair, Elementary Education/Early Childhood/Special Education,  
Campus Box 4037, Emporia State University, 1200 Commercial, Emporia, Kansas 66801, Tel:  
(620) 341-6057

**Dr. Ken Weaver**, Dean, The Teachers College, Campus Box 4036, 1200 Commercial, Emporia, Kansas 66801, Tel: (620) 341-5367

**Lori Doyle**, Principal, Wichita West High School, 820 S. Osage, Wichita, Kansas 67213.  
Tel: (316) 973-3608, email: [ldoyle@usd259.net](mailto:ldoyle@usd259.net)

**Stephanie Wasko**, Asst. Principal, Wichita West High School, 820 S. Osage, Wichita, Kansas 67213 (presently Principal Curtis Middle School). Tel: 316-7775, ext. 430 or 435, email: [swasko@usd259.net](mailto:swasko@usd259.net)