

STUDENT LEARNING ASSESSMENT COUNCIL

Minutes

October 20, 2015

Members Present: Zeni Colorado, Michael Smith, John Sheridan for Cynthia Kane, Dan Stiffler, Eric Conrad, Gary Wyatt, James Costello, Jim Persinger, Joe Yanik, Steve Catt, Shawn Keough, Jerry Liss for Matt Seimears, Linda Adams-Wendling, Rich Sleezer, Eric Yang, Ellen Hansen, Roy Briggeman, and JoLanna Kord

Members Absent: Alfredo Montalvo, Allan Comstock, Kim Simons, Shawna Shane, Kevin Rabas, Andrew Smith, Gonzalo Bruce, Joan Brewer, Lynn Hobson, Shelly Rowley for Melissa Bailey, and Brenda Nichols

1. The September 15, 2015 meeting minutes were distributed and reviewed. Steve Catt motioned to approve the minutes, Jim Costello seconded the motion, there was no discussion and all approved via hand vote.
2. Gary Wyatt presented his assessment knowledge share and covered information on assessment practices for Honors College courses, contract courses, and student high impact practices. He shared the process for embedding assessments in courses based on outcomes selected by the faculty teaching the course and the expectations for measuring and reporting student learning related to the outcomes. For the high impact practices, students complete a survey in Baseline that reflects on their learning related to the experience. The Honors College offers many of these experiences and the student reflection piece is used to confirm and improve such experiences. The data from the assessments serves dual roles, one to inform stakeholders of the progress made in the college and also to analyze student learning experiences to improve or change these learning opportunities accordingly. Joe Yanik will provide our next assessment information share on the November 17, 2015.
3. Updates on the Annual Assessment Report for 2015. The report has been completed and was distributed electronically to SLAC. A huge THANK YOU for all the hard work of the SLAC on this report. It is the cumulative outcome of many individual efforts of the SLAC and those faculty who contribute to student learning improvement efforts. This was the first iteration of the institution-wide report as last year we transitioned to an electronic assessment data repository and reporting tool using the Campus Labs platform. There are congratulations to be offered in respect to the completed transition. The report is intended to be transparent and will be shared internally with administration, SLAC members are encouraged to share with their departments and units, and the report will serve as an evidence document in the Higher Learning Commission Assurance System. The Student Learning Improvement Plan areas in compliance assist will be archived as they currently exist and prepared for entry of this year's assessment efforts. SLAC members are encouraged to continue to build this year's assessment plan and collection of evidence documents in the system once it has been updated. An email will be sent when the system is open and ready to go for this year. The cutoff date for updating Academic Year 2016 annual reports will be June 15, 2016.
4. The 2015 Senior Survey results and the Retention Trend Data were shared with the group as electronic files prior the meeting. This information can be used in many beneficial ways to confirm what we do well and also to identify opportunities to focus efforts on improving the student learning experience. All were encouraged to look

over the data and share with their faculty and units as warranted. Specifically, the retention trend data shows retention by major program of study, so departments can see where efforts to improve student success may be focused.

5. In open discussion, several questions arose about the curriculum mapping expectations and resulting documents being uploaded to the Skybox area. A question was asked about who has access to see the files. The area is restricted meaning that only those provided permissions to access the Faculty Qualifications folder can see the files. An excel file is attached showing who has been granted permissions to the folder and what type of permissions have been provisioned. Basically, Provost, Deans, Associate Deans, Department Chairs and their Administrative Assistants have access to the Faculty Qualifications folder.

In an email sent to SLAC on the afternoon of October 20, 2015, a link was provided to access the National Institute for Learning Outcomes Assessment (NILOA) Transparency Framework. The Voluntary System of Accountability (VSA) has adopted the use of this framework and designate it as a required part of the VSA College Student Portrait. ESU is a paid member of the VSA and we are obligated to comply with their reporting standards. This will be the topic of our next meeting, as we will discuss how this decision by the VSA affects ESU.

6. Meeting Adjourned 5:05 p.m. – Next Meeting Date: Tuesday, November 17, 2015 at 4:00 p.m.