

STUDENT LEARNING ASSESSMENT COUNCIL

Minutes

October 27, 2017

3:00 – 4:30 p.m.

Members Present: Allan Comstock, Kim Simons, Brian Hollenbeck, Cynthia Kane, Ellen Hansen, Matt Seimears, Kevin Rabas, Kim Simons, Jim Persinger, Linda Adams-Wendling, Michael Smith, Rich Sleezer, Shawn Keough, Steve Catt, Mark Daly, JoLanna Kord, and Guest Brian Denton.

Members Absent: Katrina Miller, Gary Wyatt, Dan Stiffler, Eric Conrad, Joan Brewer, Zeni Colorado-Resa (Dusti Howell-proxy), Roy Briggeman, Alfredo Montalvo, Lynn Hobson, Paul Luebbers, Tim Burnett, and Sarah Sutton,

1. The minutes for the August 25, 2017 were reviewed. Michael Smith moved to accept the minutes and Steve Catt seconded. Discussion – no comments or edits were provided. The minutes were unanimously approved by voice vote.
2. Reporting on the “Use of Indirect Assessment Data to Improve Student Learning Experiences”
 - a. Brian Denton (new employee in the Office of Institutional Effectiveness) was introduced to the SLAC. Brian will be working with the members of SLAC to identify those key areas where departments/programs have used the information in the National Survey of Student Engagement and the Senior Survey to enhance student learning experiences. Specifically, to identify those key points that are also directly aligned with strategic planning objectives and strategies. There are some key areas where faculty and student affairs professionals have done great work in engaging students in high impact practices, improved processes related to student success, and collaborated to make the overall student learning experience directly aligned with strategic planning vision, mission, values, and goals.
 - b. The SLAC were asked to review the item results from the survey data and prepare for Brian to reach out and schedule one-on-one or group meetings (depends on the preference of the SLAC member) to identify key components of a comprehensive report dedicated to the use of indirect-internal and external assessment evidence.
 - c. For those members not in attendance at today’s meeting, Jo will be reaching out to them individually to fill them in on their roles and how to prepare for the interview.
 - d. Brian Denton will be personally reaching out to schedule the interview meetings. These individual meetings will take place prior to the end of the fall 2017 term and will be held in lieu of the December 1, 2017 scheduled SLAC meeting. Jo will keep everyone up to date via email.
3. Progress Update: A handout was presented showing the units that still need to update their annual assessment planning section of their department level assessment plans. This work is to be completed

by December 15th. In addition, the review of the syllabi and vitae in the faculty qualifications folder is ongoing and Brian Denton will be sending out reminders and requests to get the fall 2017 term syllabi and vitae updates completed.

- a. Completion of Planning Interface for 5-Year Program Level Assessment Cycle Plans. There are four departments that are still needing to complete parts of the 5-Year cycle plans. Jo will be reaching out to these chairs individually to get this information uploaded. This is directly tied to informing faculty of their course assessment and reporting responsibilities for this academic year.
- b. Faculty knowledge of the New Course Embedded Assessment Reporting Tool – SLAC members are to assist their faculty and staff in knowing where the tutorial and reporting tool are located and to make arrangements for those faculty needing to report course embedded assessment to watch the tutorial and prepare for annual reporting. The tutorial and reporting tool are located in the Canvas Course: Reporting Assessment and on the Buzz-In Faculty/Advising tab in the textbox area right below where faculty enter final grades for their assigned courses.
- c. General Education Program Assessment
 - i. General Education Course Syllabi and SLO's for General Education Goals and Objectives. Jo will begin a review of the syllabi in the skybox for general education courses in the fall of 2017 and confirm the integrity of the student learning outcome alignment with the General Education Goals and Objectives. Those syllabi needing refinement will be sent to chairs with the respective faculty copied to ensure that we are in compliance with HLC directives and expectations on SLO quality and precision.
 - ii. GEAT Annual Assessment Project for Academic Year 2018 – The charge for the 2018 GEAT is to assess General Education Goals 2 (Breadth of Knowledge) and 3 (Multiculturalism/Cultural Competency). A survey to the general education faculty will be sent out this spring to identify the extent to which these goals are embedded in the existing curriculum and to identify where to focus future strategic efforts. The report and recommendations from the GEAT will be used to inform the Council on General Education and other stakeholders.
- d. HLC General Education Workshop in Kansas City on February 20-21, 2018 – On behalf of informing accreditation and assessment practices, we will be attending this 2-day workshop to gain a greater understanding about how general education assessment experts comprehensively frame and employ assessment practices across the general education curriculum. In addition this group will work together in forming a long-range planning process for implementing comprehensive general education assessment practices at ESU going forward. The existing assessment plan is comprehensive and currently serves our needs, but the long-range planning and adaptability of the general education program can and will benefit from a long-term cyclical assessment planning strategy. The members attending the workshop are Rich Sleezer, Jo Kord, Chris Stone (Chair of the General Education Council) and Deborah Hann (GEAT 2018 Member).

4. Open Discussion – None

5. Meeting Adjourn time at 3:55 p.m.