

General Education Program Assessment
Steering Committee
Minutes
May 25, 2016

Members Present

David Cordle (Provost and VP for Academic Affairs)

Brent Thomas (Dean of LA&S)

Rich Sleezer (Associate Dean of LA&S and Director of the General Education Program)

JoLanna Kord (Assistant Provost for Institutional Research and Assessment)

1. The May 13, 2016 meeting minutes were reviewed and accepted as written.
2. Discussion was directed toward confirming the common ground on the membership and roles of the “General Education Assessment Team”.
 - a. 1 to 2 individuals in key departments that have significant contributions to the general education curriculum will be the team members.
 - b. Team members will be doing the assessments with support of department chairs and faculty, as applicable.
 - c. Team members will be appointed and compensated
 - d. Due to the complexity of how the general education program is designed and delivered there are many considerations to be made in regard to how responsibilities, compensation, and roles are determined. We will continue to confirm these details along with seeking insights from department chairs on how this work affects their faculty specifically.
3. There wasn't any concrete edits make to the draft version of the General Education Assessment Committee reviewed at the previous meeting. It is anticipated that this document will continue to be altered as details are finalized. The meeting dates and structure of presenting the general education assessment plan to those involved in coordinating the plan were finalized. It was noted that July 7th will be the initial meeting with the department chairs with a follow-up planning session on July 14th. The meeting where the general education assessment team will be brought together with department chairs in an introduction and planning session will occur either the week prior to fall classes convening or in week two of the semester. This date is yet to be finalized.
4. Open discussion – The completion of the report on the assessment of the general education assessment program is nearing completion and will be combined with the 2015 general education assessment report and the memorandum outlining recommendations for future

consideration. These three documents will inform the multiple strategies pursued in fulfillment of general education assessment expectations.