

General Education Program Assessment
Steering Committee
Minutes
March 19, 2018
1:00 p.m. – 2:15 p.m.

Members Present

David Cordle (Provost and VP for Academic Affairs)

Brent Thomas (Dean LA&S)

Rich Sleezer (Associate Dean of LA&S and Director of the General Education Program)

JoLanna Kord (Assistant Provost for Institutional Research and Assessment)

1. The minutes of the January 24, 2018 meeting were reviewed and accepted as written
2. Update on GEAT 1 Project Recommendations (Rich and Jo)
 - a. The recommendations as presented in the project report are listed in a table and assigned an action status appropriately. The recommendations are evidenced by actions of the General Education Council and where applicable reports and meeting documents are evidenced.
 - b. All recommendations have been either addressed, placed on hold, or are still in progress. The Summary Table for GEAT I Recommendations and Actions is being shared electronically.
3. Review of Documents and Updates
 - a. The GEAT 2017 and GEAT 2018 charge documents were confirmed for inclusion in the HLC evidence repository to be linked in Criterion 3 and 4 of the assurance review argument.
 - b. The General Education website updates are in progress as the documents to be included in the updates are being confirmed. The next step is to contact the webmaster to schedule assistance in site update process and timeline.
4. GEAT 2018 Progress and Timeline
 - a. The team was presented with additional syllabi to review from the spring 2018 term and their reports will be combined with previous syllabi review documents (fall 2017 syllabi).
 - b. The faculty survey has closed and results have been shared with the GEAT. The analysis phase is now in progress by the team.
 - c. The final project report by the individual team members is due on April 27th.

- d. Jo and Rich will collaborate on synthesizing the reports to complete the GEAT 2018 Project Report and Executive Summary – the goal for report completion is the third week of May 2018
5. Open Discussion – The next scheduled meeting will include the GEAT 2019 Charge Recommendations.
6. Meeting Adjourn at 2:15 p.m.