

**EMPORIA STATE UNIVERSITY**  
**Comprehensive Fee Schedule**  
**Fiscal Year 2016**

**FALL/SPRING SEMESTER FEES**

	<u>Resident</u>		<u>Non-resident</u>	
Flat Rate Tuition for Undergraduate students enrolled in 10 or more On-Campus credit hours	<u>UDGR</u>	<u>GR</u>	<u>UDGR</u>	<u>GR</u>
Tuition	\$2,331.00	---	\$8,625.00	---
Required Campus Activity Fees	637.00	---	637.00	---
Total Required Fees	<u>\$2,968.00</u>	---	<u>\$9,262.00</u>	---
Undergraduate students enrolled in less than 10 credit hours and graduate students enrolled in all credit hours (See Note)	<u>UDGR</u>	<u>GR</u>	<u>UDGR</u>	<u>GR</u>
Tuition (per credit hour)	\$155.00	\$235.00	\$575.00	\$731.00
Required Campus Activity Fees (per credit hour)	77.00	77.00	77.00	77.00
Total Required Fees (per credit hour)	<u>\$232.00</u>	<u>\$312.00</u>	<u>\$652.00</u>	<u>\$808.00</u>

**NOTE: Graduate students pay by the credit hour for all tuition hours. The Campus Activity fee is capped at 12 hours.**

Employees (at least 50% time appointment or equivalent) (See Note)

Flat Rate Tuition for Undergraduate students enrolled in 10 or more On-Campus credit hours	\$2,331.00	---		
Total Required Tuition				
Undergraduate students enrolled in less than 10 credit hours and graduate students enrolled in all credit hours	\$155.00	\$235.00		
Total Required Tuition (per credit hour)				

**NOTE: Employee fee waiver form must be completed and submitted by student.**

**SUMMER SESSION FEES** (Per Credit Hour)

Tuition (per credit hour)	\$155.00	\$235.00	\$575.00	\$731.00
Required Campus Activity Fees (per credit hour)	77.00	77.00	77.00	77.00
Total Required Fees (per credit hour)	<u>\$232.00</u>	<u>\$312.00</u>	<u>\$652.00</u>	<u>\$808.00</u>

**INTERNATIONAL PARTNERSHIP PROGRAMS**

**AND NEARR FEES** (involves the states of Nebraska, Colorado, Oklahoma, Missouri, and Texas)

Flat Rate Tuition for Undergraduate students enrolled in 10 or more On-Campus credit hours				
Tuition			\$3,495.00	---
Required Campus Activity Fees			637.00	---
Total Required Fees			<u>\$4,132.00</u>	---
Undergraduate students enrolled in less than 10 credit hours and graduate students enrolled in all credit hours				
Tuition (per credit hour)			\$233.00	\$353.00
Required Campus Activity Fees (per credit hour)			77.00	77.00
Total Required Fees (per credit hour)			<u>\$310.00</u>	<u>\$430.00</u>

**DISTANCE EDUCATION FEES** \* (Per Credit Hour)

Tuition (per credit hour)	\$155.00	\$235.00	\$233.00	\$353.00
Required Area Fees (per credit hour)	77.00	77.00	77.00	77.00
Total Required Fees (per credit hour)	<u>\$232.00</u>	<u>\$312.00</u>	<u>\$310.00</u>	<u>\$430.00</u>

**\* An exception or waiver would be allowed for out of state residents who are employed in Kansas. Verification must be made with the Office of the Registrar.**

**SCHOOL OF LIBRARY AND INFORMATION MANAGEMENT (SLIM)** (Per Credit Hour)

All non-resident students will pay the non-resident rates per credit hour plus an area fee per credit hour when taking SLIM classes. Kansas residents will pay resident rates per credit hour plus an area fee per credit hour.

Tuition (per credit hour)	\$235.00	\$731.00
Required Area Fees (per credit hour)	77.00	77.00
Total Required Fees (per credit hour)	<u>\$312.00</u>	<u>\$808.00</u>

**NOTE: Courses taught at the Earl Center pay on-campus rates**

### TECHNOLOGY FEE

A \$6.75 per credit hour technology fee will be assessed of all students.

### CORKY PLUS TUITION

Students who are Missouri residents of the following counties are eligible for the same tuition as Kansas in-state students: Buchanan, Cass, Clay, Jackson and Platte. See the resident rates listed above.

Students who are Oklahoma residents of the following counties are eligible for the same tuition as Kansas in-state students: Cleveland, Cherokee, Creek, Kay, Lincoln, Logan, Muskogee, Noble, Nowata, Oklahoma, Okfuskee, Okmulgee, Osage, Pawnee, Payne, Pottawatomie, Rogers, Tulsa, Wagoner and Washington. See the resident rates listed above.

### JUMP START TUITION

Students concurrently enrolled in a Kansas High School will pay \$100.00 per credit hour plus any course fees for courses offered to these students.

### AUDITING, VISITING, OR NON-CREDIT COURSE FEES

Same charge as regular enrollment

### DISTANCE EDUCATION ELECTRONIC MEDIA FEES FOR TELENET, INTERNET, AND ITV

Undergraduate and Graduate

Per Course

\$42.00

### DISTANCE EDUCATION EQUIPMENT USE FEE OFF-CAMPUS

Fees for off-campus equipment may be assessed at an amount not to exceed \$20.00 per credit hour.

### OTHER SITE FEES

Students will be assessed a site facility fee not to exceed \$30.00 per credit hour at sites throughout the state when the University is charged for using that site.

### EMPORIA STATE UNIVERSITY – KANSAS CITY

Public educational entities governed/coordinated by the Kansas Board of Regents or under the auspices of the State Department of Education, may be allowed to use the Emporia State University – Kansas City facility on a space available basis for a negotiated fee. The revenue will be remitted from this collection to ESU.

### TUITION POLICY FOR POST-BACCALAUREATE STUDENTS

#### Degree Program students and Certificate Seeking students

Post-baccalaureate students seeking graduate degrees pay graduate tuition rates. All tuition and fee charges listed on Page 1 will apply to this group of students.

#### Enrichment Program students (Licensure or Non-Degree Seeking)

Post-baccalaureate students who are not in a degree seeking program may apply through the Graduate application process for consideration of undergraduate tuition for courses numbered 100 – 499. Courses numbered 500 and above will be charged at the graduate rates. All courses are charged by the credit hour regardless of the number of enrolled hours.

### TUITION POLICY FOR UNDERGRADUATE STUDENTS RECEIVING GRADUATE CREDIT

An undergraduate student may apply a maximum of 12 hours of credit earned in courses numbered 500-799 to a degree program. Approval of the graduate dean prior to enrollment is required to receive graduate credit for those courses. The graduate faculty of each department determines whether graduate courses previously taken are appropriate for a given graduate degree program. Undergraduate students receiving graduate credit for graduate level courses will pay graduate fees.

### SPONSORSHIP OF STUDENT TEACHING FEE

Student teaching fee of \$125.00 will be charged each semester for those students enrolled in Professional Development School (PDS) studies.

### PRACTICUM IN TESOL (TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES)

Course fee of \$125.00 will be charged each semester for those students enrolled for the Practicum in TESOL course.

### GRADUATE TEACHING ASSISTANTS AND GRADUATE RESEARCH ASSISTANTS

Applicable tuition is waived for graduate teaching and graduate research assistants if working 20 hours per week. Students will be responsible for campus activity fees, area fees, technology fees and course fees. In the event that a student cancels the graduate assistantship, the student must repay the tuition waiver based upon the number of days remaining in the semester.

## WORKSHOPS AND SHORT COURSES

Fees are assessed and collected as announced in official University publications. Students taking on-campus workshop courses for graduate credit will be charged the current graduate tuition rates only.

## TUITION WAIVER PROGRAM FOR DEPENDENTS AND SPOUSES OF EMPLOYEES

The Spouse and Dependent Tuition Waiver Program is available for spouses and dependent children of eligible employees to receive financial assistance for a course or courses taken at Emporia State University (ESU) while seeking an undergraduate or graduate degree. This program will provide tuition assistance only. All participants are required to pay all applicable fees. The application form must be completed and submitted to the Office of Human Resources

## INTERNATIONAL HEALTH INSURANCE

All International students are required to carry health insurance. Minimal levels are established each year. Information on insurance policies and on the purchase of such policies is available through the Office of International Education. Those international students not carrying such insurance will be required to purchase insurance at the rates established by the Board of Regents.

## INTENSIVE ENGLISH FEES

1 Course \*    2 Courses \*    3 Courses \*    4 Courses \*

### Fall 2015/Spring 2016

#### **\* One Intensive English Course is equivalent to 3 credit hours**

#### Non-resident

IEP Fees – Undergraduate & Graduate

\$1,932.00    \$3,862.00    \$5,793.00    \$7,724.00

#### Undergraduate

Campus Activity Fees (per credit hour & flat rate)

231.00    462.00    693.00    637.00

Total Undergraduate IEP & Fees

\$2,163.00    \$4,324.00    \$6,486.00    \$8,361.00

#### Graduate

Campus Activity Fees (per credit hour & flat rate)

231.00    462.00    693.00    924.00

Total Graduate IEP & Fees

\$2,163.00    \$4,324.00    \$6,486.00    \$8,648.00

#### Resident/Exchange Programs (includes Paraguay Partners)

IEP Fees – Undergraduate & Graduate

\$966.00    \$1,931.00    \$2,897.00    \$3,862.00

#### Undergraduate

Campus Activity Fees (per credit hour & flat rate)

231.00    462.00    693.00    637.00

Total Undergraduate IEP & Fees

\$1,197.00    \$2,393.00    \$3,590.00    \$4,499.00

#### Graduate

Campus Activity Fees (per credit hour & flat rate)

231.00    462.00    693.00    924.00

Total Graduate IEP & Fees

\$1,197.00    \$2,393.00    \$3,590.00    \$4,786.00

#### Non-resident and Resident/Exchange Programs

Technology fee

\$20.25    \$40.50    \$60.75    \$81.00

### Summer 2016

#### **\* One Intensive English Course is equivalent to 2 credit hours**

#### Non-resident

IEP Fees – Undergraduate & Graduate

\$1,288.00    \$2,575.00    \$3,862.00    \$5,150.00

#### Undergraduate

Campus Activity Fees (per credit hour)

154.00    308.00    462.00    616.00

Total Undergraduate IEP & Fees

\$1,442.00    \$2,883.00    \$4,324.00    \$5,766.00

#### Graduate

Campus Activity Fees (per credit hour)

154.00    308.00    462.00    616.00

Total Graduate IEP & Fees

\$1,442.00    \$2,883.00    \$4,324.00    \$5,766.00

#### Resident/Exchange Programs (includes Paraguay Partners)

IEP Fees

\$644.00    \$1,287.00    \$1,931.00    \$2,575.00

#### Undergraduate

Campus Activity Fees (per credit hour)

154.00    308.00    462.00    616.00

Total Undergraduate IEP & Fees

\$798.00    \$1,595.00    \$2,393.00    \$3,191.00

#### Graduate

Campus Activity Fees (per credit hour)

154.00    308.00    462.00    616.00

Total Graduate IEP & Fees

\$798.00    \$1,595.00    \$2,393.00    \$3,191.00

#### Non-resident and Resident/Exchange Programs

Technology fee

\$13.50    \$27.00    \$40.50    \$54.00

## DEPARTMENTAL COST-RECOVERY FEES

All departmental charges for specific goods and services (i.e., may include but will not be limited to mediated instructional costs, building use, special equipment) not explicitly identified herein will be priced at an amount that approximates actual cost. Appropriate campus administrative procedures are to be followed for approval and collection of these charges.

**TESTING COST-RECOVERY FEE**

Testing fees will be assessed at a rate that includes the direct cost recovery of the test plus an administration fee of up to \$25.00 per test. Appropriate campus administrative procedures are to be followed for approval and collection of these fees.

**CONTRACTS AND COMPENSATORY CHARGES**

This schedule does not limit the charges which may be collected under arrangements with other governmental or private agencies except that such arrangements may not provide for lesser charges. Tuition or other charges to more nearly cover the actual cost of instruction are specifically authorized. No tuition is charged to students enrolled in programs for which the entire cost is financed by governmental or private agencies. Students taking such courses on campus must pay all required Campus Activity Fees.

**MSEP (MIDWEST STUDENT EXCHANGE PROGRAM) SLIM OR ON-CAMPUS STUDENTS ONLY**

The Midwest Student Exchange Program (MSEP) includes Illinois, Indiana, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota and Wisconsin. Students must declare a major to be eligible. Residents of all noted states are eligible for 150% of Kansas resident tuition. Please see [MSEP guidelines](#) for information on eligibility requirements and programs at Emporia State University.

**KANSAS TEACHER OF THE YEAR TUITION WAIVER**

Tuition will be waived for up to nine hours annually for any past or present Kansas Teacher of the Year. To be eligible, a person must be a past or present recipient of the award under the program administered by the Kansas Department of Education and be employed as a teacher in an educational institution accredited by the Kansas Department of Education.

**FEE WAIVER FOR PERSONS AGE 60 OR OVER**

Residents of Kansas who are 60 years of age or over on the first day of the term may take courses at the University without paying the regular fee. Some courses may have special fees. The special fees will be paid if the special fees cover the direct cost of supplies and materials. A course taken free cannot be counted toward a degree. The person will be considered an auditor in the class, and admission to the class will be by permission of the instructor and only if space is available. Interested individuals should consult with the Registrar or the Director of Admissions.

**PAYMENT PLAN**

The University makes available a Payment Plan for account balances. If a student cannot pay the account balance in full by the 5th day of class, a \$50.00 fee will be applied to the account for payment extension. A Payment Plan can be completed in person or by contacting the Office of Cashiering Services and Student Accounts.

A \$50.00 late fee is added monthly for tuition and fees, room and board payments, apartment payments, and damage charges not made when due. See payment plan under Special Fees section.

**MILITARY REFUND POLICY**

Students serving in the Military Services who are called to active duty during an academic term are entitled to receive a full refund for tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University’s non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

**NON- MILITARY REFUND POLICY**

Refunds for students are based on the following:

<u>Withdrawal Date During Fall/Spring Semester</u>	<u>Refund Percentage</u>
1 <sup>st</sup> class day through 10 <sup>th</sup> class day	100%
11 <sup>th</sup> class day through end of semester	None

For short term classes taught in less than the regular semester, the 100% refund period will follow the policy on dropping a class. The official drop period shall be determined by the Registrar’s Office. For dates of refunds the term and/or part of term classes, you may contact Cashiering Services. Refunds of \$1 or less may not be refunded. If enrolled for a subsequent semester, the amount may be applied.

**MARYLAND REFUND POLICY**

For students residing in Maryland, ESU shall provide a refund based upon the annotated code for the state of Maryland.

**COLLECTION POLICY**

A student’s official transcript may be held and/or permission to re-enroll denied for failure to pay any indebtedness or return any property to the University. Students may be required to pay collection agency and attorney fees and all other charges necessary for the collection, as allowed by law, of any amount not paid when due as allowed by law.

**WITHHOLDING OF STUDENT INFORMATION**

When necessary, the University may withhold a student's official transcript for the nonpayment of tuition and fees, loans, other charges, and for failure to return University property.

**SPECIAL FEES**

Undergraduate Paper Application Fee	\$30.00
Undergraduate Online Application Fee	\$30.00
Nursing Application Fee	\$25.00
Graduate Application Fees (Nonrefundable)	
1 <sup>st</sup> Time Degree/Certificate Seeking	\$40.00
Returning New Degree/Dual Degrees	\$20.00
1 <sup>st</sup> Time Licensure/Non-Degree Seeking	\$25.00
Returning Licensure/Non-Degree Seeking	\$25.00
Changing from Licensure/Non-Degree to Degree/Certificate Seeking	\$40.00
Degree/Certificate Re-Admit	\$25.00
1 <sup>st</sup> Time PhD	\$50.00
Returning PhD	\$25.00
Advanced Standing Examination Fee	\$ 5.00
Admissions Processing Fee	\$10.00
International Student Application Processing Fee	\$50.00
Graduate International Student Application Processing Fee	\$75.00
Degree Processing Fee (Nonrefundable)	
Associate, Undergraduate or Graduate degree	\$20.00
Fee is assessed the first semester of first time degree seeking student enrollment.	
Reading and Academic Success Center	
Less than one-half semester	\$10.00
One-half semester or more	\$15.00
CAAP Test Administrative Fee	
One Subject Area Tested	\$25.00
Two Subject Areas Tested (taken on same day)	\$50.00
Three Subject Areas Tested (taken on same day)	\$75.00
Transcript Fee (per copy)	
In Person	\$ 8.00
Mail	\$10.00
By FAX	\$12.00
Transcript Change Fee	\$14.00
Graduate Office Thesis Binding (See Note)	
One unbound copy (masters)	\$10.00
One unbound copy (dissertation)	\$15.00
Each additional copy	\$25.00 Plus Point of Destination Sales Tax
<b>NOTE: Additional copy charges may be adjusted reflecting pass-through of the binding cost from a private vendor.</b>	
Hornet Connection (New Student Program)	
Student Fee, Including 2 Guests or Parents	\$80.00
Each Additional Guest or Parent	\$ 7.50
Hornet Connection International Fee (New Student Program)	\$200.00
Student Identification Card	\$18.00
COPS/CAPS Test (Includes Tax)	\$ 5.44
MBA Test-Out Fee (No Class Credit)	\$25.00

SPECIAL FEES (Continued)

Career Service

Credentials service fee for mailing maximum of 10 sets of credentials \$40.00

**NOTE: If sets are ordered individually, a fee will be charged.**

Study Abroad Programs

Courses not taught by ESU faculty will not have tuition and fees assessed. Courses taught by ESU faculty will be assessed tuition and fees at the regular rates. Additional fees for study abroad programs will be assessed as follows:

Study Abroad Fees

First Semester Study Abroad \$200.00  
Second Consecutive Semester Study Abroad \$100.00  
Short-Term Study Abroad (less than a semester) \$50.00

Student Health Services Office Visit (See Note)

Practitioner/Physician Office Visit \$50.00

Students Paying Campus Activity Fees

Currently Enrolled Student \$5.00 Maximum Out of Pocket

Students Not Paying Campus Activity Fees

Currently Enrolled Student \$50.00 Maximum Out of Pocket

Not Currently Enrolled Student \$50.00 Maximum Out of Pocket

**NOTE: Insurance will be filed.**

Art Supply Fee

Actual Cost of Supplies Needed

School of Business Fee

\$3.00/per credit hour

Music Lessons

\$65.00/per credit hour

Music Instrument Lab Fee

\$50.00/per course

Music Fees

See Department of Music Student Handbook for Detailed List of Charges

Physical Science Lab Fee

\$30.00/per course

Biological Sciences Lab Fee

\$30.00/per course

Psychology Lab Fee

Actual Cost of Supplies Needed

Psychology Test Material Fee

Actual Amount to Cover Cost of Tests

Nursing Test Fee

Actual Amount to Cover Cost of Tests

Nursing Pin Fee

Actual Cost of Pin to University

Nursing Lab Fee

\$25.00/per semester

Physical Education Supply Fee

Supply Fee up to \$30 to cover Cost of Supplies

Teacher Work Sample Fee

\$60.00/per scored work sample

Freshman Seminar Fee

\$20.00/per course

Counselor Education Lab Fee

Practicum and Internship Students in School Counseling, Rehabilitation Counseling, and Mental Health Counseling Programs

\$15.00/per credit hour

Teachers College Special Course Fees

PY910 Internship in School Psychology I/Supervising Internships Costs \$175.00/per course

PY920 Internship in School Psychology II/Supervising Internships Costs \$175.00/per course

ED 893 Internship I/Supervising Internships Costs \$125.00/per course

ED 894 Internship II/Supervising Internships Costs \$125.00/per course

PY807 MMPI/Minnesota Multiphasic Personality Inventory Test Costs \$15.00/per course

PY 836 School Based Prevention and Intervention/course materials \$55.00/per course

**SPECIAL FEES (Continued)**

School of Business Professional MBA Fee	\$417.00/per credit hour
Non-Sufficient Fund Check Fee (Per Check)	\$30.00
Return Check Fee (Per Check)	\$3.00
Loans and Related Interest and Charges	As appropriate when authorized

**Penalty for Late Payment of Fees**

Late fees will be charged monthly on any account balance of \$100.00 or more without a signed payment plan. Late fees will also be charged monthly if payment is not received on a payment plan by the due dates listed below.

Late fees	\$50.00 monthly
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**Payment Plan (For Eligible Students)**

To avoid additional fees, payment plan must be paid in full by November 20<sup>th</sup> for the Fall semester and April 20<sup>th</sup> for the Spring Semester.

**Fall Semester**

5 <sup>th</sup> Class Day - Friday, August 21, 2015 – Administrative Fee	\$50.00
September 20, 2015 – Late fee if payment not made timely	\$50.00
October 20, 2015 – Late fee if payment not made timely	\$50.00
November 20, 2015 – Late fee if payment not made timely	\$50.00
December 20, 2015 – Late fee on all unpaid balances greater than \$100	\$50.00

**Spring Semester**

5 <sup>th</sup> Class Day - Tuesday, January 26, 2016 – Administrative Fee	\$50.00
February 20, 2016 – Late fee if payment not made timely	\$50.00
March 20, 2016 – Late fee if payment not made timely	\$50.00
April 20, 2016 – Late fee if payment not made timely	\$50.00
May 20, 2016 – Late fee on all unpaid balances greater than \$100	\$50.00

**Summer Session**

For up-to-date payment policies for Summer 2016, please refer to the Business Office website, <http://www.emporia.edu/busaff>.

**Community Counseling Services Client Fees**

The detailed schedule below is applicable to individual, couple or family counseling. A fee of \$10.00 will be charged of clients in Group Counseling.

Household Income	\$0 - \$10,000	\$10,001 - \$20,000	\$20,001 - \$30,000	\$30,001 - \$40,000	\$40,001 - \$50,000	\$50,001 +
Household Size						
1	\$5.00	\$10.00	\$15.00	\$20.00	\$25.00	\$30.00
2	\$4.00	\$9.00	\$14.00	\$19.00	\$24.00	\$29.00
3	\$3.00	\$8.00	\$13.00	\$18.00	\$23.00	\$28.00
4	\$2.00	\$7.00	\$12.00	\$17.00	\$22.00	\$27.00
5	\$1.00	\$6.00	\$11.00	\$16.00	\$21.00	\$26.00

**Library Fees**

Fines for overdue books (maximum of \$50.00)	\$.30/day
Interlibrary loan fines	\$1.00/day
Course reserves fines	\$1.00 first hour + \$.60/each additional hour
Laptop overdue fines (maximum of \$150.00)	\$5.00/hour
Lost laptop charges	\$1500.00 replacement cost + \$100.00 processing fee
Lost book charges (per book or item)	Replacement Cost + \$25.00 processing fee

**NOTE: If book is no longer in print there may be additional charges.**

**Printing (SkyPrint) Fees**

First 100 Prints	Free
Cost per physical page printed (beyond 100)	\$.08/per page
Copy Fees (per copy)	
Library Services	\$.10
ESU Archives	\$.10

SPECIAL FEES (Continued)

Kansas Resident Library Use Card Annual Fee \$15.00

ESU Archives

Scanning Fee \$1.00/per page (\$5.00 minimum charge)  
Photocopy on photographic paper \$5.00/per page

Center for Early Childhood Education Fees

<u>Classroom</u>	<u>Age</u>	<u>Student Rate*</u>	<u>Faculty/Community Rate**</u>
Toddler Rooms	1 – 3 years	\$28.00/day	\$30.00/day
Preschool Rooms	3 – 6 years	\$24.00/day	\$26.00/day
Summer School Age	6 – 11 years	\$24.50/day	\$26.50/day

\* Student rate applies to parent/guardian enrolled in at least 12 undergraduate hours, 9 hours in summer semester, or 9 graduate hours. Students enrolled in their final semester before graduating are an exception. Please inquire with the director if this situation applies. *The student’s current ESU class schedule must be on file in order to receive this discount.*

\*\* Full time staff members of the CECE pay rates at 20% discount of the Faculty/Community rate.

Reservation Deposit (refundable***)	\$45.00	Required to reserve enrollment slot.
Administrative Fee	\$ 2.00	Charge for additional copies of year-end account statement.
Late Payment Fee****	\$30.00	Charge if payment is not received within 5 business days of due date.
Late Pickup Fee****	\$ 1.00	Per minute rate after 5 minute grace. Begins at 5:36pm.

- \*\*\* Reservation deposit is refunded to you or applied to the next semester **UNLESS:**
- You reduce your child’s scheduled enrollment hours at any time during the semester
  - You withdraw your child from school before the end of the semester (see *Withdrawal Policy* below)
  - You fail to pay your monthly tuition statement in full after the addition of late fees.

\*\*\*\* See contract for additional information

**NOTE: Center for Early Childhood Education Fees & Deposit amounts are subject to change.**

Please see the Director of the Center for Early Childhood Education for information regarding the deposit refund policy if withdrawal occurs before the semester starts and the overall withdrawal policy. Also, contact the Director for specific information concerning pick up and drop off service, late payment penalties and returned check policy and fines for early drop off and late pick up times.

Physical Education Building Facility Use Fees\*

<u>Facility Reservation Fees</u>	<u>Hourly</u>
Gymnasium	\$30.00
Swimming Pool	\$30.00
Classrooms	\$15.00
Dance Studios	\$15.00
<u>Outdoor Facilities Fees</u>	<u>Hourly</u>
Tennis Courts (per court fee)	\$10.00
Soccer Field	\$20.00
Practice Field	\$20.00
Softball Field	\$20.00

Student Recreation Center Fees\*

Exclusive Use (Campus Affiliates Only)	\$50.00/hour minimum charge
ESU Alumni	\$16.35/month + Tax
ESU Employees	\$10.50/month + Tax
ESU Students – Summer	\$10.50/month + Tax
Guest Fee Per Day	\$ 4.00 (Tax Included)
Guest Fees – 20 Visit Pass	\$40.00 (Tax Included)
Guest Fees – Monthly	\$25.00/month + Tax

Swimming Pool Fees\*

Adults (19 and over)	\$10.50/month + Tax
Children (18 and under)	\$ 8.50/month + Tax
Guest Fee Per Day	\$ 2.00 (Tax Included)

\*All Physical Education Building use fees subject to sales tax at current rate



SPECIAL FEES (Continued)

Parking	Academic	Academic	Summer
Permit Fees	<u>Year</u>	<u>Semester</u>	<u>Session</u>
Gold lots	\$125.00	\$95.00	\$55.00
Orange lots	95.00	65.00	40.00
Violet lots	75.00	50.00	30.00
Gray lots	50.00	30.00	NC
Green lots	75.00	50.00	30.00
Brown lots	95.00	65.00	40.00
M lots	10.00	10.00	10.00
Misuse Fees**			
Handicap			\$50.00
Orange Lot			\$25.00
Gold Space			\$25.00
Fire Zone			\$25.00
No Parking			\$25.00
Green Lot			\$15.00
Violet Lot			\$15.00
Gray Lot			\$10.00
Service Vehicle			\$10.00
Backwards in the stall			\$10.00
Parking over white lines			\$10.00
Against the flow of traffic			\$10.00
Improper use of permit			\$10.00
Expired Meter			\$ 5.00
Immobilized			\$25.00

\*\*A \$5.00 late fee is added to each citation after 14 days.

RESIDENTIAL HALL RATES

	<u>Semester</u>
Morse Double	\$2,000.50
Morse Triple	\$2,139.50
Morse Quad	\$1,980.00
Towers, Trusler/Singular Double	\$2,249.50
Towers Suite	\$2,347.50
Private Rooms When Available/All Buildings	\$2,840.50

CONTRACT BOARD (FOOD SERVICE)

Contract board (food service) is required of all residence hall occupants, and is available to students living off-campus. The available plans and cost per semester are:

All Access plan	\$1,734.00
Fifteen Block plan	\$1,691.00
Ten Block plan	\$1,400.00

RESIDENTIAL HALL ASSIGNMENT

Contracts and applications will be processed when the \$75.00 processing fee (non-refundable) and the \$100.00 housing payment (non-refundable) are received. Room assignments are not made until the Department of Residential Life has received this payment along with a completed contract.

RESIDENCE HALL SUMMER RATES

	<u>Daily*</u>	<u>Weekly*</u>
Summer School Housing Costs		
Two – Four Person Occupancy	\$19.00	\$133.00

*\*Summer rates may be adjusted based upon the activity of the Board of Regents*

## RESIDENTIAL HALL RATES (Continued)

### RESIDENCE HALL CONTRACT CANCELLATION

Emporia State University requires full-time, first-year students to reside in the residence halls (domestic and international). This first-year residency requirement generally applies to a student with freshman academic status and international students in their first year of studies at Emporia State University. The Residence Hall Contract includes both the housing plan and the food service plan. Based on this residency requirement, some students may not be eligible to cancel their housing and food service plans contract. Students who are eligible to cancel their housing and food service plans contract are assessed contract breakage fees according to the schedule below:

Contract beginning in 2015-2016 academic year, cancellation fee charges:

- Written cancellation requests postmarked or email date-stamped on or before June 15: Refund of \$100.00
- Written cancellation requests postmarked or email date-stamped on or after June 16: Forfeiture of \$175.00
- Written cancellation requests postmarked or email date-stamped on or after official move-in date: Forfeiture of \$175.00 and payment of 40% of remaining balance owed on the entire contract (including housing and meal plans for fall and spring terms) only if the student is eligible to cancel the contract.

If a student moves into the residence halls on or before August 14, 2015, upon or after receiving approval for early arrival, the cancellation fee of 40% of the remaining balance will apply at the discretion of the Director.

Contract beginning in 2016 spring term, cancellation fee charges:

- Written cancellation requests postmarked or email date-stamped on or before November 15: Refund of \$100.00
- Written cancellation requests postmarked or email date-stamped on or after November 16: Forfeiture of \$175.00
- Written cancellation requests postmarked or email date-stamped on or after official move-in date: Forfeiture of \$175.00 and payment of 40% of remaining balance owed on the entire contract (including housing and meal plans for spring term) only if the student is eligible to cancel the contract.

If a student moves into the residence halls on or before January 16, 2016, upon or after receiving approval for early arrival, the cancellation fee of 40% of the remaining balance will apply at the discretion of the Director.

**NOTE: The Residence Hall Contract includes the housing plan and the food service (contract board) plan.**

**Contract release without cancellation fees:** After the move-in date, the student can be released from the contract, without cancellation fees, only for the following reasons:

- 1) No longer attending the university (graduating, transferring, or withdrawing)
- 2) International student who has completed the length of stay as indicated on the I-20, is 21 years of age or older and does not have a residency requirement with the corresponding exchange program
- 3) Marriage, if marriage occurs after signing the contract and if residing with spouse in the community (marriage license required)
- 4) Participation in an academically sponsored study abroad, co-op, student teaching or internship program out of the Emporia area
- 5) Called for active military service duty
- 6) Significant and unforeseen health reason occurring during the contract period
- 7) Received an approved request for contract release from the Director of Residential Life.

### RESIDENCE HALL EXTENDED PAYMENT AGREEMENT

The University makes available a Payment Plan for account balances. If a student cannot pay the account balance in full by the 5th day of class, a \$50.00 fee will be applied to the account for payment extension. A Payment Plan can be completed in person or by contacting the Office of Cashiering Services and Student Accounts prior to the 5<sup>th</sup> day of class.

A \$50.00 late fee is added monthly for tuition and fees, room and board payments, apartment payments, and damage charges not made when due. See payment plan under Special Fees section.

CAMPUS ACTIVITY FEES DETAIL-PER SEMESTER

Full-time Undergraduate students – Flat Rate Fees when enrolled in 10 or more On-Campus credit hours

Educational Opportunity Fund	\$ 5.00
Student Health	74.29
Student Union Operating	50.35
Student Union Improvement	183.00
Student Union Refurbishing	15.00
Student Counseling	1.75
Student Recreation Center Services	28.48
Recreational Facility Fee	29.00
Athletic Activity Fee	155.08
Sports Clubs	.60
Special Events	2.00
Associated Student Government	16.00
Performing Arts	15.85
<i>Sunflower</i>	12.90
<i>Bulletin</i>	11.50
Center for Early Childhood Education	6.50
Community Hornets	3.00
Union Activities Council	15.00
Athletic Band Stipend	10.00
Quivira	.45
Visual Arts Board	<u>1.25</u>
Total Campus Activity Fees	<u>\$637.00</u>

Undergraduate students enrolled in less than 10 On-Campus credit hours and Graduate students enrolled in On-Campus credit hours up to a cap of 12 credit hours: (per credit hour)

Educational Opportunity Fund	\$ .35
Student Health	10.29
Student Union Operating	4.76
Student Union Improvement	21.00
Student Union Refurbishing	1.25
Student Counseling	.10
Student Recreation Center Services	5.70
Recreation Facility Fee	2.50
Athletic Activity Fee	17.76
Sports Clubs	.15
Special Events	.35
Associated Student Government	3.00
Performing Arts	2.68
<i>Sunflower</i>	.99
<i>Bulletin</i>	1.62
Center for Early Childhood Education	.50
Community Hornets	.50
Union Activities Council	2.50
Athletic Band Stipend	.75
Quivira	.10
Visual Arts Board	<u>.15</u>
Total Campus Activity Fees (per credit hour)	<u>\$77.00</u>