

# EMPORIA STATE UNIVERSITY™

## UPDATE LOG FY 2015 UNIVERSITY POLICY MANUAL

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- 03/17/2015 Updated Organizational Chart
- 03/17/2015 Added Sub-Section 4E.02 Training and Supervision of Graduate Teaching Assistants. This content was moved from 1B.0804 Post Tenure Review per FSB 14004.
- 03/17/2015 Revised 4D.04 Scholastic Standing – Graduate to add the phrase “inclusive of B-“ in the last paragraph.
- 03/17/2015 Revised 4C.0402 Transfer Credit – Graduate by adding “A grade of B- or higher must have been earned in all such transfer credit.”
- 03/17/2015 Revised 4C.0101 Undergraduate with FSB 14006 which makes the minimum number of hours to graduate 120 hours instead of 124 hours.
- 03/17/2015 Revised 4B.03 Full-Time Status by changing the minimum load for graduate students to be considered a full-load from 7 hours to 9 hours.
- 03/17/2015 Revised 3A.01 Sabbatical Leave with FSB 14003.
- 12/23/2014 Revised 3N.01 Purchasing and subsections under it with new purchasing policy. Deleted 3N.03 Contracts/Agreements and subsections under it as that information is included in the new purchasing policy.
- 12/23/2014 Added 3D.12 University Student Complaints.
- 12/23/2014 Revised 1B.0804 Post Tenure Review with FSB 14002. Removed Section 2 Training of Department Chairs and moved it under 1B.0703 Annual Faculty Evaluation as 1B.0703.01. Renumbered Student Rating of Teaching as 1B.0703.02.
- 10/23/2014 Revised 4E.1201.01 Plus/Minus Grading System with FSB 14001. Removed the “J” grade.
- 10/13/2014 Revised 3F. Employment of Foreign Nationals. Designated the office of Human Resources instead of the Provost’s office as the office to handle the University’s duties related to the employment of foreign nationals. Removed sub-sections 3F.02 General Policies, 3F.0201 Teaching Positions, and 3F.0202 Non-Teaching Positions.

- 10/13/2014 Revised 3D.07 Use of University Property for First Amendment Activities. Renamed section Use of University Property for Free Expression Activities. Moved 3D.0701 to 3D.0702 and renamed the sub-section Designated Limited Forum Areas and revised the content. Moved 3D.0702 to 3D.0701 and renamed the sub-section Free Expression Activities Policy and revised the content.
- 10/13//2014 Added 3N.10 Moving Expense Reimbursement.
- 10/13/2014 Revised 3N.08 Official Hospitality and Meals and renamed section Official Hospitality and Food/Beverage.
- 10/13/2014 Revised 3D.0106 Harassment and Discrimination Policies and Procedures and renamed section Harassment, Sexual Violence, Discrimination Prevention Policies and Procedures.
- 07/10/2014 Added 3N.09 Capital Financing Policy.
- 07/10/2014 Revised 3E.05 Intellectual Property Policy, Patent, and Copyrightable Software Policy with FSB 13006. Added the following sentence to Intellectual Property Rights Retained Exclusively by Creator. “For purposes of this policy, an appointment to teach a course during the summer or intersession terms shall not be considered a “specific appointment” to which this exception applies. In cases of a specific appointment...”
- 07/10/2014 Revised 3A.01 Sabbatical Leave Policy with FSB 13004.
- 07/10/2014 Revised 1E.01 Section III, #2 Ombudspersons Panel with FSB 13003.
- 07/10/2014 Revised 1C.02 Procedures for Faculty/Staff Evaluation of Administrators with FSB 13001.
- 07/10/2014 Added 1B.0804 Post Tenure Review Policy with FSB 13016. Renumbered the remaining subsections.
- 07/10/2014 Revised 1B.0704 Evaluation of the Chair by Faculty with FSB 13015.
- 07/10/2014 Revised 1B.0702 Faculty Recognition Policy with FSB 13017.