

Emporia State University

Student Teaching Assignment Request – Secondary or Dual

Student Teaching Request for:

Semester Year

Last Name: First Name: S.S.N.#

ESU Address (include city/state/zip):

Local Phone:

Home Address (include city/state/zip):

Home Phone:

Email Address:

High School Attended: Year Graduated:

HIGH SCHOOL CERTIFICATION

High School only (16 weeks)

DUAL CERTIFICATION

High School and High School (2 subjects at 8 weeks each)

High School and Middle School (2 levels at 8 weeks each)

High School and Elementary (2 levels at 8 weeks each)

Check as appropriate:

Art:

Music:

Physical Education:

Special Education:

Teaching Field(s):

Indicate Endorsement(s); contact certification officer if you are not sure at ext. 5412 or VH Room 208.

Name of advisors for each endorsement area:	<input type="text"/>
Content/subject(s) desired to teach:	<input type="text"/>

Student Teaching Assignment Request – cont.

Use school district name and number.

Do not request schools in which you have a family member. Do not request schools from which you graduated. Do not request two schools in the same district.

Preference:

1 st : USD #	<input style="width: 40px; height: 20px;" type="text"/>	School District Name:	<input style="width: 95%; height: 20px;" type="text"/>
		Building Preference*:	<input style="width: 95%; height: 20px;" type="text"/>
		Teacher Preference*:	<input style="width: 95%; height: 20px;" type="text"/>
2 nd : USD #	<input style="width: 40px; height: 20px;" type="text"/>	School District Name:	<input style="width: 95%; height: 20px;" type="text"/>
		Building Preference*:	<input style="width: 95%; height: 20px;" type="text"/>
		Teacher Preference*:	<input style="width: 95%; height: 20px;" type="text"/>
3 rd : USD #	<input style="width: 40px; height: 20px;" type="text"/>	School District Name:	<input style="width: 95%; height: 20px;" type="text"/>
		Building Preference*:	<input style="width: 95%; height: 20px;" type="text"/>
		Teacher Preference*:	<input style="width: 95%; height: 20px;" type="text"/>

Comments from student teacher:

Note: Signature of advisor(s) indicates approval to request placement(s) but does not grant approval to student teach.

TO BE COMPLETED BY DEPARTMENT REPRESENTATIVE(S) after your form has been processed.

Advisors must indicate approval of specific schools and/or cooperating teachers requested by a student teacher. **

Signature, Department Representative
First Teaching Field

Signature, Department Representative
Second Teaching Field

Comments from First Teaching Field Rep.:

Comments from Second Teaching Field Rep.:

* Request for a specific school or teacher in a district must be approved in writing by one or both representatives (if applicable). Special requests will only be considered if requested by representative(s) in comments section. Note that many school districts will not accept requests for specific schools/teachers.

** Note that student teaching site must be within 100 mile radius. Out-of-area placements are not permitted without approval of the division chair of your major area and/or the division chair of your concentration area as well as the OPES Director. Students requesting out-of-area placements that are approved will be responsible for paying for supervision costs (\$250 - \$800).

Student Demographic Information Sheet

The Teachers College is attempting to gain a better understanding of the population of students we serve at ESU. Please provide as much information as you are willing to complete.

YOUR IDENTITY WILL BE KEPT CONFIDENTIAL

Directions: Fill in the dark boxes with the appropriate answers.

Gender (Check one):

Male	
Female	

Age Range (Check one):

Under 25	
25-39	
40+	

Racial/Ethnic (Check all that apply):

Native American/Alaskan Native	
Asian/Pacific Islander	
Black (not Hispanic)	
White	
Non-Resident Alien	
Other	

Disabilities:

1) Physical:	
2) Other:	

Social Security Number:	
Semester student teaching:	

INFORMATION ABOUT STUDENT TEACHER FOR COOPERATING TEACHER AND BUILDING PRINCIPAL

Emporia State University – The Teachers College

SECONDARY EDUCATION

Check one:

Male: Female:

Last Name	First Name	SSN	Date of Birth

Home Address:		Phone:	
Present Address:		Phone:	
Email Address:			

In case of emergency while student teaching, notify the following person:

Name: Phone:

Community & school activities in high school:

Community & school activities in college:

Special recognition or honors:

Hobbies:

School & community activities in which experience is desired:

STUDENT TEACHER'S STATEMENT OF INTRODUCTION
Emporia State University – The Teachers College

Write here an introduction of yourself to your cooperating teacher. This should include:

1. your name in the top right corner of the next page,
2. a brief statement of your home and community background,
3. the name and approximate enrollment of the high school attended,
4. when you decided to become a teacher and why,
5. why you chose your teaching major, and
6. previous work/volunteer experiences with students.

You may also include:

1. a particular unit or activity you would like to teach,
2. your future goals or plans,
3. work and travel experience, and
4. any other information which you think will help your cooperating teacher to know you better e.g. area(s) in which you wish to develop or improve.

Name:

S.S.N.:

Name:

Student Teacher's Statement of Introduction
Emporia State University

DIVERSITY ASSESSMENT

NAME: _____ **SS#:** _____

PURPOSE: *Because of the changing demographics in Kansas and the United States, the Teachers College is committed to providing a quality teacher education program, which includes experience in diverse setting. The purpose of this requirement is to fulfill the commitment.*

IMPORTANCE: The evidence you provide in this assessment will be used to assess/approve requested student teacher placement sites. It may be necessary to assign you to a diverse setting to assure that you are adequately prepared to teach in a rapidly changing society.

DIRECTIONS: Please complete a column for each Job/Volunteer position you have held in a diverse setting. Indicate your job/volunteer title(s) and provide a brief description of each experience. Report the dates and total number of hours. Indicate the diverse population(s) with whom you have interacted. You should include your Intro to Teaching observation. (If you have already completed Phase I, you may add this experience as well; it may be combined with your Intro to Teaching observation should you need additional space.) Specify both the district name and number of requested student teaching placement sites. Answer the two questions in essay form and identify references who can confirm these diverse experiences. Include a copy of the Diversity Assessment as part of your student teaching application

SECTION A: Experience

Job/Volunteer Title: _____
Brief Description: _____
Dates: _____ to _____
Total Hours: _____
<input type="checkbox"/> Ethnicity (Check all that apply) <input type="checkbox"/> African/Black American <input type="checkbox"/> Middle Eastern <input type="checkbox"/> Hispanic/Latino/Mexican/Amer. <input type="checkbox"/> Asian American <input type="checkbox"/> Other (Please Specify) _____
<input type="checkbox"/> Special Needs (Check all that apply) <input type="checkbox"/> Mental <input type="checkbox"/> ESL <input type="checkbox"/> Physical <input type="checkbox"/> LD/ADHD <input type="checkbox"/> EH/BD <input type="checkbox"/> Other (Please Specify) _____
<input type="checkbox"/> At Risk (Please Specify)
<input type="checkbox"/> Low Socioeconomic

Job/Volunteer Title: _____
Brief Description: _____
Dates: _____ to _____
Total Hours: _____
<input type="checkbox"/> Ethnicity (Check all that apply) <input type="checkbox"/> African/Black American <input type="checkbox"/> Middle Eastern <input type="checkbox"/> Hispanic/Latino/Mexican/Amer. <input type="checkbox"/> Asian American <input type="checkbox"/> Other (Please Specify) _____
<input type="checkbox"/> Special Needs (Check all that apply) <input type="checkbox"/> Mental <input type="checkbox"/> ESL <input type="checkbox"/> Physical <input type="checkbox"/> LD/ADHD <input type="checkbox"/> EH/BD <input type="checkbox"/> Other (Please Specify) _____
<input type="checkbox"/> At Risk (Please Specify)
<input type="checkbox"/> Low Socioeconomic

Job/Volunteer Title: _____
Brief Description: _____
Dates: _____ to _____
Total Hours: _____
<input type="checkbox"/> Ethnicity (Check all that apply) <input type="checkbox"/> African/Black American <input type="checkbox"/> Middle Eastern <input type="checkbox"/> Hispanic/Latino/Mexican/Amer. <input type="checkbox"/> Asian American <input type="checkbox"/> Other (Please Specify) _____
<input type="checkbox"/> Special Needs (Check all that apply) <input type="checkbox"/> Mental <input type="checkbox"/> ESL <input type="checkbox"/> Physical <input type="checkbox"/> LD/ADHD <input type="checkbox"/> EH/BD <input type="checkbox"/> Other (Please Specify) _____
<input type="checkbox"/> At Risk (Please Specify)
<input type="checkbox"/> Low Socioeconomic

DIVERSITY ASSESSMENT

NAME: _____ SS#: _____

SECTION B: Requested School District for Student Teaching

1. _____ USD#: _____ 2. _____ USD#: _____ 3. _____ USD#: _____

REFERENCES WHO CAN CONFIRM DIVERSE EXPERIENCE:

Name: _____ Name: _____

Telephone Number: _____ Telephone Number: _____

FOR OFFICE USE ONLY:

Diverse Placement Needed: _____

Needs Placement Other Than Requested: _____

SECTION C: ESSAYS AND REFERENCES

Choose the two most significant experiences listed above in section A. Answer the following two questions based on your reflection of these experiences. Answers for each question should be approximately one page in length. Be sure your name and social security number is on every page added to this document.

1. Briefly describe your philosophy of teaching and explain how those identified diverse experience(s) have affected your philosophy of teaching. Include such things as the effect of educational expectations on student outcomes, building self-esteem, and relating to students.
2. In Question #1, you were asked to describe your philosophy of teaching and explain how your diverse experiences have affected this philosophy. Using examples, describe how your philosophy of teaching translates into actual methods and strategies of teaching. Include such things as how to promote equity in a diverse classroom, how to establish an accepting climate and how to plan effective instruction to meet individual and group needs.

DIVERSITY ASSESSMENT

Name: _____ SS#: _____

Question #1: Briefly describe your philosophy of teaching and explain how those identified diverse experience(s) have affected your philosophy of teaching. Include such things as the effect of education expectations on student outcomes, building self-esteem, and relating to students.

DIVERSITY ASSESSMENT

Name: _____ SS#: _____

Question #2: In Question #1, you were asked to describe your philosophy of teaching and explain how your diverse experiences have affected this philosophy. Using examples, describe how your philosophy of teaching translates into actual methods and strategies of teaching. Include such things as how to promote equity in a diverse classroom, how to establish an accepting climate and how to plan effective instruction to meet individual and group needs.