

## REFERENCE FORM

**Educational Administration Graduate Degree Program – Master of Science (MS) & Licensure**

**Department of School Leadership and Middle/Secondary Teacher Education**

**TO THE RATER:** \_\_\_\_\_ has applied for admission to the department’s graduate programs in Educational Administration. We would appreciate your evaluation of this applicant. Thank you for your participation in our application process.

### Part One:

The candidate demonstrates:		Needs Improvement	Meets Expectations	Exceeds Expectations
<b>I. Commitment to Professionalism and Ethical Standards</b>		1	2	3
<ul style="list-style-type: none"> <li>• is punctual and regularly attends classes</li> <li>• maintains positive attitudes during and outside of class</li> <li>• is honest and trustworthy in communications &amp; interactions with others</li> <li>• demonstrates ethical behavior</li> <li>• is open and receptive to change</li> <li>• is willing to go beyond required assignments</li> </ul> Comments:				
<b>II. Desire to Analyze/Evaluate Concepts and Clinical Practices, to Experiment and to Evaluate and/or Initiate Innovative Practice</b>		1	2	3
<ul style="list-style-type: none"> <li>• is accepting of constructive feedback from others</li> <li>• is curious and willing to experiment with new ideas and techniques</li> <li>• conducts self assessment through reflection</li> <li>• recognizes personal limitations &amp; seeks to compensate for/overcome them</li> </ul> Comments:				
<b>III. Dedication to Life-Long Learning by Participating in Professional Organizations and by Being Current with Research in Their Field</b>		1	2	3
<ul style="list-style-type: none"> <li>• demonstrates a willingness to read and/or conduct research on his/her own</li> <li>• seeks opportunities for professional development</li> <li>• takes responsibility for personal learning</li> <li>• understands the role as an educator</li> <li>• maintains membership in professional organizations</li> </ul> Comments:				
<b>IV. Belief in Having High Expectations for All Learners</b>		1	2	3
<ul style="list-style-type: none"> <li>• demonstrates belief that all students can learn at their potential</li> <li>• makes a positive contribution to the learning of others (students/peers)</li> <li>• understands the role of standards and outcomes</li> </ul> Comments:				

