

PRIOR APPROVAL FORM

For Transfer Credit

_____ SS# _____ has permission to

enroll in the following course(s) at _____

for the _____ semester.

<u>Dept.</u>	<u>#</u>	<u>Course Title</u>	<u>ESU equivalent course</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Note: Transfer course(s) when completed at an approved accredited institution, will be evaluated in accordance with ESU policies for all transfer credit. E.g. If a course is repeated at another institution, the grades will be averaged (effective Fall 1998). If repeated at ESU, the last grade supersedes the previous grade. Courses taken at a 2-year school will transfer to ESU only as 2-year institution credit. **Sixty hours must be taken from 4-year institutions in order to graduate from ESU.**

Stipulations:

Attention: Athletes must obtain the signature of the Faculty Athletic Representative and the Registrar in addition to the other signatures. Approval is required for transfer courses as well as ESU courses enrolled in after the 20th day of classes or in summer school.

Student's Signature Date

Advisor's Signature Date

Faculty Athletic Rep Date
Signature

Registrar's Signature Date

Return this form prior to enrolling to:

Office of the Registrar
Plumb Hall 108