

EVALUATION CHECKLIST

CRITERIA	YES/NO	POINTS
ELIGIBILITY		
Does the project fall under the committee guidelines as an allowable activity? <i>Y or N</i> Has the applicant submitted all due final reports? (Information provided by R&G) <i>Y or N</i> Is the proposal a continuation of previously funded research or a request for an extension? <i>Y or N</i> If so, is it adequately justified? <i>Y or N</i>		
EVALUATION CRITERIA		
<i>I. Conceptual</i> <i>0 to 15 points</i> Potential for producing a scholarly or creative product is evident and well articulated		
<i>II. Formal Presentation</i> <i>0 to 20 points</i> Quality: Organization and clarity. Does the proposal contain the following required components and are they thoroughly addressed? Cover sheet. Are required signatures present? Introduction. Background. Does the proposal include an existing literature list or a review of previous work? Significance. Will the project complement existing knowledge? Does the proposal include a description of research plans and explain how this project ties in to those plans? Methodology. Is the role of the principal investigator and/or GA clearly delineated? If human or animal subjects are being used, is the appropriate application attached? If questionnaires or surveys are being used, are copies attached? Is the process for conducting the project clearly delineated? Is the timetable for accomplishing specific tasks included? Expected Outcomes. Will this project lead to publication, or result in a creative or artistic product? Will this project provide useful background information that will strengthen a proposal for external funding? Literature cited. Budget. Are the budget items allowable and clearly itemized? If a deferred funding cycle is requested, is it clearly justified? Vita. Does the vita include a list of previous support by the committee and publications/outcomes resulting?		
<i>III. Vision for Post Award</i> <i>0 to 10 points</i> Does the applicant demonstrate knowledge of potential funding sources in his/her discipline, if applicable? Does proposal include information on how applicant plans to pursue future external funding or additional research and creative opportunities?		
<i>Sum of I, II, and III (45 maximum)</i>		
<i>Prior support</i> <i>Has not received prior support - 5 points</i> <i>Fewer than three funded projects - 2 points</i> <i>Three or more funded projects - 0 points</i> If prior support has been received: (points are NOT per proposal/grant) <i>Evidence of proposal/s submitted for external support or explanation for why external funds were not sought - 1 point</i> <i>Grant/s received as a result of prior support - 2 points</i>		
<i>Subtotal (5 maximum)</i>		
Overall comments:		
<i>Total (50 maximum)</i>		