



OFFICE OF GRADUATE STUDIES AND RESEARCH

Research & Grants Center

Bulletin

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Plumb Hall 313F Phone: 620-341-5351 Fax: 620-341-5909 Email: fillmorp@emporia.edu

Good Morning Discussions have been moved to the afternoon!

On a trial basis this academic year, the Good Morning Discussions, formerly held at 7:00 am, will now be known as **Graduate Studies Afternoon Discussions** and will be at 3:30 pm.

Marcia Schulmeister, departments of Physical Sciences, will present the first Afternoon Discussion on Wednesday, September 29, at 3:30 p.m. in the PDK Room of the Memorial Union. Watch your mail for additional details.

We are looking for other presenters. If you would like the opportunity to share your work with the campus community, please contact Pam Fillmore.

Changes in travel assistance program

The R&G Center will continue to offer travel assistance for faculty presenting papers at out-of-state professional meetings or for other eligible activities. We have made a few changes to the guidelines, which are listed below. The application form is available at O:\Common\Grants\travel.doc, www.emporia.edu/grad/research/travel.htm, as well as on Informs as ogsrtrav. Requests should be sent to the R&G Center, Box 4003. Questions regarding this program should be directed to Pam Fillmore, ext. 5351.

Guidelines:

1. Partial travel support is provided for ESU faculty to present papers on research or scholarly activities at out-of-state meetings. Eligible activities may also include poster presentations, performances, chairing panel discussions, or invitations to present creative work.
2. Faculty may receive a maximum of \$300 for domestic travel or \$600 for international travel, per fiscal year.
3. Partial support must be provided by the school, college, or department, but such support does not have to be an exact match.
4. Faculty may receive partial support for more than one trip, up to the maximum of \$300 for domestic travel or \$600 for international travel per fiscal year.
5. Applications should be submitted at least 30 days before the trip begins.

Funding Opportunity Alert System

The Research & Grants Center invites all faculty members to explore two available services designed to provide scholars and researchers information on funding opportunities and information on scholarly and scientific expertise of individuals at leading universities and research institutions throughout the world. The SPIN Investigator Funding Alert System, known as **SMARTS**, is an electronic matching and funding opportunity notification system which provides investigators with a direct link to comprehensive, current and available research funding information. Once you enter your individual profile, you will receive daily information regarding Federal Register solicitations, research grants, fellowships, collaborative projects, international projects, travel grants, equipment grants and more.

The investigator profile information is part of SPIN **GENIUS**, which is used not only to match individuals with funding opportunities, but to provide scholars and researchers worldwide with a database of scientific and scholarly expertise. What does this mean to ESU faculty? Once your individual profile is entered, you will receive electronic notifications of finding opportunities, and you will be able to search the database for individuals with interests and expertise that match specific criteria you may be looking for, perhaps to collaborate with on a project or to provide consultation.

To create your "**SMARTS/GENIUS**" profile, follow the directions below. Please contact Pam Fillmore if you need assistance or have trouble using the system.

Note: To move from one field to the next, you may either Tab or click the next input box.

- 1.) Go to the InfoEd homepage at <http://www.infoed.org>.
- 2.) Select **AccessInfo Office**. This is in the upper right hand corner.
- 3.) Select **Smarts/Genius**.
- 4.) Select **Create New Profile**.
- 5.) Select **Emporia State University** from the list provided. Click on Continue.
- 6.) Enter your first name (up to 12 characters).
- 7.) Enter your last name (up to 18 characters).
- 8.) Enter your email address. **Important:** Make sure there are no typos in this field.

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SPIN, continued from page 1

- 9.) Select your department (affiliation) from the list provided. Click on the next input box. If your department is not listed, contact Pam Fillmore.
- 10.) Enter a username. It can be up to 20 alphanumeric characters, with no spaces, and is case-sensitive. This is the name you will use to login each time you want to update your profile.
- 11.) Enter a password. You will have to enter this each time you login to SMART/GENUIS. This field has the same requirements as username.
- 12.) Re-enter your password.
- 13.) Click on the "Submit" button. This will bring you to the Profile Summary Page.
- 14.) In order to receive SMART matches, you will need to fill out the "General" and "Keyword" categories on this page.
- 15.) Click on "General". After answering the questions, scroll down to the bottom of the page. You will be asked to indicate in what format you would like your SMARTS output: Full Program or Summary. *Summary* format will give you the sponsor name, SPIN program number, title, e-mail addresses, URL links, synopsis, link to the full SPIN program, and deadline dates. *Full program* format will give you the summary information plus information such as funding limit, indirect cost restrictions, cost sharing, contact name, detailed objectives, and more.

These instructions are meant to get you started. Remember, you can update your profile and change your preferences at any time. You may do so by clicking on **Edit Existing Profile**. If necessary, there are additional instructions you can print out from the SMART/GENUIS web page. Pam Fillmore is the institutional administrator for SMARTS/GENUIS. If you forget your password or get an "access denied" message, please contact Pam at ext. 5351.

Proposal and funding opportunity workshops coming in October

Dan Riggle, Grants Resource Center staff associate from Washington, D.C., will be on campus Monday, October 18, and Tuesday, October 19, to offer sessions on grant funding opportunities and proposal development.

The funding opportunity sessions will provide information on grant opportunities in various disciplines, including cross-disciplinary and international programs. There will be two proposal development sessions – one on Monday afternoon and one Tuesday morning – which will cover proposal development basics. Additional details will be provided later. Faculty who are considering pursuing external grant funding, especially new faculty, are encouraged to attend some of these sessions.

Proposal and Grant Activity

Unit	No.	Requested
<u>Proposals submitted – FY 2003</u>		
Academic Affairs	8	\$3,082,039
Business	2	775,529
LA&S	18	1,412,224
SLIM	1	579,010
Student Affairs	0	0
Teachers College	9	461,295
Cross disciplinary	2	83,011
TOTAL	40	\$6,393,108

<u>Proposals submitted – FY 2004</u>		
Academic Affairs	2	\$ 5,500
Business	2	296,600
LA&S	16	2,213,552
SLIM	0	0
Student Affairs	1	226,373*
Teachers College	8	2,856,292
The Renaissance Group	3	3,060,015
Cross disciplinary	2	298,334
TOTAL	34	\$8,956,666

Unit	No.	Awarded
<u>New grants/contracts – FY 2003</u>		
Academic Affairs	4	\$ 922,127
Business	4	181,280
LA&S	21	383,620
SLIM	2	59,110
Student Affairs	0	0
Teachers College	16	855,384
Cross disciplinary	4	969,763
TOTAL	51	\$3,371,284

<u>New grants/contracts – FY 2004</u>		
Academic Affairs	3	\$ 752,400
Business	3	85,526
LA&S	12	362,335
SLIM	2	34,900
Student Affairs	3	922,844*
Teachers College	7	694,199
Cross disciplinary	4	971,037
TOTAL	34	\$3,823,241

* Reflects change of TRIO programs from Academic Affairs to Student Affairs.

Research & Grants Center Staff

Robert Grover, Dean, Graduate Studies
groverro@emporia.edu, Ext. 5403

Pam Fillmore, Grants Office Manager
fillmorp@emporia.edu, Ext. 5351

Julia Persinger, Graduate Research Assistant
resgrmta@emporia.edu, Ext. 5845

Lucila (Maggie) Eceiza, Student Office Assistant
resgrant@emporia.edu, Ext. 5352