



TO: Faculty  
Program Directors  
Deans Council  
Associated Student Government

FROM: Bob Grover, Associate Vice President for Academic Affairs

DATE: March 7, 2005

RE: Call for Academic Year 2005-2006 Proposals  
Tuition Enhancement for Academic Enrichment

During academic year 2003- 2004, the first funding was released for Academic Enrichment proposals, financed from a 1% tuition increase which generates approximately \$110,000 annually. A call is now being issued for academic year 2005-2006 proposals.

Attached is a form for submission of proposals. **Responses should be forwarded to me electronically by April 11, 2005, with a copy to the Dean of your school/college, and your Department Chair/Director.** I will appoint a review committee with the approval of Vice Presidents John Schwenn, Ray Hauke, and Jim Williams. The review committee will make 2005-2006 funding recommendations by May 1. This will allow those receiving funding to know of their status well in advance of the fall 2005 term.

Consistent with earlier practices of this program, proposals to be considered should focus upon one or more of the following:

- (1) Campus-wide Learning Community Projects;
- (2) Out of pocket OOE expenses for undergraduate research, scholarly activity, or creative activity;
- (3) Speakers on issues of university-wide audience;
- (4) Out of state travel for students to participate in scholarly activity or presentations;
- (5) Community service opportunities;
- (6) Multi-cultural/ diversity projects;
- (7) Other innovative projects which enhance student learning.

Additionally, the following principles regarding use of the Academic Enrichment funding will be implemented. To be considered in this 2005-2006 call, proposals should also observe the following principles:

- (1) No funding for regular classified/ unclassified salaries, due to the risk associated with obligating tuition dollars for ongoing salaries;
- (2) No funding to pay undergraduates to conduct research, since multiple examples exist of undergraduates doing research without compensation;

- (3) No funding of large-scale equipment purchases;
- (4) No funding for staff/faculty travel;
- (5) No funding for scholarships;
- (6) Any proposals for graduate assistants must include tuition waiver as a part of the program costs;
- (7) Additional financing is only upon application and continued funding cannot be presumed.

Proposals may be for any amount but must be less than \$110,000. Examples of spring, 2004 proposals which received partial funding are on the University o drive and can be viewed at o:\public\common\AcadEnrichmentSpr04. Recipients should also share this call for proposals with student organizations which may wish to forward proposals.

Please contact me if any of the above requires clarification or additional information.

**PROGRAM PROPOSAL FOR 2005-2006 ENHANCEMENTS**  
**Promoting Academic Enrichment**

1. Name of proposed project \_\_\_\_\_
2. Sponsoring department(s) \_\_\_\_\_
3. Primary contact \_\_\_\_\_ phone ext \_\_\_\_\_
4. Description of project:
5. Manner in which academic success will be promoted by project
6. Relationship to university strategic plan
7. Manner in which program success will be assessed
8. Were funds granted for this project during FY 2004? Yes\_\_\_\_\_ No \_\_\_\_
  - a. Status of project (if funds were received in FY 2004, including what will be done with remaining funds)
  - b. Amounts unexpended in FY 2004, which will roll forward to FY 2005  
\_\_\_\_\_
9. Funds proposed

	FY 2006
Student Salaries	_____
Travel	_____
Speakers/Lecturers	_____
Equipment	_____
Other O.O.E.	_____
GRAND TOTAL	_____
10. Would continued funding for this project be requested during future years? Yes\_\_ No\_\_

**Return one electronic copy of proposal by April 11 to Bob Grover  
(groverro@emporia.edu), one copy to the Dean to which your Department reports,  
and one copy to your Department Chair/ Director.**