

SCHOOL OF LIBRARY AND INFORMATION MANAGEMENT

Web: <http://slim.emporia.edu>

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Graduate Faculty

Professors: Herbert Achleitner, John Agada, Nancy Thomas, Ann O'Neill.

Associate Professors: Cecilia Salvatore.

Assistant Professors: Lynn Cooper Chase, Mirah Dow, Annie Kim, Linda Lillard, Xiaoya Tang.

SLIM Mission Statement

The School of Library and Information Management is an interdisciplinary, learning-centered program that prepares leaders for the library and information professions.

SLIM supports the mission and values of Emporia State University for teaching, research, and service, functioning as a distributed community with local, national, and global networks.

The faculty, students, and staff embrace diversity, innovation, and academic excellence in an atmosphere of free, open, and civil intellectual debate.

(Adopted, May 2006)

THE MASTER OF LIBRARY SCIENCE CURRICULUM

The SLIM Master of Library Science program curriculum presents a dynamic mix of theory, tools, application courses, and context-sensitive electives. The curriculum reflects an essential core of knowledge for information professionals, including:

- a professional philosophy and ethic of service;
- an understanding of human behavior in terms of information seeking and social interaction;
- an understanding of the information transfer process—how information and knowledge is created, recorded, disseminated, organized, diffused, utilized, preserved, and destroyed;
- comprehension of information engineering—the theories supporting the organization of information for effective use;
- a working knowledge of management theory to enable leadership of an information agency; and
- knowledge of the global information infrastructure as it interfaces with local, regional, and national networks.

This core of knowledge constitutes the theory base of the curriculum and provides the intellectual foundation for courses in information management, which enables the practitioner to

catalog and classify information, retrieve and repackage information, diagnose information needs, plan and evaluate information services, and use print and electronic information sources. The theoretical base and working knowledge of information management tools prepares the student to apply his or her learning in elective courses designed for various career paths within the field of library and information management. A capstone course provides an opportunity to synthesize the educational experience in preparation for entering the field.

Prerequisite:

LI 513

Required Courses:

LI 801 Information Transfer and the Knowledge Society3
 LI 802 Theoretical Foundations of Service: Diagnosis and Customization3
 LI 804 Theory of Organization of Information.....3
 LI 805 Organization Theories for Administering Information Agencies3
 LI 806 Global Information Infrastructure3
 LI 810 Research and Inquiry in Library and Information Science3
 LI 813 Print and Electronic Information Sources and Services.....3
 LI 815 Information Technology for Library and Information Professionals.....3
 LI 880 Capstone Course: Assessing the MLS Experience1

Total Required Courses.....25

Elective Courses:.....11

Total of 11 hours from the SLIM MLS course catalog

Total Hours for MLS Degree.....36

MLS PROGRAM OBJECTIVES

Attitudinal

As reflective practitioners, graduates will embody the following characteristics:

- value self and others (self-awareness is necessary for practice; others equals diversity)
- exhibit professional behavior, knowledge, and attitudes (active participation, philosophy of service, care, ethics)
- advocate (vision, passion, dedication, responsibility, proactive, risk-taking) lead (adaptability, flexibility, openness to ideas, making change work for you, innovative, engagement, movement)
- imagine outside the box (creativity, imagination)

Cognitive

As reflective practitioners, graduates will know the following:

- interdisciplinary theories, applications, and tools relevant to the library and information professions.
- basic tools of the library and information professions and their historical, contemporary, and future significance.
- theories, models, and tools and their applications in specialized library and information environments.
- the diverse characteristics of users and their local to global
- information requirements.

- the epistemological and ethical foundations of the library and information professions.

Behavioral

As reflective practitioners, graduates will be able to do the following:

- identify and analyze problems and opportunities that arise in information organizations.
- continually acquire appropriate knowledge and skills to implement solutions.
- proactively assess individual, community, and organizational group needs.
- design, implement, and evaluate customized systems, services and products.
- lead appropriate change by means of effective collaborative communication and organizational skills.
- identify and integrate relevant models, theories, and research to information problems.
- teach information literacy skills in order to facilitate effective learning organizations.

LEGAL INFORMATION MANAGEMENT CERTIFICATE

The Certificate in Legal Information Management is 18 credit hours and may be pursued either as part of 36 credit hours for the MLS degree or after completion of the MLS degree. An application form is located on the Legal Information Management web page.

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| Required Courses | 14 |
| LI 808 Introduction to Legal Information Management: Theory and Practice | 3 |
| LI 816 Legal Information Research and Retrieval | 3 |
| LI 866 Introduction to Copyright and Licensing | 3 |
| LI 864 Current Issues in Legal Information Management | 2 |
| LI 872 Legal Information Management Practicum | 3 |
| Elective Courses: choose two courses | 4 |
| LI 842 Indexing and Abstracting | 2 |
| LI 844 Database Design and Solutions for Libraries and Information Organizations | 2 |
| LI 849 Records and Information Management..... | 2 |
| Total Hours For Certificate | 18 |

Students interested in applying for the Legal Information Management Certificate should contact the Legal Information Management Program Coordinator, at 1-800-552-4770 (toll free).

INFORMATION MANAGEMENT CERTIFICATE

The Information Management Certificate is 18 credit hours and may be pursued either as part of 36 credit hours for the MLS degree or after completion of the MLS degree. The course is designed to educate students to provide information and services that will facilitate decision making, enhance competitiveness, and assist market expansion in businesses and public agencies. An application form is located on the Information Management Certificate web page.

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| Required Courses | 14 |
| LI 807 Foundations of Information and Knowledge Management | 3 |
| LI 834 Information Transfer in Information Centers..... | 3 |
| LI 841 Advanced Retrieval and Repackaging | 3 |
| LI 849 Records and Information Management..... | 2 |

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| LI 871 Information Management Practicum..... | 3 |
| Elective Courses: choose two courses..... | 4 |
| LI 838 Information Transfer and Government Resources..... | 2 |
| LI 844 Database Design and Solutions for Libraries and Information Organizations | 2 |
| LI 846 Networking for Libraries and Information Agencies..... | 2 |
| LI 852 Information Brokering | 2 |
| LI 860-863 Pre-approved Current Issues Courses In Metadata or Information Architecture | 2 |
| Total Hours for Certificate | 18 |

Students interested in applying for the Legal Information Management Certificate should contact the Information Management Certificate Program Coordinator, at 1-800-552-4770 (toll free).

ARCHIVES CERTIFICATE

The Certificate in Archives requires 18 credit hours of coursework, including three-six hours of practical experience via a practicum or internship, and may be pursued either as part of 36 credit hours for the MLS degree or after completion of the MLS degree. An application form is located on the Information Management Certificate web page.

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| Required Courses..... | 18 |
| LI 809 Introduction to Archives | 3 |
| LI 818 Arrangement and Description | 2 |
| LI 827 Preservation Strategies..... | 3 |
| LI 849 Records and Information Management..... | 2 |
| LI 873 Archives Studies Certificate Practicum | 5 |
| HI 815 Research Seminar | 3 |

Student may take LI 809, LI 849, LI 827, and HI 815 in no particular order. Students will be advised to take LI 818 after LI 809. Furthermore, student may not take LI 873 before successfully completing LI 809 or LI 818.

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| Total Hours for Certificate | 18 |
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Students interested in applying for the Legal Information Management Certificate should contact Cecilia Salvatore, Program Coordinator for the Certificate for Archives, at 1-800-552-4770 (toll free) csalvato@emporia.edu.

Dual Degree Programs

To satisfy the need for library and information professionals with subject specializations, SLIM has developed coordinated dual master's degree programs utilizing some courses taken for one degree as electives for a second degree at Emporia State University. For information about cooperative degrees in history, music, business, and English, contact SLIM at 1-800-552-4770 (toll free). Students interested in obtaining dual degrees should discuss their plans with advisors in the respective programs as early as possible to coordinate their schedules effectively.

SCHOOL LIBRARY MEDIA LICENSURE

SLIM and The Teachers College at Emporia State University are authorized by the Kansas State Department of Education to certify as School Library Media Specialists persons who also hold a Kansas Teaching Certificate. School Library Media Licensure requires 28 hours of selected courses within the Master of Library Science curriculum. The admission requirements are the same as for the M.L.S. degree.

Program Approved by KSDE.....28

Required Courses:

Theory9

LI 801 Information Transfer and the Knowledge Society3

LI 802 Theoretical Foundations of Service: Diagnosis and Customization3

LI 804 Theory of Organization of Information.....3

Tools5

LI 813 Print and Electronic Information Sources and Services.....3

LI 814 Cataloging and Classification of Materials in Libraries and Information Agencies2

Applications.....14

LI 831 Information Resources and Programs for Children3

LI 832 Information Resources and Services for Young Adults.....3

LI 840 Structure and Organization of Information Technology2

LI 851 Managing the School Library Media Center.....3

LI 870 Practicum.....3

The following listed courses will need to be completed for the 36 hour Master of Library Science degree.

Electives7

LI 810 Research and Inquiry in Library and Information Science3

LI 811 Assessing Information Needs and Evaluating Information Services.....3

LI 755 Kansas Summer Institute For School Librarians1

Required Course1

LI 880 Capstone.....1

Students interested in applying for School Media Certificate should contact Mirah Dow, Program Coordinator for the Certificate for Archives, at 1-800-552-4770 (toll free) or dowmirah@emporia.edu.

DOCTOR OF PHILOSOPHY - LIBRARY AND INFORMATION MANAGEMENT

Required Courses.....13

LI 900 Introductory Doctoral Seminar1

LI 890 Advanced Research Strategies3

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| LI 903 Research Philosophy Seminar..... | 3 |
| LI 904 Research Strategies: Quantitative Methods and Theory..... | 3 |
| LI 905 Research Strategies: Qualitative Methods and Theory..... | 3 |

Tier 2 and 3: Foundational courses and mentoring: choose 15 hours

Choose 15 credit hours from SLIM 800-level courses or transfer 15 credit hours from other institutions, as approved by the Doctoral Program Coordinator. Students who do not have an MLS from SLIM are required to take 801, 802, 804, and 806 unless appropriate substitutions are approved by the Coordinator. Suggested 800-level courses include:

Tier 2

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| LI 891 Seminar in Information Transfer..... | 3 |
| LI 892 Seminar in Information Psychology..... | 3 |
| LI 893 Seminar in Administrative Theory..... | 3 |
| LI 894 Seminar in Organization of Information..... | 3 |

Tier 3

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| LI 922 Directed Readings in Information Psychology..... | 3 |
| LI 923 Directed Readings in Information Transfer..... | 3 |
| LI 924 Directed Readings in Organization Seminar..... | 3 |
| LI 925 Directed Readings in Administrative Theory..... | 3 |
| LI 926 Directed Readings in Research Philosophy..... | 3 |
| LI 927 Directed Readings in Quantitative Methods..... | 3 |
| LI 928 Directed Readings in Qualitative Methods..... | 3 |

Tier 4: Readings, exams and teaching6

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| LI 940 Teaching and learning in Organizations..... | 3 |
| LI 946 Readings and Exams..... | 3 |

Tier 5: Dissertation18

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| LI 947 Dissertation Proposal..... | 3 |
| LI 950 Dissertation..... | 15 |

Total Required Ph.D. courses52

Total Post-Graduate Hours.....90

Overview:

The doctoral program enables students to conduct research that will contribute to society’s understanding of the creation, diffusion, and utilization of information. The program also places special emphasis on developing effective teachers. The program draws upon the strengths of our academically diverse faculty, a unique curriculum designed for today’s working scholar, and an environment of close but unique faculty-student interaction.

Needed for admission:

- The intellectual curiosity and flexibility necessary for creative research;
- Fluency in oral and written communication;
- Emotional maturity and stability;
- Global perspective;

- Willingness and ability to collaborate with colleagues;
- Demonstrated capacity to do graduate work, e.g., an overall undergraduate cumulative grade point average of 3.25 on a 4.0 scale or 3.5 for a completed graduate degree, and a combined score of 1,100 or more on the verbal and quantitative portions of the Graduate Record Exam. When appropriate, a 650 TOEFL score. The SLIM doctorate does not require a traditional residency on campus; instead, students meet residency requirements by attending weekend intensive classes that meet two times per course, usually Friday evening, all day Saturday, and Sunday morning. Courses may be attended through Wimba.

SLIM Regional Education Program

SLIM began a Regional Education Program in 1987 at the request of library professionals in areas of the country without schools of library and information studies. The SLIM program provides a flexible delivery method that enables the completion of a Master of Library Science degree in two years for students geographically bound by employment or family responsibilities. Since its inception, more than 500 students have earned the degree through the program without ever attending class on the Emporia campus.

The program uses a cohort model. Students are recruited for a particular starting date at a specific location and move through the curriculum together in a six-semester cycle. Classes meet two to three weekends per course, on Friday evenings through Sunday mornings. SLIM faculty commute to the various locations for face-to-face instruction in the traditional classroom format. About 25 percent of the curriculum is delivered over the Internet. Electronic mail, chat rooms, and listservs supplement professor-to-student and student-to-student communication. Each program location has a site coordinator who serves as a student advisor and is available for consultation during class weekends, by telephone and e-mail, and holds office hours for personal appointments. The site coordinator also encourages student social gatherings, tracks the return of student work from faculty, and works as an advocate in the local area for students.

The rewards for students in the SLIM Regional Education Program are the opportunities to earn the MLS and to develop a network of friends and colleagues. The rewards for SLIM come from the participation and perspective of many more students from multiple backgrounds, cultures, and ways of life than would be possible if the student body were limited only to those able to attend classes on the home campus. The Regional Education Program expands our community: one SLIM, many campuses.

Steps Towards Admission

To begin your studies in the School of Library and Information Management, you must be admitted to Graduate Studies at Emporia State University.

Please send the following materials directly to Graduate Studies at:

Office of Graduate Studies
 Emporia State University
 1200 Commercial St.
 Campus Box 4003
 Emporia, KS 66801-5087

1. Application Form. Your degree objective is MLS. The major is LIS. If you have a postgraduate degree or have taken graduate course work, you must list those institutions

as well. Please include the \$40 application fee. Checks should be payable to Emporia State University. You may apply for admission online at <http://www.emporia.edu/grad/appinstr.htm>.

2. **Transcripts.** Arrange to have an official transcript from each institution attended sent directly to the Graduate Office (see address above or on application). The grade point average that is used for admission purposes always is based on your bachelor's degree. Students are expected to have a grade point average of 3.0 overall or in the last 60 hours of course work toward the initial bachelor's degree. We consider a post-graduate degree, or graduate courses taken, to give us a full picture of your academic record.
3. **GRE Exam Grades.** All students must take the general examination of the Graduate Record Examination (GRE). If you have taken the test in the past, you may use those scores. We are looking for a combined verbal and quantitative score of 1000. If your GPA is under 3.0, your GRE score usually needs to be 1000 or above to be considered for admission. The code for ESU is R6335 and the code for Library Science is 4701. There are no exceptions to this requirement. We realize that many applicants will have another graduate degree to their credit for which they may have taken an alternative graduate admissions examination, but for the sake of consistency, SLIM will hold to this requirement for all applicants.

Please send the following materials to:

SLIM Admissions
Emporia State University
1200 Commercial St.
Campus Box 4025
Emporia, KS 66801-5087

4. **Statement of Objectives.** Write a 200-300 word essay on your goals and aspirations - where you have been, where you wish to go, what you hope to achieve in graduate school, and anything else we should know about you.
5. **Letters of Reference.** Ask three people who know you and your work (this may include academic and/or community work) to write letters of reference addressing your intellectual capability, ability to express thoughts orally, ability to express thoughts in writing, maturity, and motivation. They should also indicate how long they have known you and what their relationship is to you (teacher, colleague, co-worker, etc.). References may be sealed or open; that is between you and the individuals who write them.
6. **Current Resume; Interview.** An interview is required of all prospective students. All of your application materials must be received before your interview. You will be notified by mail of the dates/times available and who to call to make an appointment. Interviews for applicants to the Regional Education Program will take place in that particular location.

Each application will be considered by applying the admission criteria on an individual basis. Academic requirements, for instance, may be waived in favor of applicants of unusual ability and background where rationale for that waiver can be demonstrated. However, only those applicants

showing strong evidence of intellectual promise and leadership potential will be admitted. Desirable characteristics include:

- assertive personality
- Sensitivity to others
- Creative problem-solving
- application of theory to practice
- fluency in communication
- emotional maturity and stability

SLIM Technology Requirements

You are required to have a computer and an Internet account to be a student at SLIM.

COURSES

LIBRARY INFORMATION

| | Hours |
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| LI 511. INFORMATION TECHNOLOGY SKILLS I..... | 1 |
| LI 512. INFORMATION TECHNOLOGY SKILLS II | 1 |
| LI 513. TECHNOLOGY SKILLS FOR GRADUATE STUDENTS | 1-2 |
| LI 717. INSTRUCTIONAL TECHNIQUES FOR TEACHING INFORMATION & TECHNOLOGY SKILLS: AN ORIENTATION FOR SLIM GTAS | 1 |
| LI 801. INFORMATION TRANSFER AND THE KNOWLEDGE SOCIETY | 3 |
| LI 802. THEORETICAL FOUNDATIONS OF SERVICE: DIAGNOSIS AND CUSTOMIZATION | 3 |
| LI 804. THEORY OF ORGANIZATION OF INFORMATION | 3 |
| LI 805. ORGANIZATION THEORIES FOR ADMINISTERING INFORMATION AGENCIES..... | 3 |
| LI 806. GLOBAL INFORMATION INFRASTRUCTURE | 3 |
| LI 807. FOUNDATION OF INFORMATION AND KNOWLEDGE MANAGEMENT..... | 3 |
| LI 808. INTRODUCTION TO LEGAL INFORMATION MANAGEMENT: THEORY AND PRACTICE | 3 |
| LI 809. INTRODUCTION TO ARCHIVES | 3 |
| LI 810. RESEARCH AND INQUIRY IN LIBRARY & INFORMATION SCIENCE..... | 3 |
| LI 811. ASSESSING INFORMATION NEEDS AND EVALUATING INFORMATION SERVICES..... | 3 |
| LI 813. PRINT AND ELECTRONIC INFORMATION SOURCES AND SERVICES | 3 |
| LI 814. CATALOGING AND CLASSIFICATION OF MATERIALS IN LIBRARIES AND INFORMATION AGENCIES | 2 |
| LI 815. INFORMATION TECHNOLOGY FOR LIBRARY AND INFORMATION PROFESSIONALS | 3 |
| LI 816. LEGAL INFORMATION RESEARCH AND RETRIEVAL | 3 |
| LI 818. ARRANGEMENT AND DESCRIPTION..... | 2 |
| LI 819. ADVANCED RETRIEVAL AND INFORMATION REPACKAGING..... | 3 |
| LI 820. INTERNATIONAL INFORMATION POLICY | 2 |
| LI 821. INTERNATIONAL INFORMATION ECONOMY | 2 |
| LI 823. INTERNATIONAL INFORMATION TRANSFER..... | 2 |
| LI 827. PRESERVATION STRATEGIES..... | 3 |
| LI 830. RESEARCH IN LIBRARY AND INFORMATION SYSTEMS..... | 2 |

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| LI 831. INFORMATION RESOURCES AND PROGRAMS FOR CHILDREN | 3 |
| LI 832. INFORMATION RESOURCES AND SERVICES FOR YOUNG ADULTS | 3 |
| LI 833. INFORMATION TRANSFER AND UNDER-SERVED POPULATIONS | 2 |
| LI 834. INFORMATION TRANSFER IN INFORMATION CENTERS | 3 |
| LI 835. INFORMATION TRANSFER IN DISCIPLINES | 2 |
| LI 836. INFORMATION TRANSFER AND THE LEGAL PROFESSION | 2 |
| LI 837. TEACHING IN THE INFORMATION PROFESSIONS | 2 |
| LI 838. INFORMATION TRANSFER AND GOVERNMENT RESOURCES | 2 |
| LI 839. HISTORY OF LIBRARIES AND THE INFORMATION PROFESSIONS | 2 |
| LI 840. STRUCTURE AND ORGANIZATION OF INFORMATION TECHNOLOGY | 2 |
| LI 841. ADVANCED RETRIEVAL AND REPACKAGING | 3 |
| LI 842. INDEXING AND ABSTRACTING | 2 |
| LI 843. WEB DESIGN AND DEVELOPMENT | 3 |
| LI 844. DATABASE DESIGN AND SOLUTIONS FOR LIBRARIES AND INFORMATION ORGANIZATIONS | 2 |
| LI 846. NETWORKING FOR LIBRARIES AND INFORMATION AGENCIES | 2 |
| LI 847. MOVING IMAGE PRODUCTION FOR DIGITAL TECHNOLOGY | 2 |
| LI 848. ISSUES IN PRESERVATION, ACCESS, AND DIGITIZATION | 2 |
| LI 849. RECORDS AND INFORMATION MANAGEMENT | 2 |
| LI 850. MANAGEMENT OF INFORMATION AGENCIES | 2 |
| LI 851. MANAGING THE SCHOOL LIBRARY MEDIA CENTER | 3 |
| LI 852. INFORMATION BROKERING | 2 |
| LI 853. TECHNOLOGY INSTITUTIONS, POLICIES, AND OPERATIONS | 2 |
| LI 855. COLLECTION DEVELOPMENT AND MANAGEMENT | 2 |
| LI 860. CURRENT ISSUES IN GLOBAL INFORMATION INFRASTRUCTURE | 1-3 |
| LI 861. CURRENT ISSUES IN INFORMATION TRANSFER | 1-3 |
| LI 862. CURRENT ISSUES IN TECHNOLOGY | 1-3 |
| LI 863. CURRENT ISSUES IN MANAGEMENT OF INFORMATION AGENCIES | 1-3 |
| LI 864. CURRENT ISSUES IN LEGAL INFORMATION MANAGEMENT | 2 |
| LI 865. INDEPENDENT STUDY | 1-2 |
| LI 866. INTRODUCTION TO COPYRIGHT AND LICENSING | 3 |
| LI 870. PRACTICUM | 3 |
| LI 871. INFORMATION MANAGEMENT PRACTICUM | 3 |
| LI 872. LEGAL INFORMATION MANAGEMENT PRACTICUM | 3-6 |
| LI 873. ARCHIVES STUDIES CERTIFICATE PRACTICUM | 3-6 |
| LI 878. SCHOOL LIBRARY MEDIA INTERNSHIP SEMINAR PART I | 2 |
| LI 879. SCHOOL LIBRARY MEDIA INTERNSHIP SEMINAR PART II | 2 |
| LI 880. CAPSTONE COURSE: ASSESSING THE MLS EXPERIENCE | 1 |
| LI 882. CAPSTONE COURSE: ASSESSING THE MASTER OF LEGAL INFORMATION MANAGEMENT EXPERIENCE | 1 |
| LI 890. ADVANCED RESEARCH STRATEGIES | 3 |
| LI 891. SEMINAR IN INFORMATION TRANSFER | 3 |
| LI 892. SEMINAR IN INFORMATION PSYCHOLOGY | 3 |
| LI 893. SEMINAR IN ADMINISTRATIVE THEORY | 3 |
| LI 894. SEMINAR IN ORGANIZATION OF INFORMATION | 3 |
| LI 899. THESIS | 1-4 |
| LI 900. INTRODUCTORY DOCTORAL SEMINAR | 1 |
| LI 903. RESEARCH PHILOSOPHY | 3 |

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| LI 904. RESEARCH STRATEGIES: QUANTITATIVE METHODS AND THEORY | 3 |
| LI 905. RESEARCH STRATEGIES: QUALITATIVE METHODS AND THEORY | 3 |
| LI 922. DIRECTED READINGS IN INFORMATION PSYCHOLOGY | 3 |
| LI 923. DIRECTED READINGS IN INFORMATION TRANSFER | 3 |
| LI 924. DIRECTED READINGS IN THE ORGANIZATION OF INFORMATION | 3 |
| LI 925. DIRECTED READINGS IN ADMINISTRATIVE THEORY | 3 |
| LI 926. DIRECTED READINGS IN RESEARCH PHILOSOPHY | 3 |
| LI 927. DIRECTED READINGS IN QUANTITATIVE METHODS..... | 3 |
| LI 928. DIRECTED READINGS IN QUALITATIVE METHODS | 3 |
| LI 940. TEACHING AND LEARNING IN ORGANIZATIONS | 3 |
| LI 946. INDEPENDENT READING | 1-3 |
| LI 947. DISSERTATION PROPOSAL..... | 3 |
| LI 949. CONTINUOUS ENROLLMENT..... | 1 |
| LI 950. DISSERTATION | 3-15 |
| LI 955. SPECIAL TOPICS..... | 1-3 |