

**AGENDA**  
**Faculty Senate Executive Committee**  
**Emporia State University**  
**Sept. 25, 2009**  
**Visser Hall 212, 11:30 AM**

**I. Call to Order Time:**

**II. Announcement of Attendance**

Members Present:

Absent:

Visitors:

- Dr. Gary Wyatt
- Michael Erickson and Cheryl O'Dell

**III. Approval of Minutes**

- Approval of minutes from September 18, 2009

**IV. Announcements**

A. Provost and Vice President for Academic Affairs – TesMehring

B. President of the Faculty –Carol L. Russell

From COFSP:

- Recruitment and Retention issues
  - Tuition waiver for spouses and dependents (see p. 17 KBOR policy)
- Regents' Faculty of the Year Award (p. 58 of KBOR) Policy  
Specifically, vote to:
  - Recommend keeping the KBOR policy and implement
  - Recommend elimination of the award
  - Recommend changing the policy to reflect the discussions from the '08-'09 COFSP

**V. Committee Reports**

A. Academic Affairs (Ann O'Neill, Chair)

- Three amendments for the technology bills (under old business)

B. COCG (Kevin Rabas, Chair)

- Committee Review
- Administrator Review
- FS Website Revisions

C. Faculty Affairs (Michael Morales, Chair)

## **VI. Old Business**

### Discussion of Information Technology Bills

- FSB 09001 Amendments to the Information Security Policy
- FSB 09002 Information Technology Risk Assessment Policy
- FSB 09003 Change Control Policy
- FSB 09004 Secure Disposal and Reuse Policy
- FSB 09005 Secure Areas Policy
- FSB 09006 Encryption Policy
- FSB 09007 Amendments to the Password Policy

### ESU Policy Definitions

- Michael Erickson, Associate Vice President of Technology and Computing Services
- Cheryl O'Dell, Information Technology Security Officer
- Three amendments for the technology bills.

### Amendments to Information Technology Bills:

- FSB 09004 Secure Disposal and Reuse Policy
  - o Friendly amendment to the guidance for Secure Disposal (04) for grammar.
  - o Password (07) Line 19 add the word "a" before dictionary.
- FSB 09005 Secure Areas Policy
  - o Secure Areas (05). Line 12 delete "Offices and"; Line 14 delete "When unoccupied" and insert a new line at about 25 - Individuals are responsible for securing their own areas when leaving the building."

## **VII. New Business**

- Gary Wyatt - The Undergraduate Academic Advising Committee has recently completed and submitted to the Provost a mission statement, syllabus and set of learning outcomes for academic advising, mandated by the university's strategic plan.
- Past President Webb - Report from the Alumni Board

## **VIII. For the Good of the Executive Committee**

- AIS (Accurate Information Seeking)
- Morale Builders?
- Please remind all faculty about 2<sup>nd</sup> VP Election

## **IX. Adjournment Time:**