

**MINUTES**  
**Faculty Senate Executive Committee**  
**Emporia State University**  
**August 28, 2009**  
**Visser Hall 212, 11:30 AM**

**I. Call to Order Time: 11:30 am**

**II. Announcement of Attendance**

Members Present: Joella Mehrhof, Betsy Yanik for Tes Mehring, Mike Morales, Ann O'Neill, Carol Russell, Kevin Rabas, Amy Sage Webb

**III. Approval of Minutes**

- Approval of minutes from August 21, 2009  
Webb moved; Morales seconded. Approved

**IV. Announcements**

A. Provost and Vice President for Academic Affairs –Tes Mehring (Betsy Yanik, substituting)

- No report

B. President of the Faculty – Carol Russell

- Report from monthly meeting with President Lane
  - o The food contract policy was discussed. The exclusive service with the food service organization helps to keep the cost down for students.
  - o The Post Audit report comes out on Aug 28. There will be a series of meetings related to this to keep faculty informed.
  - o The possibility of a sustainability committee was discussed. New recycling bins will be initiated with the new soft drink contract.
  - o A new shared governance meeting will be initiated once a semester. At attendance at this meeting will be President Lane, the three Faculty Senate presidents, the leadership of the classified assembly, and the ASG leadership. If the FSEC has any topics for discussion, please submit these to Faculty President Russell.
  - o Efforts to stop rumors and raise morale were discussed.
  - o The Dependents Tuition Assistance proposal was discussed. This could be a good tool for faculty retention and recruitment. This does not seem to be a hot issue for the Board of Regents. This may not be the time to bring this to the forefront because of the economic times.
  - o The 60-day waiting period for health care coverage has changed from 30 days waiting. This information was placed in the welcome packets of the new ESU faculty.
  - o The IT – Buzz In committee report was discussed. No more mass buzz-in emails will be allowed.

- Informational Technology Council (ITC) new policies will be taken to the Board of Regents.
- Committees should check for corrections to committee lists.
- Jackie Schmidt will be visiting with the Faculty Senate to discuss the H1N1 plan. Some things that might be appropriate information are:
  - Student attendance policy
  - Specific suggestions on how faculty should handle this
  - Available resources to help faculty adapt lessons
  - Faculty expectations related to this
- Disabilities Services Advisory Committee needs an appointed member. Bob Amon has been serving. He will be asked to continue.

## V. Committee Reports

### A. Academic Affairs (Ann O'Neill, Chair)

- Background check procedures were reviewed. This is a carryover item from last session. There were some changes the University President suggested that had not been incorporated. This will be brought to the next Senate meeting.
- Information tech bills will be reviewed.
- Faculty initiated withdrawal is on committee's agenda.
- Discussion on the reassigned time issue occurred. Concern exists that the reassigned time committee is going to override the Senate bill related to this.
- The topic of taking of tests for web based classes was opened.

### B. COCG (Kevin Rabas, Chair)

- The committee will be creating the Zoomerang survey for 2<sup>nd</sup> vice president vote.
- Discussion occurred to creating manuals for the three faculty senate committees, but no decision has been made.
- A faculty member had asked the COCG to look at the food service policies, as well at the use of logos and other recognized ESU trademarks.
- The committee was given the animal use and care policy file.

### C. Faculty Affairs (Michael Morales, Chair)

- The committee was asked to review the charges and will set priorities. Sub-committees may be needed.

## VI. Old Business

- 2<sup>nd</sup> VP Forum (VP Joella Mehrhof)
  - Faculty members have been asked to submit potential questions. The forum is on September 23. The AAUP will be co-sponsoring.
- President Lane had some suggested revisions for the background check procedures and that these would need to be voted on by the senate. [http://emporia.edu/facsen/2008-2009/documents/FSB\\_08022\\_final.pdf](http://emporia.edu/facsen/2008-2009/documents/FSB_08022_final.pdf). These will be considered by the Academic Affairs committee.

**VII. New Business**

- Concern was raised about the official process involved in the splitting of policies from procedures in the University Policy Manual, especially for policies passed by Faculty Senate.

**VIII. For the Good of the Executive Committee**

- Morale Builders – The idea of reducing time demands for faculty related to the number of committees was stated

**IX. Adjournment Time: 1:05**