

MINUTES
Faculty Senate Committee on Campus Governance
Emporia State University
September 9, 2008
KSN Room, Memorial Union, 3:30 PM

I. Call to Order: The meeting was called to order by Miller at 3:30 PM.

II. Announcement of Attendance

Members Present: Katrina Miller (President), Kevin Rabas, Zeni Colorado, Cathy Pimple, Kevin Johnson, Gregory Larson, Eileen Hogan, George B Yancey, Stanford Felix

Absent: none

Substitutions: none

III. Approval of 8/26/2008 Minutes: Approved.

IV. Announcements

- Election: This is in progress. Miller reminded the committee to remind others to vote.
- Kevin Johnson and Greg Larson will provide a draft of Constitutional revisions including the three proposed by Dr. Foyle at next meeting of COCG.

V. Reports

- Johnson and Larson studied the KORA and KOMA documents, noting that the state document says that secret ballots are not allowed. So, we will make the change so that the university document follows the state document. As another specific detail, in item III, it makes it clear how proxy votes should work, Johnson articulated, noting how some of the items in question work.

VI. Old Business

- Editorial Updates for Universal Policy Manual: FSB08001:
This bill was held over from last year's committee in COCG. Therefore, we will review it and make corrections. Rabas and Colorado volunteered to review the document and suggest corrections.
- Hogan suggested that the Ombudsperson procedures for mailing information as outlined in the Constitution is outdated and requested that Miller take this information to Executive Committee to assign a review. She will provide an email outlining the issue.

VII. New Business

- Administrator Evaluations for 2008: Rotation 2
 - Dr. Raymond A. Hauke, Vice President, Administration & Fiscal Affairs (Miller has notified Dr. Hauke. One committee member remarked that Hauke was up for evaluation last year, but was not reviewed.)
 - Dr. Gerritt Bleeker, Dean, Graduate Studies & Lifelong Learning (Most likely, Bleeker will not be evaluated, this time, as he just changed from part time to full time status.)

- Joyce Davis, Dir. of Library Services, might be up for evaluation this year, it appears. (Miller will continue to research whether we are on rotation 2 or 3.)
- Proposed Committee Review Schedule for 2009 – Approved.
 - Parking Committee 2/10
 - Curriculum Review Committee 2/10
 - Performing Arts Board 2/24
 - Campus Computer Advisory 2/24
 - Satisfactory Academic Progress Committee/Student Financial Aid Appeals 3/10
 - Residency 3/10
 - Affirmative Action Advisory Council 3/24
 - Assessment Committee 3/24
- Larson asked for clarification of which groups the COCG is to review. Miller stated that per the Constitution and the Executive Committee, all committees, boards, councils, and advisories are reviewed by COCG.

VIII. For the Good of the COCG

- Next meeting of the Faculty Senate: Tuesday, September 16, 2008, 3:30 PM, Memorial Union
- Next COCG meeting: Tuesday, September 23, 2008, 3:30 PM, Memorial Union KSNIX.

IX. Adjournment: 3:48 p.m.

Administrators' Evaluations: Three-Year Rotations

Rotation 1	Rotation 2	Rotation 3
<ul style="list-style-type: none"> • Vice President, Student Affairs • Dean, School of Business • Dean, The Teachers College 	<ul style="list-style-type: none"> • Vice President, Administration & Fiscal Affairs • Dean, Graduate Studies & Lifelong Learning • Dean, SLIM • Dean, Liberal Arts & Science 	<ul style="list-style-type: none"> • Director, Library Services • Vice President, Academic Affairs • Associate Vice President, Academic Affairs/Dean Enrollment Management

Procedure for Evaluation (see Faculty Handbook for complete instructions)

1. Council On Campus Governance notifies administrator by October 1 of pending evaluation.
2. Administrator submits evaluation plan to the Faculty Senate Executive Committee for its approval so as to ensure that faculty and staff response is collected as per FSB 8606.
3. Plan should include:
 - a. proposal for conducting evaluation
 - b. names of committee of representatives (appropriate faculty, classified personnel, and subordinate administrative officers)
 - c. final plan must be submitted to Faculty Senate Executive Committee by committee by December 1.
4. Evaluating Committee:
 - a. develops appropriate instruments
 - b. determines who is eligible to participate
 - c. conducts evaluation
 - d. compiles and distributes results